



City of  
**Stanfield, Oregon**  
**WATER SYSTEM MASTER PLAN**



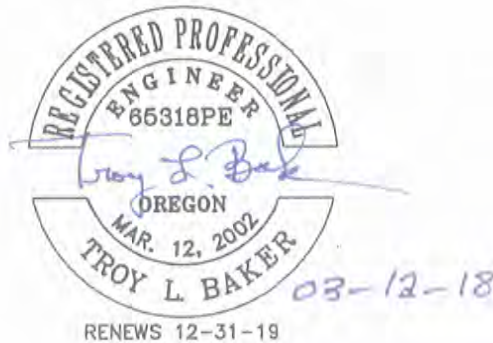
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2018

**WATER SYSTEM MASTER PLAN  
FOR  
CITY OF STANFIELD, OREGON**

**2018**



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ANDERSON PERRY & ASSOCIATES, INC.

La Grande, Redmond, and Hermiston, Oregon  
Walla Walla, Washington

# Table of Contents

---

<b>Executive Summary</b> .....	<b>ES-1</b>
Introduction .....	ES-1
Service Population and Planning Period .....	ES-1
Summary of Supply, Storage, and Distribution System Evaluation and Needs .....	ES-1
Supply .....	ES-1
Storage .....	ES-1
Distribution.....	ES-2
Selected Water System Improvements .....	ES-2
Summary of Estimated Costs for Selected Improvements .....	ES-2
Current Financial Status .....	ES-2
Capital Improvements Plan and Implementation Schedule .....	ES-3
Action Items.....	ES-3
<b>Chapter 1 - Introduction</b> .....	<b>1-1</b>
Purpose and Scope.....	1-1
Organization of Study .....	1-1
Sources of Information .....	1-2
Review and Updating of Water System Master Plan.....	1-2
Objectives of Water System Master Plan .....	1-2
Location.....	1-3
Environment .....	1-3
Topography and Drainage .....	1-3
Climate.....	1-4
Soils.....	1-4
Water System History .....	1-4
General .....	1-4
Previous Studies .....	1-4
Water Supply Sources .....	1-5
Water Storage Reservoirs.....	1-5
Distribution System .....	1-6
<b>Chapter 2 - Water System Requirements</b> .....	<b>2-1</b>
Introduction .....	2-1
Service Area .....	2-1
Service Population and Planning Period .....	2-1
Federal and State Requirements .....	2-2
Regulatory Background .....	2-3
Recent Regulatory History (Last Five Years).....	2-3
Potential Regulatory Changes .....	2-4
Regulatory Violations .....	2-5
Regulatory Requirements Summary .....	2-5
Water Demand.....	2-5
Per Capita Water Use .....	2-6
Historical Average Water Use.....	2-6
Average Daily Demands .....	2-10
Peak Daily Demands.....	2-10

---

Description of Customers Served .....	2-12
Fire Demand.....	2-13
Fire Protection Ratings .....	2-13
Needed Fire Flows .....	2-14
Available Fire Flow.....	2-14
Design Criteria.....	2-15
<b>Chapter 3 - Water Supply .....</b>	<b>3-1</b>
General.....	3-1
Present Water Supply and Controls.....	3-1
General .....	3-1
City Well .....	3-1
Railroad Well (Well No. 2) .....	3-1
Well No. 3 .....	3-1
Well No. 4 .....	3-2
Pilot Well .....	3-2
Well No. 5 .....	3-3
Disinfection and Treatment.....	3-3
Control System Equipment and Operational Controls.....	3-3
Well Maintenance.....	3-4
Well Capacity.....	3-4
Static Water Level Trends.....	3-4
Water Rights .....	3-4
Critical Groundwater Areas.....	3-5
Water Supply Analytical Testing .....	3-6
General Supply Well Testing Data .....	3-6
Distribution System Water Quality Testing.....	3-6
Source Water Assessment Report .....	3-7
Water Supply Design Criteria .....	3-7
Water Supply Reliability.....	3-8
Summary .....	3-8
<b>Chapter 4 - Water Storage.....</b>	<b>4-1</b>
Introduction .....	4-1
General.....	4-1
Existing Facilities .....	4-1
Reservoir No. 1 .....	4-1
Reservoir No. 2 .....	4-2
Reservoir No. 3 .....	4-2
Storage Requirements .....	4-2
Operating Storage .....	4-3
Equalization Storage.....	4-3
Fire Reserve .....	4-3
Emergency Reserve .....	4-3
Storage Requirements Summary .....	4-4
Summary .....	4-4
<b>Chapter 5 - Distribution System.....</b>	<b>5-1</b>
Introduction .....	5-1
Existing System .....	5-1
Water Meters.....	5-1

