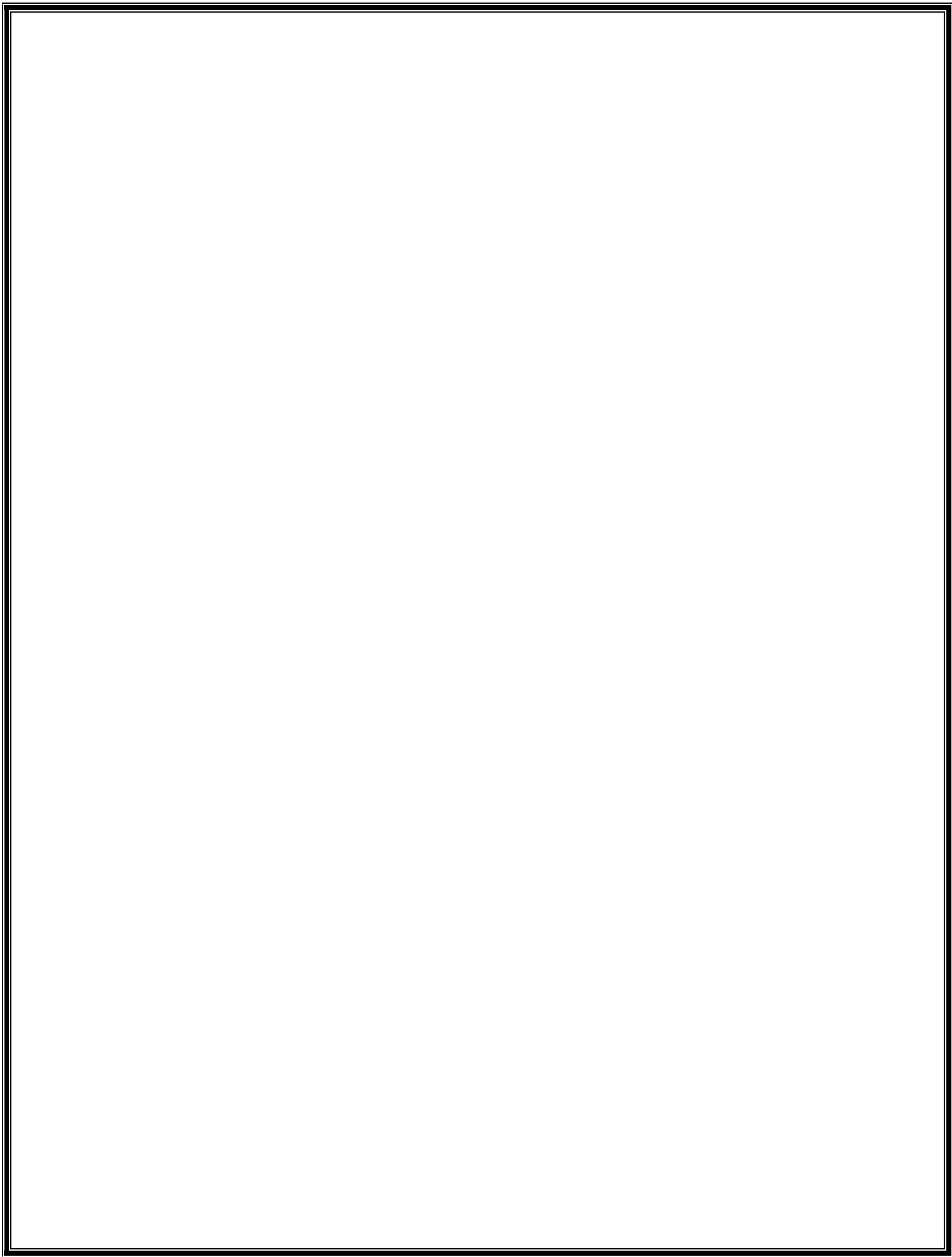




CITY OF STANFIELD

FY 2019-2020 ADOPTED BUDGET



IN THE CIRCUIT COURT OF
THE STATE OF OREGON FOR
UMATILLA COUNTY

} AFFIDAVIT OF PUBLICATION

STATE OF OREGON
County of Umatilla } ss

I, Madison Lybrand being duly
sworn, depose and say that I am the
principal clerk of the publisher of the
East Oregonian, eastoregonian.com,
a newspaper of general circulation,
as defined by ORS 193.010 and
193.020; that the

**EO-10094 NOTICE OF BUDGET
COMMITTEE**

a printed copy of which is hereto
annexed; was published in the
entire issue of said newspaper for 1
successive and consecutive issues in
the following issues:
04/19/2019

Subscribed and sworn to before me
on this **19th day of April, A.D. 2019**

**EO-10094
NOTICE OF BUDGET
COMMITTEE MEETING**

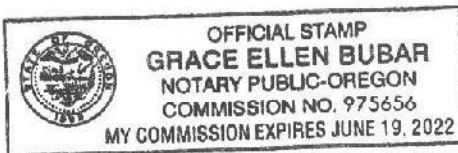
A public meeting of the Budget Committee of the City of Stanfield, Umatilla County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at Stanfield Council Chambers, 150 West Coe Avenue, Stanfield, OR 97875. The meeting will take place on Tuesday, May 7, 2019 at 6:00 p.m. The purpose of the meeting is to receive the budget message and to receive comment from the public on the proposed budget. A copy of the proposed budget document may be inspected or obtained on or after Tuesday, April 23, 2019 at Stanfield City Hall, 160 South Main, Stanfield, OR 97875, between the hours of 8:00 a.m. and 5:00 p.m. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.
Published April 19th of 2019.

**EO-10094
NOTICE OF BUDGET
COMMITTEE MEETING**

A public meeting of the Budget Committee of the City of Stanfield, Umatilla County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020, will be held at Stanfield Council Chambers, 150 West Coe Avenue, Stanfield, OR 97875. The meeting will take place on Tuesday, May 7, 2019 at 6:00 p.m. The purpose of the meeting is to receive the budget message and to receive comment from the public on the proposed budget. A copy of the proposed budget document may be inspected or obtained on or after Tuesday, April 23, 2019 at Stanfield City Hall, 160 South Main, Stanfield, OR 97875, between the hours of 8:00 a.m. and 5:00 p.m. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.
Published April 19th of 2019.



Notary Public of Oregon



NOTICE OF BUDGET HEARING

A public meeting of the Stanfield City Council will be held on June 4, 2019 at 6:00 pm at Stanfield Council Chambers, 150 W. Coe Avenue, Stanfield, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Stanfield Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 160 South Main, Stanfield, OR, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Blair Larsen, City Manager

Telephone: 541-449-3831

Email: citymanager@cityofstanfield.com

TOTAL OF ALL FUNDS

FINANCIAL SUMMARY - RESOURCES

	Actual Amount 2017-18	Adopted Budget This Year 2018-19	Approved Budget Next Year 2019-20
- Beginning Fund Balance/Net Working Capital	1,324,101	1,244,210	1,369,910
- Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,370,637	1,335,200	1,345,500
- Federal, State and All Other Grants, Gifts, Allocations and Donations	344,054	452,800	375,800
- Revenue from Bonds and Other Debt	0	0	0
- Interfund Transfers / Internal Service Reimbursements	120,900	36,000	36,000
- All Other Resources Except Property Taxes	421,776	461,700	416,370
- Property Taxes Estimated to be Received	213,923	205,500	216,500
Total Resources	3,795,391	3,735,410	3,760,080

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

- Personnel Services	965,750	1,122,010	1,246,880
- Materials and Services	877,652	1,153,810	1,154,610
- Capital Outlay	109,144	510,920	388,120
- Debt Service	284,034	351,300	367,020
- Interfund Transfers	120,900	43,700	36,000
- Contingencies	0	257,920	392,640
- Special Payments	0	0	0
- Unappropriated Ending Balance and Reserved for Future Expenditure	143,791	295,750	174,810
Total Requirements	2,501,271	3,735,410	3,760,080

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM

Name of Organizational Unit or Program FTE for that unit or program			
General Administration	275,112	348,290	492,940
FTE	2.25	2.50	2.50
Police Department	512,685	632,590	597,020
FTE	4.75	4.75	4.75
Public Works	2,478,115	2,534,570	2,401,430
FTE	3.75	3.75	4.75
Municipal Court	55,119	76,260	79,360
FTE	1.00	1.00	1.00
Library	103,539	143,700	189,330
FTE	1.25	1.25	1.25
Total Requirements	3,424,570	3,735,410	3,760,080
Total FTE	13.00	13.25	14.25

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

There are no changes in activities or financing anticipated for fiscal year 2019-20.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
- Permanent Rate Levy (rate limit 2.5894 per \$1,000)	2.5894	2.5894	2.5894
- Local Option Levy	0	0	0
- Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$2,003,124	\$0
Total	\$2,003,124	\$0

Published May 18th of 2019.

