

APPENDIX A
Council Meeting Minutes - Plan Adoption,
February 20, 2018

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING
TUESDAY, FEBRUARY 20, 2018
STANFIELD COUNCIL CHAMBERS
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor Tom McCann and Councilors Don Tyrrell, Susan Whelan, Del Manley, Jason Sperr and Jack Huxoll. Councilor Pam McSpadden was absent. City Staff present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, Public Works Director Scott Morris, and Finance Director Jerry Carlson.

FLAG SALUTE

Mayor McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM FEBRUARY 6, 2018

Councilor Sperr pointed out that the minutes showed him voting for a motion when he was absent from the meeting. Mr. Larsen said that he would correct the mistake. Mayor McCann approved the minutes for the February 6, 2018 council meeting as corrected.

ADOPTION OF CITY OF STANFIELD 2018 WATER SYSTEM MASTER PLAN

Mr. Larsen said that the presentation was the previous week, and all that remains is to either address any questions or concerns about the Water Master Plan or adopt it. Mr. Carlson said that there were a couple of options for funding improvements, and he asked if there was any discussion on that topic, and if adopting the master plan committed the City to a funding method or schedule. Mr. Morris said that adopting the plan did not commit the City to do spend any money. Mr. Larsen said that it is up to the Council to determine how soon improvements are made, and how they are paid for, either by loans or by saving funds over a period of time. Mr. Morris said that adopting the plan approves the improvements that the plan says are necessary. He said after the plan is adopted, then the City can work towards funding the improvements.

Mr. Larsen said if the Council wants him to seek out loans and grants, he will, but it is going to take funding, which will require talking about rates. He said that the State has some funding available for a rate study, which will help the Council know what rate increases are necessary to maintain the system and make improvements, as well as what rates would be competitive with other communities. He recommended moving forward with a rate study, and then meeting with the State to see about funding options.

Mr. Morris recommended a one-stop meeting with the State to learn what funding options are available. However, he said that Anderson Perry had advised them that the City no longer qualified for many of the grants. He said that the City will probably not be able to accomplish all the work by funding it all on its own.

Councilor Whelan asked if it would be foolish to propose different priorities than the engineer. Mr. Larsen said that it would not be foolish, because the prioritized list was based on Mr. Larsen and Mr. Morris giving guidance to the engineers, and if the Council had different views on priorities, it was perfectly reasonable to adjust them.

Councilor Whelan said that the presentation and the handouts was not very legible. Mr. Larsen said that he would contact Anderson Perry about that. Mr. Morris said that the copies of the full plan were much more legible.

Mayor McCann said that he would like to see if work can be done without increasing rates. Mr. Morris said that he didn't think that was possible. Mr. Larsen said that this June will be 5 years since rates were last increased.

Councilor Sperr said that he would like to see a rate study done. Mayor McCann said that he would like to have the Public Works Committee review the Water Master Plan and give a recommendation on priorities. He said that the Council should adopt the plan immediately. Mayor McCann asked when the last water master plan was done. Mr. Morris said it was 20 years ago. Mayor McCann asked how many of the projects in that plan were completed. Mr. Morris said that all of them were completed.

The Council discussed changes in rates over the years.

Councilors Whelan and Manley moved and seconded to adopt the water system master plan. Ayes: Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

FIRST READING OF ORDINANCE NO. 423-2018 AN ORDINANCE INSTUTING A STUDENT REPRESENTATIVE TO THE CITY COUNCIL

Mr. Larsen reported that the School District Superintendent was in favor of the ordinance. Mr. Morris said that the school board was in favor of it. Councilor Tyrrell said that he would like to see the ordinance adopted. The Council discussed how the representative would be chosen.

Councilors Huxoll and Sperr moved and seconded to approve the first reading of the ordinance. Ayes: Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

PROPOSED CHANGE IN COUNCIL RULES REGARDING REGULAR MEETING SCHEDULE

Mayor McCann said that this was important for City staff because it allows them to have more time to complete reports after the end of the month. The Council also discussed the election of Council President, and reviews of goals and management.

Councilors Huxoll and Whelan moved and seconded to change the Council Rules so that the third Tuesday of the month is the mandatory Council meeting, rather than the first Tuesday of the month. Ayes: Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

COMMITTEE REPORTS

Finance/Administrative: Councilors Sperr and Manley moved and seconded to approve the payment of the bills for the month of January in the amount of \$147,588.48, as funds become available. Ayes: Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

Councilors Sperr and Manley moved and seconded to approve the finance report for the month of January, 2018. Ayes: Tyrrell, Whelan, Manley, Sperr and Huxoll. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

None.

OTHER BUSINESS

Mr. Larsen said that he included in the Council packets his proposed budget calendar. He also reported on his site visit to the veal processing plant in Heyburn, Idaho. He said that the site is clean, and there is no noticeable odor or noise. He said that the interior was not bad either. He explained the facility's processes to the Council. He said that there are three loads delivered each day, by a pickup truck towing a cattle trailer. He said that one semi-truck hauls products away from the facility once a week. He said that no animals are held on site for very long, with the exception of an enclosed trailer that houses animals when they are delivered on Sundays, since they don't have a shift on Sundays. He said that the City of Heyburn reports no problems with the current company, although there was a violation with the previous owner, who put some hides outside to dry in the sun. He said that was corrected quickly. Mr. Larsen reported that there was nothing about the facility that looked like it was a problem, and that it looked better than an

existing business in the core part of Stanfield. He said that he did not talk with anyone in the vicinity of the facility, but he will be calling the elementary school that is nearby. The Council discussed the business and the possibility of a similar facility in the City.