---

Water Loss .....	5-2
Distribution System Pressure.....	5-2
Distribution System Water Quality .....	5-2
Coliform Bacteria.....	5-2
Lead and Copper.....	5-3
Fire Protection .....	5-3
General .....	5-3
Fire Hydrant Flow Tests.....	5-3
Theoretical Fire Flows .....	5-3
Fire Hydrant Limitations.....	5-4
Fire Hydrant Coverage.....	5-4
Water System Modeling .....	5-5
General .....	5-5
Model Overview .....	5-6
Model Results.....	5-6
System Pressure.....	5-6
Fire Flows .....	5-7
Limitations of Water Model Results.....	5-7
Undersized Main Lines.....	5-8
Dead-End Main Lines .....	5-9
Recommended Distribution System Improvements.....	5-11
Maintenance Records .....	5-11
Summary .....	5-12
<b>Chapter 6 - Recommended Water System Improvements and Capital Improvements Plan .....</b>	<b>6-1</b>
Introduction .....	6-1
Categories of Improvements .....	6-1
Summary of Improvements .....	6-1
Water Supply .....	6-1
Water Storage .....	6-2
Water Distribution.....	6-2
Capital Improvements Plan.....	6-2
Introduction.....	6-2
Identified Improvements.....	6-3
Recommended Water System Improvements to be Completed Within the Zero to 10-Year Planning Period .....	6-3
Recommended Water System Improvements to be Completed Within the 10- to 20-Year Planning Period .....	6-4
Development-Driven Water System Improvements .....	6-4
Estimated Costs .....	6-4
Environmental and Cultural Resource Review.....	6-5
Introduction.....	6-5
Affected Environment/Environmental Consequences .....	6-5
Summary.....	6-10
General Operation and Maintenance Recommendations.....	6-10
<b>Chapter 7 - Project Financing and Implementation.....</b>	<b>7-1</b>
Introduction .....	7-1
Water Use Rates .....	7-1
Current Financial Status.....	7-2

Historical and Projected Budget Trends.....	7-2
Transfers to Other Funds.....	7-3
Existing Debt.....	7-3
Safe Drinking Water Revolving Loan Fund.....	7-3
Capital Improvements Plan.....	7-4
Water System Improvements Funding.....	7-4
Summary of Potential Funding Programs.....	7-5
Federal Grant and Loan Programs.....	7-5
Rural Development.....	7-5
U.S. Economic Development Administration.....	7-5
State Grant and Loan Programs.....	7-6
Business Oregon.....	7-6
Preliminary Equivalent Dwelling Units.....	7-8
Debt Repayment Options and Loan Capacity.....	7-8
Potential Rate Requirements to Fund System Improvements.....	7-9
Debt Repayment Using Property Tax Revenue.....	7-9
Potential Project Funding Options.....	7-9
One Stop Meeting and Project Notification and Intake Form.....	7-10
Local Financing Options.....	7-10
Action Items and Implementation Schedule.....	7-10
Action Items.....	7-11
Recommended Improvements Summary Implementation Plan.....	7-11

**TABLES**

Table 2-1 Historical and Forecasted Population.....	2-1
Table 2-2 Average Daily Demand.....	2-10
Table 2-3 Peak Daily Demand.....	2-11
Table 2-4 Year 2016 Total Average and Peak Day Demand Data.....	2-11
Table 2-5 Comparative Water Usage Typical for Metered Water Systems in Eastern Oregon and Eastern Washington.....	2-12
Table 2-6 Water Account Information.....	2-13
Table 2-7 ISO Needed Fire Flows.....	2-14
Table 3-1 Well Information.....	3-3
Table 3-2 CGWA Annual Allocations.....	3-6
Table 3-3 Projected Water Demands.....	3-8
Table 6-1 Farmland Classification Umatilla County, Oregon.....	6-5
Table 6-2 Endangered Species Act-Listed Species and Critical Habitat in Umatilla County.....	6-8
Table 7-1 Water Department Revenue.....	7-1
Table 7-2 Water Department Fund Existing Debt.....	7-3
Table 7-3 Business Oregon SDWRLF Payments from Water Fund.....	7-4
Table 7-4 Estimated Average Monthly User Fee Per Connection.....	7-8