I, Blair Larsen
published
by OR

EO-10

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05/18/

Subsc

IN THE CIRCUIT COURT OF
THE STATE OF OREGON
FOR UMATILLA COUNTY

} AFFIDAVIT OF PUBLICATION

STATE OF OREGON
County of Umatilla } ss

I, Nelson L. Lillard being duly sworn, depose and say that I am the principal clerk of the publisher of the East Oregonian, eastoregonian.com, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; that the

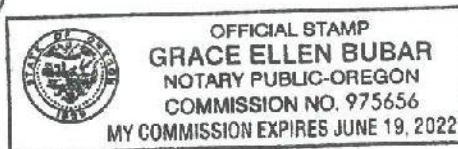
EO-10177 NOTICE OF BUDGET HEARING A

a printed copy of which is hereto annexed; was published in the entire issue of said newspaper for 1 successive and consecutive issues in the following issues:

05/18/2019

Subscribed and sworn to before me on this **20th day of May, A.D. 2019**

Nelson L. Lillard
Grace Ellen Bubar
Notary Public of Oregon



RESOLUTION NO. 05-2019


**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stanfield, hereby elects to receive state revenues for fiscal year 2019-2020.

ADOPTED, this 4th day of June, 2019 by the Common Council of the City of Stanfield.

Approved by the Mayor this 4th day of June, 2019.

Mayor: 

Attest: 

I certify that a public hearing before the Budget Committee was held on May 7th, 2019, and a public hearing before the City Council was held on June 4th, 2019, giving citizens an opportunity to comment on use of State Revenue Sharing.

City Recorder: 

RESOLUTION NO. 06-2019

**A RESOLUTION ADOPTING THE 2018-2019 BUDGET
AND MAKING APPROPRIATIONS**

WIIEREAS, the City Council of the City of Stanfield held a public hearing June 4th, 2019 on the 2019-2020 budget as approved by the Budget Committee on May 7th, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the budget for the 2019-2020 fiscal year, as approved by the Budget Committee and amended by the City Council, in the sum of \$3,641,080, is hereby adopted and is now on file at Stanfield City Hall at 160 S. Main Street, Stanfield Oregon;

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2019 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND

GENERAL ADMINISTRATION:

Personal Services	\$46,410
Materials & Services	\$107,200
Capital Outlay	\$37,000
Total Requirements	\$190,610

POLICE DEPARTMENT:

Personal Services	\$419,290
Materials & Services	\$103,220
Total Requirements	\$522,510

MUNICIPAL COURT:

Personal Services	\$59,490
Materials & Services	\$19,870
Total Requirements	\$79,360

TRANSFERS:

Transfer to Library Fund	\$12,000
Total Transfers	\$12,000

RESERVES:

Reserve for Main Street Improvements	\$5,460
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OPERATING CONTINGENCY

\$92,010

TOTAL GENERAL FUND

\$901,950

STATE TAX STREET FUND

Personal Services	\$47,210
Materials & Services	\$112,100
Capital Outlay	\$178,820
Debt Service	\$5,670
Operating Contingency	\$34,870
Total State Tax Street Fund	\$378,670

WATER FUND

Personal Services	\$244,640
Materials & Services	\$240,000
Capital Outlay	\$65,660
Debt Service	\$62,340
Operating Contingency	\$61,580
Transfer to Utility Reserve Fund	\$12,000
Total Water Fund	\$686,220

SEWER FUND

Personal Services	\$207,920
Materials & Services	\$235,290
Capital Outlay	\$28,320
Debt Service	\$174,340
Transfer to Utility Reserve	\$12,000
Reserve for Future Improvements	\$39,890
Operating Contingency	\$64,590
Total Sewer Fund	\$762,350

LIBRARY FUND

Personal Services	\$86,070
Materials & Services	\$56,000
Capital Outlay	\$30,000
Operating Contingency	\$17,260
Total Library Fund	\$189,330

PUBLIC SAFETY FUND

Personal Services	\$66,870
Operating Contingency	\$7,640
Total Public Safety Fund	\$74,510

UTILITY RESERVE FUND

Operating Contingency	\$73,860
Total Utility Reserve Fund	\$73,860

SYSTEMS DEVELOPMENT CHARGE FUND

Reserve for Future Improvements	\$109,410
Total Systems Development Charge Fund	\$109,410

GARBAGE FUND

Personal Services	\$21,720
Materials & Services	\$193,900
Operating Contingency	\$22,000
Total Garbage Fund	\$237,620

FUEL TAX FUND

Personal Services	\$47,260
Materials & Services	\$87,030
Capital Outlay	\$48,320
Debt Service	\$5,670
Reserve for Future Improvements	\$20,050
Operating Contingency	\$18,830
Total Fuel Tax Fund	\$227,160

Total Appropriations, All Funds	\$3,466,270
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Total Unappropriated and Reserve Amounts, All Funds	<u>\$174,810</u>
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Total Adopted Budget	\$3,641,080
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ALSO BE IT RESOLVED, that the Mayor or City Recorder shall file with the County Clerk (or other assessing offices) of Umatilla County, Oregon and the Department of Revenue in Salem, Oregon, a copy of the budget as finally adopted.

ADOPTED by the Common Council of the City of Stanfield on this 4th day of June, 2019.

Approved: 
Mayor

Attest: 
City Manager/Recorder

RESOLUTION NO. 07-2019

A RESOLUTION LEVYING PROPERTY TAXES

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stanfield, hereby levies the taxes provided for in the final budget adopted for the 2019-2020 fiscal year based on the permanent rate of \$2.5894 per \$1,000 of assessed real property values for General Fund. These taxes are hereby imposed, for tax year 2019-2020, upon the assessed value of all taxable property within the district.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the taxes imposed are categorized for purposes of Article XI section 11b as:

	<u>GENERAL</u> Subject to the Limitation	<u>BONDS</u> Excluded from the Limitation
PERMANENT RATE	\$2.5894/\$1000	

BE IT FURTHER RESOLVED that the Mayor or City Recorder certify to the County Clerk (or other assessing officer) of Umatilla County, and the Department of Revenue in Salem, Oregon the tax levy made by this Resolution.

ADOPTED, this 4th day of June, 2019, by the Common Council of the City of Stanfield.

Approved: 
Mayor

Attest: 
City Manager

CITY OF STANFIELD

OREGON

Approved Budget for Fiscal Year 2019/20

BUDGET COMMITTEE

ELECTED OFFICIALS

Mayor: Thomas McCann
Council President Don Tyrrell
Councilor Susan Whelan
Councilor Ralph Parrish
Councilor Scott Challis
Councilor Delwin Manley
Councilor Jason Sperr

TERM EXPIRES

December 2020
December 2020
December 2020
December 2020
December 2022
December 2022
December 2022

APPOINTED OFFICIALS

Doug Alvarez
Bryn Braithwaite
Carlos Chavez
Nelly Chavez
Steve Otzenberger
Paula Otzenberger
Erwin Watson

Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member

CITY STAFF

Blair Larsen
Bryon Zumwalt
Scott Morris
Gerald Carlson
Cecili Longhorn

City Manager/Recorder
Chief of Police
Public Works Director
Finance Director
Library Director

www.cityofstanfield.com

City Manager's Budget Message

BUDGET COMMITTEE MEMBERS AND CITIZENS OF STANFIELD, OREGON:

I am pleased to submit my budget recommendation for FY 2019/2020. The budget was prepared to facilitate the Council's goals and the ongoing provision of City services to Stanfield residents.

OVERVIEW

This budget year finds the state of the national economy to be good overall. The City's finances remain good without the need for lay-offs or other major budget cuts. Overall, the City is in very good shape financially.

FY 19/20 should see some improvements for the budget of the City of Stanfield. Since the City relies to some extent on revenues from the State of Oregon, we continue budgeting those revenues with caution, however, state transportation legislation, the City's increased franchise fees for electric utilities, and grants from the Oregon Department of Transportation have resulted in improvements in the Street Fund. The Library Fund has improved due to the community service fee that the Umatilla County Special Library District is receiving. We also anticipate that property taxes will increase compared to the current fiscal year.

While revenue increases are not large, the prospects for the City are good. Stanfield is primed for growth as our Urban Growth Boundary has recently been adjusted to include more industrial lands at the I-84/US 395 interchange, an area where our water system was expanded in 2014. These two developments make the interchange an attractive location for future commercial and industrial development. The Panoramic Ridge housing development is continuing to expand—homes and lots are sold out in Phase III, and sites will be ready for construction soon in Phase IV.

