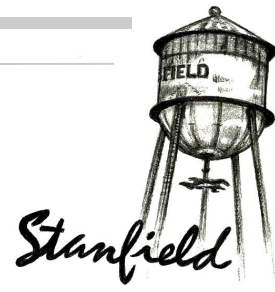


CITY OF STANFIELD

160 S Main—PO Box 369—Stanfield, OR 97875



Tom McCann
Mayor

Benjamin Burgener
City Manager

City Hall: 541-449-3831
Fax: 541-449-1828

April 22, 2022

Participants,

Thank you for agreeing to participate on the City of Stanfield's Technical Advisory Committee, or TAC, in support of the work to update our Comprehensive Plan and Development Code. The City of Stanfield has recognized for some time that the adopted Comprehensive Plan and Development Code are out of date making development often difficult. Work started about a year ago on an update to the Comprehensive Plan which, we are proud to announce, recently got a boost when the Department of Land Conservation and Development provided a technical assistance grant supporting the much-needed update. To accomplish this work land use planning consultant Carla McLane of Carla McLane Consulting, LLC has been retained to assist in this effort.

What exactly is your role on the Technical Advisory Committee? In general, it is to act as a representative of the city's constituents, providing insight into how the city should grow, what policies should direct that growth, and how you see the City of Stanfield in the future. Another important aspect of your role as a member of the TAC is assisting in creating and implementing an Inclusive Outreach and Engagement Plan, a requirement of the grant funding. There is little guidance in this requirement beyond the identification of impacted priority populations in the city and implementing an outreach and engagement plan to reach them. We will be looking to each of you to assist in connecting across the city to share about this project and bring what you hear back to the process.

At the meeting set for the afternoon of Wednesday, May 4, 2022, slated to start at 2:00 p.m. at the City Council Chambers, Carla McLane will provide an overview of the grant, introduce the members to the current Comprehensive Plan and Development Code, share the schedule of work that will take place over the next 15 months, and lead a discussion concerning the Inclusive Outreach and Engagement Plan. Attached to this email is this letter, the agenda for next Wednesday's meeting, and a memorandum concerning the required Inclusive Outreach and Engagement Plan.

We look forward to working with you as a member of the TAC. This will be an opportunity to better understand the land use planning process used by the city and provide input into making the City of Stanfield the community we all want it to be. I am excited. And I hope you are too!

If you have any questions, please reach out to me at citymanager@cityofstanfield.com or by phone at (541) 449-3831.

Cordially,

A handwritten signature in blue ink, appearing to read 'B. Burgener', is placed above the printed name of the City Manager.

Benjamin Burgener
City Manager