**CHARTS**

Chart 2-1 Historical and Projected Population.....	2-2
Chart 2-2 Well No. 3 Monthly Production.....	2-6
Chart 2-3 Well No. 4 Monthly Production.....	2-7
Chart 2-4 Pilot Well Monthly Production.....	2-7
Chart 2-5 Well No. 5 Monthly Production.....	2-8

---

Chart 2-6 Combined Well Sources Monthly Production .....	2-9
Chart 2-7 Total Annual Well Production .....	2-9
Chart 7-1 Historical and Projected City Water Budget .....	7-2

**FIGURES**

Figure 1-1 Location and Vicinity Maps	
Figure 1-2 Floodplain Map	
Figure 1-3 Water System Components	
Figure 2-1 Zoning Map	
Figure 2-2 Summary of Design Criteria	
Figure 3-1 Water Right Inventory	
Figure 5-1 Existing System Pressures at 2017 PDD	
Figure 5-2 Existing System Available Fire Flow at 2017 PDD	
Figure 5-3 Proposed Distribution System Improvements	
Figure 5-4 Proposed System Available Fire Flow at 2037 PDD	
Figure 6-1 Recommended Water System Improvements	
Figure 6-2 Recommended Long-term Future Development Improvements	
Figure 6-3 Water System Improvements Cost Estimate	
Figure 6-4 National Wetlands Inventory Map	
Figure 7-1 Historical Water Department Funds	
Figure 7-2 Water System Improvements Capital Improvements Implementation Schedule	
Figure 7-3 Preliminary Water Rate Analysis for Loan Capacity	
Figure 7-4 Preliminary Property Tax Analysis for Bonding Capacity	

**MAPS**

- Existing Water System Map
- Fire Hydrant Coverage Map

**APPENDICES**

- Appendix A - Council Meeting Minutes - Plan Adoption, February 20, 2018
- Appendix B - Consumer Confidence Report
- Appendix C - Hydrant Testing Results
- Appendix D - Well Logs
- Appendix E - Monitoring Well Data
- Appendix F - Water Rights
- Appendix G - Oregon Health Authority - Drinking Water Services Water Testing
- Appendix H - Source Water Assessment Report
- Appendix I - Water Rates Resolution

# Executive Summary

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## Introduction

This Executive Summary briefly summarizes the results of the Water System Master Plan (WSMP) prepared by Anderson Perry & Associates, Inc., for the City of Stanfield, Oregon. The recommendations outlined hereafter have been developed in cooperation with the Stanfield City Council and City staff. The focus of this WSMP has been on the overall water system, including the water supply, storage, and distribution systems. This WSMP includes an analysis of the existing system and its performance, evaluation of system needs, evaluation of improvement alternatives, and development of a financial plan and project implementation plan. Included in this Executive Summary is a brief discussion of the existing water system, the water system improvements selected by the City Council, the current financial status of the Water Department, and a preliminary project implementation schedule. During the development of this WSMP, the City elected to take a Capital Improvements Plan (CIP) approach for completing water system improvements projects. For a more detailed discussion of the information presented in this Executive Summary, please refer to the individual chapters of this WSMP.

## Service Population and Planning Period

For the purpose of this WSMP, the current population of 2,130, as estimated by the Portland State University Population Research Center, will be utilized. The population forecast estimated an average annual increase in the City of 0.3 percent per year between 2017 and 2035 and 0.1 percent between 2035 and 2066. This population forecast will result in an increase from the certified 2016 population of 2,130 to a population of 2,252 in 2037.

## Summary of Supply, Storage, and Distribution System Evaluation and Needs

### *Supply*

At this time, the City has enough source capacity to meet current and future demands. As discussed earlier, it is desirable to design a system with enough source capacity to provide for PDDs without requiring the well pumps to operate for 24 hours per day. The 2037 peak daily flow requirement is estimated to be 1,030 gpm. The current capacity from the City's primary well (Well No.5), as well as the two supplemental wells (Wells No. 3 and 4), is approximately 2,150 gpm. It is not recommended the City increase its supply capacity at this time.