The proposed budget continues the conservative and strategic spending policy of the last several years that has allowed the City to build healthy carryover balances in each of the City's major funds, which are essential in the City's ability to continue to pay for benefit costs, payroll taxes, and necessary maintenance and improvement costs. The proposed budget continues the City's policy to maintain a contingency line item totaling about 10% of normal expenditures. This will allow for a healthy fund balance, and sufficient funds to handle unforeseen events.

FY 2018/19 BUDGET – A RECAP

- Financial Stability. The City entered FY 18/19 with a healthy carryover in each of the City's major funds, which have helped sustain the City's finances. With aging water and sewer infrastructure, it's hard to predict and prepare for the various maintenance issues that may arise; however, conservative budgeting, healthy fund balances, and proper levels of contingency funding provide a much-needed cushion.
- Stage Gulch Trail: Because of the easements that the City obtained in order to control and maintain the Stage Gulch levees, the City applied for and received grant funding from the

Oregon Parks and Recreation Department to construct a walking and biking trail along Stage Gulch. Construction on this project was completed in November, 2018, on time and under budget.

- The current budget included funding in the Public Works Funds for financing a new Public Works storage building. The previous building simply did not have enough room to get most of our major equipment enclosed and out of the weather. This project is now completed, and was finished on time and under budget. The City borrowed money to construct the facility, and the debt payments are coming out of the Streets (1/6th), Water (1/3rd), Sewer (1/3rd), and Fuel Tax (1/6th) Funds.
- The FY 2018-2019 budget included a generic Main Street Improvements line item and budgeted improvements to the City-owned building at 170 S. Main. While not completed yet, the Main Street Improvements line item was intended to pay for additional public trash receptacles and a downtown painting project. The improvements on 170 S. Main were intended to be generic improvements to make the building a “vanilla shell” that is more desirable to potential buyers. That funding paid for leveling the floor and replacing the front door. This funding has achieved its purpose, as the building will be sold within the next month.
- The current budget included funding from the State of Oregon to conduct a water rate study, which is intended to help the City plan for future costs and set rates accordingly. This rate study has begun, but is not completed yet, and will continue in the next fiscal year.
- In FY 2019-2019 the City received a \$50,000 Special City Allotment grant from ODOT that was used to chip-seal West Coe Avenue, from Main Street to Sherman Street.
- The current budget included a slight increase to the budgeted funds for the Panoramic Line and Lift Station loan in the Sewer Fund. This increase enabled the City to completely pay off that loan early and save a small amount on interest charges.
- The current budget also included funds for a new police cruiser and public works pickup truck. The new police car will replace a vehicle with a damaged engine, and the new public works truck replaced a pickup that has been used to the point that it was no longer cost-effective to rely on it. Soon after the fiscal year began, another police cruiser suffered the same engine damage, and required replacement. The City Council voted to utilize contingency funds to purchase an additional new police cruiser. The two new police cruisers have been purchased, and will soon be in use.

KEY ECONOMIC FACTORS AND ASSUMPTIONS

During the preparation of the FY 19/20 budget, the City utilized several assumptions based on key economic indicators. The assumptions are as follows:

- **Property Tax Revenues** in FY 19/20 are expected to increase over the amount budgeted in FY 18/19. This assumption is based on the actual amount of property tax revenue collected in FY 17/18, and the annual increase of assessed values.
- **Population** of the city is currently estimated at 2,185. It is assumed that during the upcoming fiscal year the City’s population will not significantly increase. Population affects the estimates

for state shared revenues and state gas taxes which are distributed on a per capita basis. Population estimates are developed by Portland State University by December of each year.

- **Labor Costs:** Healthcare benefit premiums are budgeted at an overall 6% increase above FY 18/19 levels. As it has the last several years, the City has budgeted 90% of the premium cost for health care for all city employees in FY 19/20. Employees are responsible for the remaining 10%. Fortunately, in January, 2017 the City switched to a new, less expensive plan. This has resulted in significant savings to the City over the previous plan, and is continuing to save the City money, as costs increase annually by a percentage of the cost of the premium.
- **Risk Management** assumptions include the following:
 - Worker's compensation, liability, and property insurance rates are not expected to increase in FY19/20.

FOCUS OF THE FISCAL YEAR 2019/20 BUDGET

The City's total budget is \$3,751,230, which represents a 0.42% increase from the \$3,735,410 budget in FY 2018-2019. The revenue increase is attributed to property tax increases, the City's increased electric utility franchise fees, and grant funding for Street projects. On the expense side, the increase is due to annual operating and personnel cost increases, including an additional Public Works operator position.

This proposed budget continues efforts to keep our salaries competitive—it includes increases in accordance with the spring, 2019 salary and wage study.

General Fund

In the General Fund, the proposed budget includes increased funding for City hall maintenance to pay for the replacement of the HVAC system, and two new line items: Code enforcement abatements and the Library Community Room project. Funding for code enforcement abatements will provide needed funding to clean up problem properties when the property owners are unable or unwilling to cooperate. There is a system of placing liens on properties that can pay for such efforts, however, that method is uncertain and takes significant time. The City believes it is better to fund abatement efforts without the expectation of repayment. The City has been reluctant to be more active with abatement efforts in the past due to lack of funding. By funding these efforts out of the General Fund, we aim to increase City-funded abatements.

The Library Community Room project involves expanding and connecting the current Council Chambers building to the adjacent library building in order to provide a large Community Room that could host Library events and City meetings, as well as be available for private events for a fee. The first step, which is funded in this proposed budget, is to hire an architectural firm to conduct a feasibility study and put together a vision for the project. The City could then get reliable cost estimates from an engineering firm. The City can then seek to fund the project through grants, donations, and City revenues.

Public Works

The proposed budget includes funding in the Public Works Funds for a new Utility Worker I position. Maintaining and operating water and wastewater systems of our size, maintaining City streets, and taking care of the parks acreage that we provide to residents requires a large

workload. The City of Stanfield currently has only 2.75 regular Public Works employees, and 1 seasonal worker. An additional worker will provide relief to current staff, and will eventually provide another water and wastewater certified staff member, which will help significantly during turnover, sick time, and vacations. Currently, there are some projects that the City cannot undertake because there are insufficient hands available. This addition will make such projects possible.

Also in the Public Works funds, the proposed budget includes a slight increase to the budgeted funds for equipment leases in order to pay off the leases for the City's mini excavator and tractor early and save a little bit on interest charges.

Streets Fund

In the Streets Fund, the City has received a \$100,000 Special City Allotment grant from the Oregon Department of Transportation. This grant, in addition to \$61,000 in City funds, will pay for the repaving of Harding Avenue, from Main Street east toward Edwards Avenue. Funding in this fund is also included in the proposed budget to purchase a snow plow that can be attached to a City pickup truck. This will add needed flexibility to our snow plowing efforts in the winter.

Water Fund

In the proposed budget of the Water Fund, money is allocated to continue the Water Rate Study that was begun in FY 2018-2019. This study is intended to examine water rates to ensure that they are adequate for system maintenance and necessary improvements. The proposed budget does not include any rate increases, but any future rate increases will be proposed based on this study. While the City desires to keep the rate down as much as possible, it will be critical to provide an avenue to build reserve funds for the water system. When water system improvements are needed, it will be more beneficial to the community to already have that money set aside rather than having to borrow again, which necessitates large rate increases all at once, as happened when the City built large improvements to its water and wastewater systems. The proposed budget includes funding from the State of Oregon to conduct a water rate study, which will help us plan for future costs and set rates accordingly.

The Water Fund in the proposed budget also includes funding for improvements to the old downtown water tower. Funding for this purpose was included in the FY 2018-2019 budget, however it was placed in reserve while the City polled residents to make sure that the public wanted their money used on a landmark that has no practical use for the City's water system. It was previously thought that it would be beyond the City's means to repair and paint the tower, however, a recent inspection and cost estimate has shown that only about \$185,000 in painting and repairs are needed, assuming the City does not want to return it to service. The proposed budget includes \$62,000 in the Water Fund to pay for rehabilitation efforts that will preserve the structure for many more years. This funding will be insufficient to pay for painting the structure, but it will cover most of the work that must be done before painting. Painting the structure has been estimated at about \$50,000, and will need to be budgeted in the future, along with the remaining \$73,000 in repairs.

Sewer Fund

The proposed budget of the Sewer Fund provides funding for a sewer rate study and a continued large amount of funding for line maintenance. Conducting a rate study is important to ensure that system operations and improvements match the City's sewer rates. The line maintenance funding

is needed to conduct more line cleaning so that a system evaluation can be conducted in the future.

Library Fund

The Library Fund of the proposed budget includes funding for building improvements, including replacing the flooring and painting the interior. In addition, funding is included to send staff to two conferences. Funding for these items is mostly being provided by donations and grants.