Mr. Larsen reported that he found some options for playground equipment that would work well—two sets aimed at two different age groups, 2 to 5 and 5 to 12. He said that he and Mr. Morris made some measurements and found that the new equipment could fit in nicely by removing the teeter-totters and expanding the existing playground. The Council and staff discussed the playground project equipment, timeline, and installation.

Mayor McCann asked about the temporary street closure permit form. Mr. Larsen said that he had not updated the draft since the last meeting, and was still trying to determine the right balance in the regulation so that the City was protected, but events could still happen. The Council and staff discussed the temporary street closure process. Mayor McCann said that he would like to see similar regulations for permits for use of City parks, in case of big events. Mr. Larsen said that there haven't been any requests to use the park in that fashion, except for the farmer's market that was previously held. Mr. Morris said he was concerned about wear on the grass. Councilor Whelan said that this should not be trying to make money, but cover City costs. Councilor Sperr said that the City should be included as an additional insured on applicants' insurance coverage. Mr. Larsen said that he would continue to work on the draft.

Mr. Larsen asked about any requested changes to the budget calendar. Councilor Whelan said that she would like to see changes to the budget committee, and would like to not include some participants from last year. The consensus of the Council was that if anyone had any suggestions for different Budget Committee members, they would forward those names to the City Manager to be invited to participate in the Budget Committee.

COMMENTS FROM THE COUNCIL

Councilor Sperr said that he would like to make sure that word gets out about the Sanitary Disposal free dump event. Mr. Larsen said that it would be in the next newsletter. Councilor Sperr also asked about drawings of the next phase of Panoramic Ridge. Mr. Larsen said that the engineering drawings were just submitted, and it will include another 15 lots and the neighborhood park.

STATE OF THE CITY

Mayor McCann gave his State of the City address:

As I begin my 23rd year as Mayor, I want to reflect and remind you of our City's major accomplishments during this time, along with what is proposed for our future.

Our successes far outnumber our failures. The biggest and most profound is the removal of flood plain restrictions. This has saved many of our citizens many thousands of dollars in flood plain insurance. It has made development of business and housing in the core area of the City possible.

We have built new bridges, developed Bard Park, obtained a new police facility, City Hall, Library, annexed land south to I-84 to facilitate Pilot Travel Center and other business in the southern area of the City. This has provided for many jobs for the community. I might add the police contract with the City of Echo.

Our water and water treatment facilities are state of the art to provide for future development in housing and business. We have supported development of new housing on the north area of the City.

All of this is possible due to perseverance and dedication of past and present members of the City Council, Planning Commission, City Staff, and the support of our citizens. 2018 will be a very good year as we continue to develop new resources in community living and business.

We are starting the process of preparing the 2018-19 annual budget. The City is financially sound through the efforts of all our office staff, public works, and police department.

Hopefully, through research we can attempt to work with the U.S. Postal Service to enact improvements to our postal delivery. It is an issue which cannot be promised.

Our main street improvement and enhancement committee are continually working in this area through grants. It is a slow moving process. Hopefully we will see more progress during the 2018-19 fiscal year.

Our City has continued to be safe and virtually crime free, compared to many cities of our size, due to the dedicated efforts of our chief and officers. Our code enforcement does a great job in attempting to abate violations and improve appearances throughout the City.

Our accomplishments have not been easy. There have been many rocks in the roadway, but with patience and perseverance, they are removed.

It is my sincere hope that in the years to come, Stanfield will continue to develop and grow to become the community of the future for all of our citizens.

One group I want to mention is the many volunteers that help with our city celebrations, namely the 4th of July. This has developed over the years into one of the best community events in the County. It attracts people from near and far. The innovation of activities continues to grow. The committee is always seeking more help in planning and participation.

I have probably omitted many positives and a few negatives that have occurred, but we must always be positive and creative for continued success.

We wonder, we wander, and we succeed. We are like a pond full of swans. We appear calm and serene on the surface, but underneath we are paddling like hell.

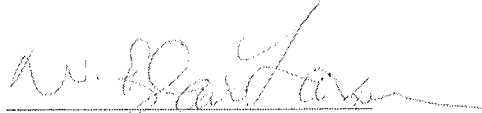
Let's roll up our sleeves, get busy, and go to work for a successful future, 2018-2019.

Good things happen when there's excellent personnel to work with along with citizens' support.

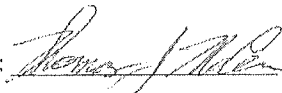
ADJOURNMENT

With no other business to consider, Mayor McCann adjourned the regular meeting of February 20, 2018 at 8:19 p.m. The next meeting was scheduled for March 6, 2018.

Respectfully Submitted,



W. Blair Larsen, City Manager/Recorder

Attest: 
Mayor

Date of Approval: 2/20/2018