### *Storage*

The City currently has two operating storage reservoirs, the 625,000-gallon ground-level reservoir (Reservoir No. 2) and a 1,000,000-gallon ground-level reservoir (Reservoir No. 3). The needed storage for the 2037 design population is approximately 1,150,800 gallons. The current storage volume is adequate to meet these projected requirements. The conditions of both reservoirs are also adequate for the 20-year planning period. Currently, there are no recommendations to increase or make changes to the current storage available to the City's water system. To maintain Reservoir No. 1 as a landmark, it is recommended the City retain the services of a licensed structural engineer to address structural improvements needed, as well as coat and maintain the current structure.



## ***Distribution***

In general, the City's distribution piping system is in relatively good condition, although several areas cannot currently provide adequate fire flow. Undersized, dead-end, and supply distribution within the City lead to low fire flow capacity and issues with water circulation in these areas; therefore, some areas need improvement, namely areas with undersized main lines and dead-end lines. Improvements outlined in this chapter include installing water main lines to replace undersized lines and improving system looping, circulation, and fire flow capacities. These improvements were selected to address key areas of concern to improve fire flow capacity in the system.

Further discussion related to the City's existing water supply, storage, and distribution systems can be found in Chapters 3, 4, and 5 of this WSMP.

## **Selected Water System Improvements**

The selected water system improvements discussed in this WSMP are briefly summarized hereafter. Work sessions were held with the City Council and City staff to discuss priority of improvements, potential impacts to future user rates, and possible funding opportunities. The proposed project improvements summarized below address the City's needs for improved distribution system reliability and increased fire flows. Recommended and selected water distribution system improvements are identified on Figure 5-3 in Chapter 5. Undersized main lines and dead-end lines are recommended to be replaced and new main lines and fire hydrants installed as part of an improvements project. This WSMP and the selected improvements described herein were officially adopted by the City Council and City staff on February 20, 2018. The meeting notes for the City Council session are attached as Appendix A.

## **Summary of Estimated Costs for Selected Improvements**

The year 2017 estimated costs for the selected water system improvements are outlined on Figure 6-3 in Chapter 6. Each improvement has been categorized by priority and includes construction, administrative, legal, engineering, and contingencies together with other project costs. In total there are seven selected improvements ranging in cost from approximately \$80,000 to \$425,000.

## **Current Financial Status**

The annual cost of operating and maintaining the City's water system is summarized on Figure 7-1 in Chapter 7. A graphical plot of the City of Stanfield's water system budget for Water Department funds, showing total revenue and total expenditures, is provided on Chart 7-1. The total expenditures from fiscal year 2016 were inflated at 5 percent per year as shown on Chart 7-1. The chart indicates expenditures will likely increase to \$450,000 by the budget year 2019-20. This trend in expenditure increases will likely continue and will need to be reflected in future budgeting. It is recommended the City continue to allocate funds to the Water Reserve Fund to cover future maintenance and replacement costs of equipment and facilities. Pump replacement, water meter repairs, reservoir repairs, etc., are all items that require funds from time to time to maintain a healthy water system.

A major financial commitment will be required by the City to implement part or all of the selected water system improvements outlined in this WSMP. An increase in water rates will also be required to fund part or all of the selected system improvements.

## Capital Improvements Plan and Implementation Schedule

During development of this WSMP, the City elected to take a CIP approach for completing water system improvements projects, meaning a portion of City funds is allocated each year to the Water System Improvement Fund to complete needed upgrades to the water system. For this reason, the water system improvements outlined in Chapter 6 have been prioritized systematically so the most critical projects, related to the quality and reliability of the water system, are recommended to be completed first. To move forward with completing the water system improvements summarized in this WSMP, the following action items and implementation steps need to occur.

### *Action Items*

- The City Council has formally adopted this WSMP and the associated priority improvements outlined in Chapter 6. Therefore, the City should implement priority improvements as sufficient funds are generated in the Water Department Fund and Water System Improvement Fund. An example of implementing priorities without obtaining outside funding is presented in Chapter 7. This schedule is an estimate and can be used by the City as a tool for planning future improvements.
- The City Council and staff should monitor the progress of water system improvements over the next five years. If sufficient revenue is not obtained, the City should consider pursuing outside funding assistance.