Fuel Tax Fund

The FY 2019-2020 budget includes funding in the Fuel Tax Fund for beginning the Panoramic Ridge Neighborhood Park and a small link to the Stage Gulch Trail along an existing City right-of-way. The park has long been planned, and is identified in the City Parks Master Plan. The developer of the Panoramic Ridge subdivision is contributing land to the City, which will include an installed irrigation system and be seeded for grass. The City will eventually install a parking lot, picnic shelter, picnic tables, benches, a basketball court, a bathroom building, playground equipment, and walking paths in the park. The funding in the proposed budget will begin, but not complete, this process.

Areas of Ongoing Monitoring

Library Fund: Due to limited revenue from the Umatilla County Special Library District, our Library fund is limited and will not be able to keep up with rising costs in the future. However, the proposed budget includes enough funding to satisfy personnel costs and contingency funding for now. This is an area that will need continued monitoring in the future.

ACKNOWLEDGEMENTS

In closing, I express my thanks to Gerald Carlson, Finance Director, for his efforts in helping coordinate the budget process, and to the department directors and staff that have contributed to the creation of this document. Lastly, I thank the Budget Committee and City Council for your continued support and analysis of the budgetary issues facing the City. It is with your help that the City will continue to grow and improve the quality of life for all of its citizens.

Respectfully submitted,

Blair Larsen
City Manager & Budget Officer

CITY OF STANFIELD

The City of Stanfield is conveniently located on Highway 395 off of I-84 in northeastern Oregon. It is situated in Umatilla County just 10 minutes south of Hermiston, about 30 minutes from Pendleton, and about a 45-minute drive to the Tri-Cities, WA. It is also only 15 minutes from the mighty Columbia River, and the Umatilla River runs along its western edge. Stanfield is a friendly and inviting place to live, work or locate your business.

The City boasts an array of parks for all ages with baseball and soccer fields, and basketball courts as well as playgrounds and walking paths. The City has also grown into a regional player and partner in transportation and quality government, and the City is poised for effective economic growth and development.

CITY GOVERNMENT**City Government**

Stanfield was first incorporated in 1910. Stanfield has been organized under a council-manager form of government since 2006. Administrative authority is vested in the City Manager while the City Council exercises legislative authority. Stanfield is served by a seven-member City Council including the Mayor and 6 Councilors, elected to staggered terms of four years. The City Council usually meets twice a month to conduct city business. The City Council guides the city by setting goals, passing ordinances, adopting resolutions, authorizing contracts, and adopting budgets.

City services are delivered by five departments:

- Administration
- Public Works
- Police
- Municipal Court
- Library

5-YEAR COUNCIL GOALS

In March, 2017, the City Council held a goal-setting workshop where they revised the City's vision and identified and prioritized goals to guide budget decisions and projects the City would like to pursue. The workshop included feedback and participation from the public.

VISION

“Stanfield is a welcoming and inclusive community, known for its hometown atmosphere, quality housing, business and development friendly government, and continued, measured growth.”

GOALS

Goal	Dept.	Progress Update
<input type="checkbox"/> Develop the I-84/US-395 Interchange by expanding the City's Urban Growth Boundary at the Interchange to provide larger industrial parcels attractive for development, and attracting a hotel development.	Admin	The Urban Growth Boundary adjustment has been completed.
<input type="checkbox"/> Conduct a salary study and implement a cost-of-living adjustment every two years	Admin	Completed for Spring, 2019. Next study scheduled for Spring, 2021.
<input type="checkbox"/> Provide competitive Police Officer salaries	Police	Done (for now).
<input type="checkbox"/> Work with Utilities to raise franchise fees to 7%	Admin	Done for Electric utilities. Due to the existing agreement, Cascade Natural Gas can't be done until 2023. Increasing the cable franchise has some legal entanglements, and I want to wait until Hermiston tests their increase before proceeding.
<input type="checkbox"/> Increase library hours to 10am-6pm, Monday through Friday	Library	Done.
<input type="checkbox"/> Develop Capital Improvement Plans for all funds	Public Works	Included in the current Water Master Plan and Parks Master Plan. The proposed budget includes funding for a Wastewater System Evaluation, which will include a Sewer CIP. Funding is needed for a Streets CIP.
<input type="checkbox"/> Improve the Police Department's image in the public eye through community outreach programs and increased visibility	Police	PD has implemented a facebook page, community garden, other ways to promote their good work and build rapport with the community.
<input type="checkbox"/> Conduct Council-Business Owner meetings once or twice a year.	Admin	Not yet begun.
<input type="checkbox"/> Conduct a 5-year forecast, update it annually	Admin	Not yet begun.
<input type="checkbox"/> Expand the part-time code enforcement officer position into a three-quarter time community resource officer	Police	Done.
<input type="checkbox"/> Prepare an annual performance measurement report by department annually.	Admin	Not yet begun.
<input type="checkbox"/> Conduct an Annual City Cleanup project	Public Works	Ongoing.

<input type="checkbox"/> Update the City website quarterly	Admin	Begun, but needs improvement.
<input type="checkbox"/> Develop a project list for volunteers to help with	Public Works	Not yet begun.
<input type="checkbox"/> Construct a bike path to Pilot	Public Works	Long term goal--funding is needed.
<input type="checkbox"/> Develop a trail along Stage Gulch	Public Works	Done.
<input type="checkbox"/> Rehabilitate the Old Water Tower	Public Works	In process--some funding is included in the 2018-2019 Proposed Budget.
<input type="checkbox"/> Replace and add additional playground equipment	Public Works	In process--new equipment has been ordered (and paid for), will be installed Summer, 2018.
<input type="checkbox"/> Support building costs and contingencies with the City's general fund	Library	Done.
<input type="checkbox"/> Improve Park Signs	Public Works	Not yet begun.
<input type="checkbox"/> Install local history markers in parks and other open spaces	Public Works	Not yet begun.

THE BUDGET PROCESS

All Oregon cities are required to prepare an annual or bi-annual budget as a governing document for the City's actions in the coming fiscal period. The process followed in the preparation of this budget complies with local budget law established by the State of Oregon. Oregon's Local Budget Law does two important things: 1) establishes standard procedures for preparing, presenting, and administering the budget and 2) requires citizen involvement in the preparation of the budget with public disclosure of the budget before its formal adoption.

The City of Stanfield operates its fiscal year from July 1 to June 30 each year. The City Manager serves as the Budget Officer and has the responsibility to prepare the budget document, present the budget message to the Budget Committee and to maintain budgetary control at the approved appropriation level. In accordance with Oregon Budget Law, the Budget Committee consists of the seven members of the Stanfield City Council and an equal number of citizens. The Committee is tasked with reviewing the proposed budget and amending it where desired. Budget Committee meetings are public meetings and an opportunity for citizen comment is provided at each meeting. City staff attend the meetings to provide technical analysis and support to the Committee. At the conclusion of the meetings, the Budget Committee approves a balanced budget that is forwarded to the City Council for adoption.

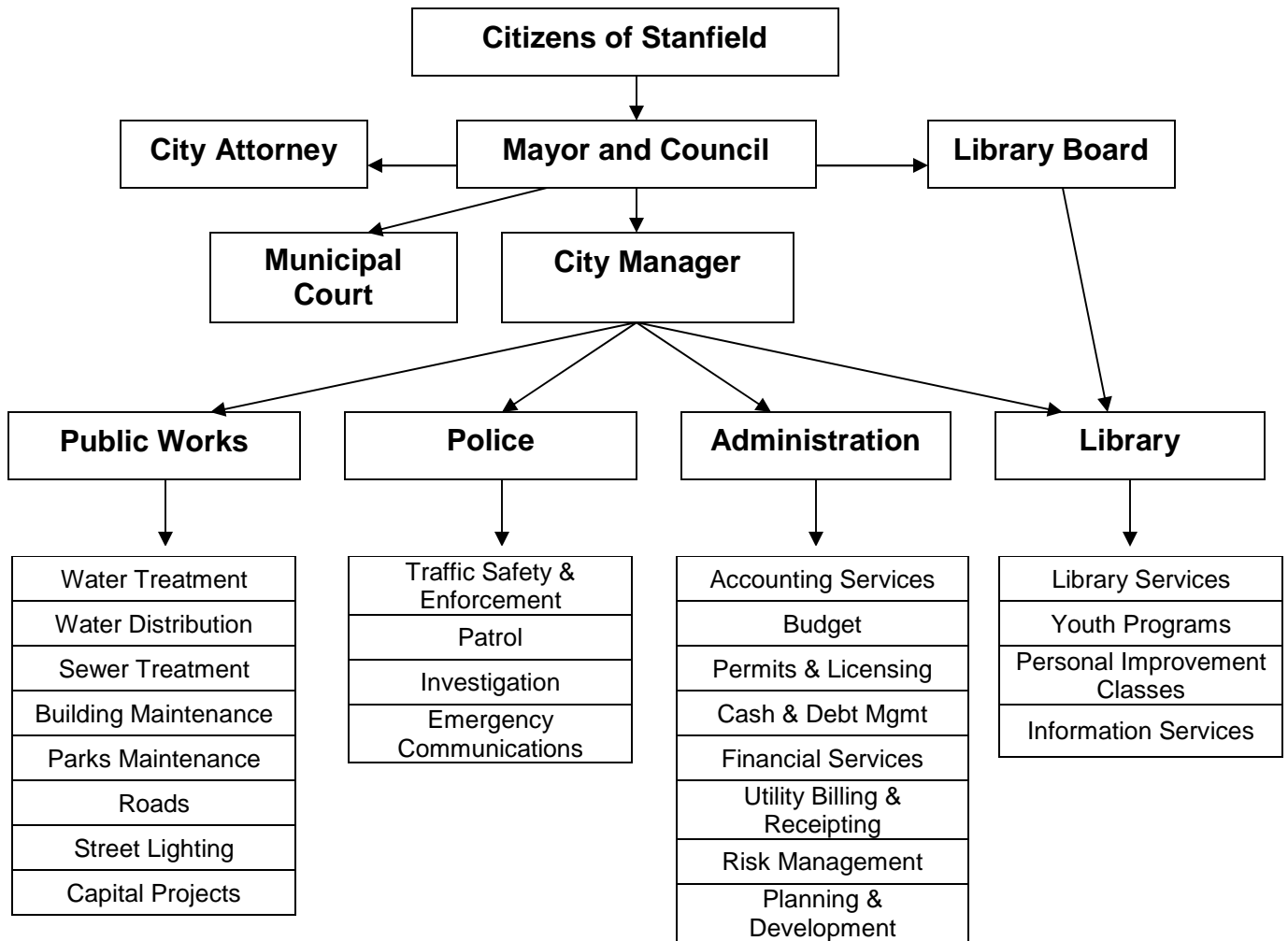
Prior to the adoption of the final balanced budget, the City Council is required to hold a public hearing on the budget. The Council may make additional changes to the budget before adoption via a budget resolution. The budget must be adopted prior to July 1.

BUDGET STRUCTURE

Detailed fund revenue and expenditures information is compiled utilizing an accounting structure required under Oregon Budget Law. The structure conforms to the following hierarchy:

- A **Fund** is defined as a fiscal entity which records assets and liabilities, and revenues and expenditures for specific operating or capital programs.
- A **Department** is a separate unit within the fund which serves a specific function in relation to the fund programs.
- A **Category** is a classification of expenses within a department including Personal Services, Materials and Services, Capital Outlay, Transfers, Debt Service and Contingency.
- A **Line Item** is a specific expenditure within the category. Vehicle Maintenance is an example of a line item within the materials and services category.

CITY-WIDE ORGANIZATIONAL CHART



CITY OF STANFIELD STATISTICS	
Population (2018 Estimate)	2,185
Median Resident Age (2017 Estimate)	33.6 Years
Median Single Family Home Price (2/2018)	\$146,100
Average Household Size (2018)	3
2018-2019 Assessed Property Value; Tax Rate	\$86,406,062; \$2.5894 per \$1,000 AV
Major Employers	Stanfield School District, Pilot Travel Centers, 3D Idapro Solutions, Main Street Market

18-19/19-20 Salary and Benefit Comparisons								
	2018-2019							
Position Description	Monthly / hourly	Annual Salary	Hlth/Dntl/Vis/ Life	PERS	WC/FICA/ Unemp	Benefits Total	Benefits+Payroll Tax Total	18-19 Salary/ Benefits/ Payroll Tax Total
Chief	5,400	64,800	24,305	7,873	6,943	32,178	39,122	103,922
Lieutenant	4,580	54,960	24,303	3,567	5,894	27,870	33,764	88,724
Officer #1	4,230	50,760	18,273	3,294	5,447	21,567	27,014	77,774
Officer #2	4,230	50,760	24,301	3,294	5,447	27,596	33,042	83,802
Comm. Rsrce Officer	3,172	38,064	18,288	2,470	4,093	20,758	24,852	62,916
Librarian	2,220	26,640	24,297	1,729	2,876	26,026	28,901	55,541
Assist. Librarian	\$13.00/hr	9,230	0	0	1,020	0	1,020	10,250
Assist. Librarian II	\$13.00/hr	9,230	0	0	1,020	0	1,020	10,250
Municipal Judge	1,213	14,560	0	1,769	1,593	1,769	3,362	17,922
Bailiff	\$56.40/court	2,933	0	190	350	190	540	3,473
Interpreter	\$56.40/court	1,015	0	66	145	66	210	1,226
City Manager/Recorder	5,624	67,486	24,294	4,380	7,230	28,674	35,904	103,389
Court/Utilities Clerk	3,140	37,680	18,279	2,445	4,052	20,725	24,777	62,457
Finance Director	3,000	36,000	18,555	0	3,873	18,555	22,429	58,429
Office Assistant	\$13.00/hr	16,250	0	1,055	1,768	1,055	2,823	19,073
Public Works Director	5,370	64,440	24,308	7,829	6,905	32,137	39,042	103,482
PW Seasonal Laborer	\$14.20/hr	25,560	0	1,659	2,761	1,659	4,419	29,979
Utility Worker I	0.00	0	0	0	0	0	0	0
PW/Sewer Operator	3,840	46,080	24,301	2,991	4,948	27,292	32,240	78,320
PW Summer Laborers	\$14.20/hr	12,350	0	0	2,178	0	2,178	14,528
Shop Mechanic	2,630	31,560	18,555	3,835	3,400	22,390	25,790	57,350
Totals		\$660,358	\$262,060	\$48,447	\$71,941	\$310,507	\$382,448	\$1,042,806
	2019-2020							
Position Description	Hourly / Monthly	Yearly Salary	Hlth/Dntl/Vis/ Life	PERS	WC/FICA/ Unemp	Benefits Total	Benefits+Payroll Tax Total	19-20 Salary/ Benefits/ Payroll Tax Total
Chief	6,420	77,040	23,908	12,334	6,322	36,242	42,564	119,604
Lieutenant	5,090	61,080	23,907	3,665	5,020	27,572	32,592	93,672
Officer #1	4,740	56,880	23,905	3,413	4,677	27,317	31,994	88,874
Officer #2	4,370	52,440	8,488	3,146	4,315	11,634	15,949	68,389
Comm. Rsrce Officer	3,419	41,028	30	6,569	3,384	6,599	9,982	51,010
Librarian	2,710	32,520	23,900	1,951	2,689	25,851	28,540	61,060
Assist. Librarian	\$14.80/hr	10,508	0	1,682	893	1,682	2,576	13,084
Assist. Librarian II	\$14.80/hr	10,508	0	0	893	0	893	11,401
Municipal Judge	1,213	14,560	0	0	1,229	0	1,229	15,789
Bailiff	\$56.40/court	3,058	0	0	286	0	286	3,344
Interpreter	\$50.00/court	936	0	56	113	56	169	1,105
City Manager/Recorder*	5,624	67,486	24,294	4,380	7,230	28,674	35,904	103,389
Court/Utilities Clerk	3,520	42,240	17,554	2,534	3,483	20,088	23,571	65,811
Finance Director	3,420	41,040	17,802	0	3,385	17,802	21,186	62,226
Office Assistant	\$13.00/hr	19,875	0	1,193	1,658	1,193	2,850	22,725
Public Works Director	6,220	74,640	17,547	11,950	6,126	29,497	35,623	110,263
PW Seasonal Laborer	\$15.30/hr	27,540	0	1,652	2,283	1,652	3,935	31,475
Utility Worker I	2,900	34,800	23,900	2,088	2,875	25,988	28,864	63,664
PW/Sewer Operator	4,230	50,760	8,484	3,046	4,178	11,529	15,707	66,467
PW Summer Laborers	\$14.80/hr	14,060	0	0	2,123	0	2,123	16,183
Shop Mechanic	2,740	32,880	17,802	0	2,719	17,802	20,520	53,400
Totals		\$765,878	\$231,519	\$59,659	\$65,880	\$291,178	\$357,058	\$1,122,936
	Difference	105,521	-30,541	11,212	-6,062	-19,328	-25,390	80,131
	% change	13.78%	-13.19%	18.79%	-9.20%	-6.64%	-7.11%	7.14%
*City Manager Salary is dependent upon contract negotiations, which have not taken place yet.								

Form LB-20			RESOURCES		City of Stanfield	
			GENERAL FUND	Budget for 2019-2020		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted
333,304	341,721	275,330	Available Cash on Hand	372,000	372,000	253,000
6,113	7,338	5,500	Previously Levied Taxes Est to be Rec.	6,500	6,500	6,500
116	200	100	Interest on Temporary Investments	150	150	150
			OTHER RESOURCES			
24,402	21,236	20,000	State Revenue Sharing	21,000	21,000	21,000
32,050	34,324	39,400	State Liquor Tax	40,000	40,000	40,000
3,115	2,678	2,500	State Cigarette Tax	2,500	2,500	2,500
-	1,000	-	Planning Grant	1,000	1,000	1,000
1,253	1,592	1,200	Muni Court Portion County Assessment	1,200	1,200	1,200
1,300	1,779	1,500	Muni Court Education Assessment	1,600	1,600	1,600
74,837	96,977	80,000	Fines & Forfeitures	100,000	100,000	100,000
3,911	4,410	4,000	Echo Fines & Forfeitures	5,000	5,000	5,000
3,620	3,920	2,400	Vehicle Impound Fees	3,000	3,000	3,000
910	14,446	10,000	Police Truck Inspection Program	10,000	10,000	10,000
	1,111	-	Police Grants			
-	24,000	24,000	School District Share of CRO	24,000	24,000	24,000
5,100	6,875	5,500	Training Assessment	5,500	5,500	5,500
-	-	-	Echo Training Assessment	-	-	-
-	3	-	Training Assessment Interest	-	-	-
58,790	64,364	69,000	Echo Police Contract	71,000	71,000	71,000
600	3,120	2,300	Donations to Police Dept.	2,300	2,300	2,300
840	1,457	800	Licenses & Permits	1,200	1,200	1,200
116,695	128,475	115,000	Franchise Fees	120,000	120,000	120,000
366	13,008	500	Planning & Development Fees	500	500	500
400	580	400	Lien Search Fees	500	500	500
4,326	-	-	Summer Meal Progam Grant	-	-	-
16,986	17,366	16,800	Cellular Lease Program	17,000	17,000	17,000
11,987	15,059	1,500	Miscellaneous Revenue	5,000	5,000	5,000
		7,700	Transfer from City Hall Reserve Fund	-	-	-
23,268	-	-	Sale of Surplus Property			
724,287	807,040	685,430	Total Resources Except Tax Levied	810,950	810,950	691,950
		200,000	Taxes Necessary Balance Budget	210,000	210,000	210,000
187,348	206,584		Taxes Collected in Year Levied			
911,635	1,013,624	885,430	TOTAL RESOURCES	1,020,950	1,020,950	901,950

Form LB-31			DETAILED EXPENDITURES		City of Stanfield		
			City Administration	Budget for 2019-2020			
Actual	Actual	Adopted		Budget as	Budget Comm	Council	
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted	
			Personnel Services:				
17,757	22,356	22,760	Salaries and Wages	30,260	30,260	30,260	
1,295	1,601	1,750	Payroll Taxes	2,320	2,320	2,320	
8,602	8,574	9,500	Insurance Benefits	10,430	10,430	10,430	
281	520	700	Worker's Compensation	650	650	650	
-	-	1,500	Accrued Vacation /Comp Time	1,500	1,500	1,500	
-	-	-	Overtime	-	-	-	
502	799	900	PERS/Retirement	1,200	1,200	1,200	
97	24	610	Unemployment Insurance	50	50	50	
28,535	33,875	37,720	TOTAL PERSONAL SERVICES	46,410	46,410	46,410	
			Materials & Services				
-	12,334	6,000	Planning	6,000	6,000	6,000	
6,318	6,653	7,150	Insurance	7,000	7,000	7,000	
1,362	873	3,500	Telephone	500	500	500	
5,049	4,659	5,300	Electricity	5,300	5,300	5,300	
37	42	-	Natural Gas	-	-	-	
5,957	5,465	6,000	Office Supplies	6,000	6,000	6,000	
900	849	1,000	Internet	1,000	1,000	1,000	
1,655	1,255	1,500	Printing & Publications	1,500	1,500	1,500	
83	904	1,000	Computer Equipment	1,000	1,000	1,000	
1,795	747	5,000	Computer Software	5,000	5,000	5,000	
4,243	4,981	5,000	Conferences/Dues/Travel	6,500	6,500	6,500	
4,050	4,410	4,160	Audit Fees	4,700	4,700	4,700	
586	3,945	6,000	Attorney Fees	6,000	6,000	6,000	
2,260	2,231	2,400	City Hall Equipment Lease	2,400	2,400	2,400	
5,065	2,905	5,000	Miscellaneous Expense	5,000	5,000	5,000	
634	-	-	Professional Services	-	-	-	
692	970	9,750	Building Maintenance	18,000	1,000	1,000	
3,853	3,840	3,800	Fourth of July Expense	5,000	5,000	5,000	
916	7,303	5,000	Other Holiday Expenses	5,000	5,000	5,000	
115	1,043	1,000	Dog Pound	1,000	1,000	1,000	
3,750	3,390	3,800	Mayor and Council Expense	5,000	5,000	5,000	
-	4,319	-	Ordinance/Charter Update	300	300	300	
-	-	2,000	Donations	2,000	2,000	2,000	
10,799	-	-	Summer Meal Program	-	-	-	
			Code Enforcement Abatements	5,000	5,000	5,000	
650	14,112	25,000	Main Street Improvements	25,000	25,000	25,000	
60,768	87,228	109,360	TOTAL MATERIALS & SERVICES	124,200	107,200	107,200	
			Capital Outlay:				
-	-		Sidewalk Grant Program				
33,268	-		Main Street Sign				
-	-	20,000	170 S Main St.	-			
			City Hall Improvements	-	17,000	17,000	
			Library Community Room Project	20,000	20,000	20,000	
33,268	-	20,000	TOTAL CAPITAL OUTLAY	20,000	37,000	37,000	
			Debt Service:				
13,665	13,665	13,700	Building Loan	119,000	119,000	-	
13,665	13,665	13,700	TOTAL DEBT SERVICE	119,000	119,000	-	
136,236	134,768	180,780	TOTAL EXPENDITURES	309,610	309,610	190,610	
136,236	134,768	180,780	TOTAL GENERAL GOVERNMENT	309,610	309,610	190,610	

Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			Police Department - General Fund	Budget for 2019-2020		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services:			
169,042	209,488	228,230	Salaries and Wages	253,860	253,860	253,860
12,787	16,254	16,870	Payroll Taxes	18,760	18,760	18,760
73,758	70,943	85,700	Insurance Benefits	68,210	68,210	68,210
11,613	17,624	18,000	Worker's Compensation	21,500	21,500	21,500
7,942	5,451	11,800	Accrued Vacation	11,800	11,800	11,800
4,048	3,391	10,630	Overtime	20,000	20,000	20,000
9,462	24,210	17,430	PERS/Retirement	24,760	24,760	24,760
974	243	5,890	Unemployment Insurance	400	400	400
289,627	347,603	394,550	TOTAL PERSONAL SERVICES	419,290	419,290	419,290
			Materials & Services:			
7,017	17,019	7,900	Insurance	7,900	7,900	7,900
3,393	3,540	3,600	Telephone	3,000	3,000	3,000
3,165	2,925	3,500	Electricity	3,500	3,500	3,500
900	759	1,000	Internet	1,100	1,100	1,100
-	-	-	Printing and Publications	-	-	-
680	-	2,000	Computer Equipment	2,000	2,000	2,000
186	81	1,000	Computer Software	1,000	1,000	1,000
-	1,741	3,000	Equipment	3,000	3,000	3,000
5,041	7,597	15,000	Training	15,000	15,000	15,000
7,327	3,330	8,500	Uniforms	3,500	3,500	3,500
7,417	8,426	11,000	Vehicle Maintenance	9,000	9,000	9,000
467	5	1,000	Equipment Maintenance and Repair	1,000	1,000	1,000
1,592	381	1,000	Miscellaneous Expense	1,000	1,000	1,000
1,164	1,974	3,000	Building Maintenance	3,000	3,000	3,000
10,210	14,493	15,000	Fuel	15,000	15,000	15,000
5,522	2,995	5,000	Office & Field Supplies	5,500	5,500	5,500
-	-	1,500	Supplies for Reserves	1,500	1,500	1,500
-	-	500	Investigation Supplies	500	500	500
15,121	21,242	27,370	911 Expense/Dispatching Service	25,720	25,720	25,720
	766	-	National Nite Out	1,000	1,000	1,000
69,202	87,275	110,870	TOTAL MATERIALS & SERVICES	103,220	103,220	103,220
			Capital Outlay:			
-	-	53,000	Vehicles--Purchased	-	-	-
-	-	53,000	TOTAL CAPITAL OUTLAY	-	-	-
358,829	434,878	558,420	Total Expenditures	522,510	522,510	522,510
358,829	434,878	558,420	Total Police Department	522,510	522,510	522,510

Form LB-31			DETAILED EXPENDITURES		City of Stanfield		
			Municipal Court - General Fund		Budget for 2019-2020		
Actual	Actual	Adopted			Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION		Proposed	Approved	Adopted
			Personal Service:				
28,223	35,982	42,560	Salaries and Wages		47,850	47,850	47,850
2,050	2,722	3,260	Payroll Taxes		3,670	3,670	3,670
4,451	4,193	4,570	Insurance Benefits		4,740	4,740	4,740
84	123	150	Worker's Compensation		210	210	210
-	-	1,000	Accrued Vacation/Comp Time		1,000	1,000	1,000
-	-	-	Overtime		-	-	-
1,346	1,563	3,590	PERS/Retirement		1,820	1,820	1,820
162	43	1,260	Unemployment Insurance		200	200	200
36,316	44,627	56,390	TOTAL PERSONAL SERVICES		59,490	59,490	59,490
			Material and Services:				
668	712	770	Insurance		770	770	770
254	306	300	Telephone		300	300	300
320	270	450	Electricity		400	400	400
-	-	400	Office Supplies		400	400	400
14	420	500	Publications		500	500	500
-	-	250	Computer Equipment		300	300	300
2,100	3,654	3,000	Computer Software		3,000	3,000	3,000
1,272	2,127	3,000	Conferences/Dues/Travel		3,000	3,000	3,000
-	-	1,000	Training		1,000	1,000	1,000
218	104	500	Miscellaneous		500	500	500
-	-	1,500	Court-Appointed Attorneys		1,500	1,500	1,500
30	187	1,500	Prosecution Legal Fees		1,500	1,500	1,500
587	865	2,000	Fine Reimbursements		2,000	2,000	2,000
1,070	1,847	4,000	Fines to City of Echo		4,000	4,000	4,000
-	-	700	Echo Fine Reimbursements		700	700	700
6,533	10,491	19,870	TOTAL MATERIALS & SERVICES		19,870	19,870	19,870
			Capital Outlay:				
-	-	-	Equipment/Computer Programs		-	-	-
-	-	-	TOTAL CAPITAL OUTLAY		-	-	-
42,849	55,119	76,260	Total Expenditure		79,360	79,360	79,360
42,849	55,119	76,260	Total Municipal Court Expense		79,360	79,360	79,360
			Transfers, Reserves & Contingency:				
12,000	22,000	12,000	Transfer to Library Fund		12,000	12,000	12,000
20,000	-	-	Transfer to Garbage Fund		-	-	-
	44,900	-	Transfer to Fuel Tax Fund for Trail Project		-	-	-
-	-	8,950	Reserve for Main Street Improvements		5,460	5,460	5,460
-	-	49,020	General Operating Contingency		92,010	92,010	92,010
32,000	66,900	69,970	TOTAL TRANSFERS, RESERVES, & CONTINGENCY		109,470	109,470	109,470
569,914	691,664	885,430	Total General Fund Expenditures		1,020,950	1,020,950	901,950
341,721	321,960		Unappropriated Ending Fund Balance				
911,635	1,013,624	885,430	Total General Fund		1,020,950	1,020,950	901,950

Form LB-20			RESOURCES		City of Stanfield	
			STREET FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted
35,913	41,467	50,810	Available Cash on Hand	90,000	90,000	90,000
5	16	10	Interest on Temporary Investments	20	20	20
			OTHER RESOURCES			
127,477	135,684	150,000	State Gas Tax Apportionment	160,000	160,000	160,000
		50,000	State Grants	100,000	100,000	100,000
			Franchise Fees	28,500	28,500	28,500
30,000	30,000	-	Transfer from Fuel Tax Fund	-	-	-
	15,000	25,000	Public Works Storage Building Loan	-	-	-
206	1,481	150	Miscellaneous Revenue	150	150	150
3,754	-		Sale of Surplus Property			
197,354	223,649	275,970	Total Resources Except Tax Levied	378,670	378,670	378,670
			Taxes Necessary to Balance Budget			
			Taxes Collect in Year Levied			
197,354	223,649	275,970	TOTAL RESOURCES	378,670	378,670	378,670

Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			STREET FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as.	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services			
43,091	24,078	25,130	Salaries and Wages	29,480	29,480	29,480
3,054	1,790	1,930	Payroll Taxes	2,260	2,260	2,260
16,671	4,855	5,510	Insurance Benefits	5,480	5,480	5,480
2,919	1,740	2,100	Worker's Compensation	3,500	3,500	3,500
-	-	3,000	Accrued Vacation /Comp Time	3,000	3,000	3,000
-	-	-	Overtime	1,500	1,500	1,500
2,453	1,614	1,790	PERS/Retirement	1,930	1,930	1,930
232	40	690	Unemployment Insurance	60	60	60
68,419	34,118	40,150	TOTAL PERSONAL SERVICES	47,210	47,210	47,210
			Material & Services:			
10,597	11,181	12,100	Insurance	12,000	12,000	12,000
125	148	170	Telephone	200	200	200
236	356	400	Natural Gas	400	400	400
		440	Audit Fees	500	500	500
918	341	6,000	Equipment	3,000	3,000	3,000
-	-	250	Equipment Lease	300	300	300
91	62	100	Uniforms	200	200	200
1,468	2,742	3,200	Vehicle Maintenance	3,000	3,000	3,000
4,561	3,640	4,500	Equipment Maintenance	4,500	4,500	4,500
1,296	329	400	Equipment Repair	400	400	400
250	366	1,000	Miscellaneous	1,000	1,000	1,000
-	6,546	5,000	Professional Services	5,000	5,000	5,000
530	761	1,000	Building Maintenance	1,000	1,000	1,000
4,027	4,472	4,500	Fuel	5,000	5,000	5,000
283	913	2,000	Small Tools	2,000	2,000	2,000
85	255	150	Laundry	300	300	300
20,621	18,990	20,000	Street Maintenance	20,000	20,000	20,000
183	-	4,900	Street Signs/Traffic Control	4,000	4,000	4,000
33,661	33,760	38,000	Street Lighting	38,000	38,000	38,000
1,746	8,020	5,000	Sidewalk Maintenance	5,000	5,000	5,000
1,475	1,400	5,000	Tree and Landscaping Maintenance	4,300	4,300	4,300
717	799	2,000	Shop Maintenance & Supplies	2,000	2,000	2,000
82,870	95,080	116,110	TOTAL MATERIALS & SERVICES	112,100	112,100	112,100
			Capital Outlay			
-	-		Vehicle Purchase	-	-	-
4,598	4,301	4,340	Vehicle Lease	8,320	8,320	8,320
	5,290		Major Equipment	9,500	9,500	9,500
		62,000	Street Improvement Projects	161,000	161,000	161,000
-	-	-	Sidewalk Grant Program	-	-	-
	372	25,000	Public Works Storage Building	-	-	-
4,598	9,963	91,340	TOTAL CAPITAL OUTLAY	178,820	178,820	178,820
			Debt Service			
	15,167	6,000	Public Works Storage Building Loan	5,670	5,670	5,670
-	15,167	6,000	TOTAL DEBT SERVICE	5,670	5,670	5,670
			Transfers, Reserves & Contingency:			
-	-	22,370	Operating Contingency	34,870	34,870	34,870
-	-	22,370	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	34,870	34,870	34,870
155,887	154,327	275,970	Total Expenditures	378,670	378,670	378,670
41,467	69,321		Unappropriated Ending Fund Bal.			
197,354	223,649	275,970	Total Street Fund	378,670	378,670	378,670

Form LB-20			RESOURCES		City of Stanfield	
			WATER FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
227,864	235,257	235,460	Available Cash on Hand	227,000	227,000	227,000
115	121	80	Interest on Temporary Investments	120	120	120
			Other Resources:			
22,728	21,406	-	Late Fees	20,000	20,000	20,000
398,941	405,026	410,000	Water Sales	420,000	420,000	420,000
1,759	492	1,000	Service Connections	1,000	1,000	1,000
1,335	1,095	1,200	New User Fees	1,100	1,100	1,100
-	-	-	Grants	-	-	-
20,000	-	-	Water Master Plan Grant	-	-	-
36,009	-	-	Water Master Plan Loan	-	-	-
	18,576	20,000	Water Rate Study Forgivable Loan	15,000	15,000	15,000
2,575	2,700	-	On/Off Fees	-	-	-
5,443	1,679	3,000	Miscellaneous Revenues	2,000	2,000	2,000
3,754	19		Sale of Surplus Property			
	30,000	50,000	Public Works Storage Building Loan			
720,524	716,370	720,740	Total Resources Expt Tax Levied	686,220	686,220	686,220
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
720,524	716,370	720,740	Total Resources	686,220	686,220	686,220

Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			WATER FUND	Budget for 2019-2020		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services:			
119,330	113,964	118,960	Salaries and Wages	151,750	151,750	151,750
8,280	8,296	9,100	Payroll Taxes	11,610	11,610	11,610
56,158	46,469	52,850	Insurance Benefits	52,710	52,710	52,710
3,828	6,413	7,500	Worker's Compensation	5,800	5,800	5,800
-	-	4,000	Accrued Vacation /Comp Time	4,000	4,000	4,000
-	-	-	Overtime	7,500	7,500	7,500
6,671	9,218	9,620	PERS/Retirement	11,000	11,000	11,000
615	140	3,190	Unemployment Insurance	270	270	270
194,882	184,500	205,220	TOTAL PERSONAL SERVICES	244,640	244,640	244,640
			Materials and Services:			
9,262	9,758	10,500	Insurance	10,500	10,500	10,500
1,996	2,210	2,500	Telephone	1,300	1,300	1,300
54,202	52,971	60,000	Electricity	61,500	61,500	61,500
777	548	1,500	Natural Gas	1,500	1,500	1,500
2,270	4,690	5,000	Office Supplies	3,000	3,000	3,000
304	329	350	Internet	1,500	1,500	1,500
54	55	100	Printing and Publications	100	100	100
25	-	12,000	Computer Equipment	1,000	1,000	1,000
2,452	5,559	4,000	Computer Software	4,000	4,000	4,000
3,669	750	3,500	Conferences/Dues/Travel	3,500	3,500	3,500
3,000	3,120	3,120	Audit Fees	3,300	3,300	3,300
-	-	500	Lease/Loan Interest	-	-	-
184	2,266	7,500	Equipment	7,500	7,500	7,500
82	100	250	Uniforms	200	200	200
1,351	2,730	8,500	Vehicle Maintenance	5,000	5,000	5,000
4,817	7,886	6,000	Equipment Maintenance	6,000	6,000	6,000
1,470	1,591	1,000	Equipment Repair	1,000	1,000	1,000
30	-		Equipment Lease			
1,172	712	2,500	Miscellaneous Expense	2,500	2,500	2,500
21,733	10,312	25,000	Professional Services	25,000	25,000	25,000
4,027	4,472	4,500	Fuel	5,000	5,000	5,000
530	804	1,000	Small Tools	1,000	1,000	1,000
1,312	1,698	1,500	Laundry	1,500	1,500	1,500
-	-	1,000	Equipment Lease	1,000	1,000	1,000
337	1,985	2,110	Deposit Refunds	2,100	2,100	2,100
			Shop Maintenance and Supplies	2,000	2,000	2,000
18,150	18,446	20,000	Hydrants/Meters/Meter Boxes	27,000	27,000	27,000
23,818	5,294	19,000	Building & Pump Maintenance	19,000	19,000	19,000
2,043	4,621	7,000	Line Maintenance	7,000	7,000	7,000
4,724	4,175	5,500	Chemicals	5,500	5,500	5,500
	3,687		System Development/Improvements			
2,658	252	500	Water Services	500	500	500
4,404	-	-	Water Management and Conservation Plan	-	-	-
54,828	22,700	-	Water Master Plan	-	-	-
	-	20,000	Water Rate Study	15,000	15,000	15,000
	-	15,000	Water Operations & Maintenance Manual	15,000	15,000	15,000
225,679	173,720	250,930	TOTAL MATERIALS & SERVICES	240,000	240,000	240,000
			Capital Outlay:			
1,870	1,870	1,900	Vehicle Lease	3,660	3,660	3,660
	900	50,000	Public Works Storage Building	-	-	-
	13,800		System Improvements			
		-	Downtown Water Tower Improvements	62,000	62,000	62,000
1,870	16,570	51,900	TOTAL CAPITAL OUTLAY	65,660	65,660	65,660

Form LB-31			DETAILED EXPENDITURES	City of Stanfield		
			WATER FUND	Budget for 2019-2020		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	DESCRIPTION	Proposed	Approved	Adopted
			Debt Service:			
	30,334	12,000	Public Works Storage Building Loan	11,340	11,340	11,340
50,836	50,836	51,000	SDWRLF Loan Repayment	51,000	51,000	51,000
		54,600	Water Master Plan Loan Repayment	-	-	-
50,836	81,170	117,600	TOTAL DEBT SERVICE	62,340	62,340	62,340
			Transfers, Reserves & Contingency:			
12,000	12,000	12,000	Transfer to Utility Reserve Fund	12,000	12,000	12,000
-	-	22,090	Reserve for Future Improvements	-	-	-
-	-	61,000	Operating Contingency	61,580	61,580	61,580
12,000	12,000	95,090	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	73,580	73,580	73,580
485,266	467,960	720,740	Total Expenditures	686,220	686,220	686,220
235,257	248,411		Unappropriated End Fund Bal			
720,524	716,370	720,740	Total Water Fund	686,220	686,220	686,220

Form LB-20			RESOURCES		City of Stanfield	
			SEWER FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
330,374	407,007	261,070	Available Cash on Hand	325,000	325,000	325,000
167	276	130	Interest on Temporary Investments	250	250	250
			Other Resources:			
430,206	440,264	420,000	Sewer Use Fees	425,000	425,000	425,000
-	-	500	Sewer Service Connections	-	-	-
7,000	7,000	7,000	Farm Lease	7,000	7,000	7,000
10,847	8,589	4,000	Miscellaneous Revenue	4,000	4,000	4,000
3,754	19		Sale of Surplus Property			
1,335	1,095	1,200	New User Fees	1,100	1,100	1,100
	30,000	50,000	Public Works Storage Building Loan	-	-	-
783,683	894,250	743,900	Total Resources Expt Tax Levied	762,350	762,350	762,350
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
783,683	894,250	743,900	Total Resources	762,350	762,350	762,350
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			SEWER FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
51,728	99,284	102,860	Salaries and Wages	130,750	130,750	130,750
3,619	7,222	7,870	Payroll Taxes	10,010	10,010	10,010
23,812	39,748	45,220	Insurance Benefits	45,240	45,240	45,240
2,638	4,731	5,600	Worker's Compensation	4,500	4,500	4,500
-	-	1,500	Accrued Vacation /Comp Time	1,500	1,500	1,500
-	-	-	Overtime	6,500	6,500	6,500
2,804	7,423	8,040	PERS/Retirement	9,190	9,190	9,190
265	101	2,760	Unemployment Insurance	230	230	230
84,866	158,510	173,850	TOTAL PERSONAL SERVICES	207,920	207,920	207,920

Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			SEWER FUND	Budget for 2019-2020		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Material & Services:			
13,246	13,926	14,970	Insurance	14,500	14,500	14,500
1,755	1,925	2,000	Telephone	1,170	1,170	1,170
40,260	38,294	40,000	Electricity	40,000	40,000	40,000
2,047	1,632	2,100	Natural Gas	2,100	2,100	2,100
2,332	4,874	4,000	Office Supplies	2,000	2,000	2,000
304	329	350	Internet	1,520	1,520	1,520
25	-	2,500	Computer Equipment	2,500	2,500	2,500
2,452	3,962	3,000	Computer Software	3,000	3,000	3,000
808	3,251	3,500	Conferences/Dues/Travel	4,000	4,000	4,000
3,000	3,120	3,120	Audit Fees	3,300	3,300	3,300
449	2,651	5,000	Equipment	5,000	5,000	5,000
19	-		Equipment Lease			
82	74	250	Uniforms	200	200	200
1,334	2,730	5,000	Vehicle Maintenance	5,000	5,000	5,000
6,071	13,234	8,000	Equipment Maintenance	8,000	8,000	8,000
2,447	2,505	2,500	Equipment Repair	2,500	2,500	2,500
601	951	2,000	Miscellaneous Expense	2,000	2,000	2,000
18,969	16,404	18,000	Professional Services	18,000	18,000	18,000
4,027	4,492	4,000	Fuel	5,000	5,000	5,000
346	804	1,000	Small Tools	1,000	1,000	1,000
1,312	1,698	1,500	Laundry	1,500	1,500	1,500
-	-	500	Equipment Lease	500	500	500
393	321	2,560	Deposit Refunds	500	500	500
			Shop Maintenance and Supplies	2,000	2,000	2,000
7,759	4,340	10,000	Building & Pump Maintenance	10,000	10,000	10,000
4,154	4,504	50,000	Line Maintenance	50,000	50,000	50,000
15,699	12,536	16,000	Chemicals	16,000	16,000	16,000
9,797	10,581	11,000	Sludge Disposal	14,000	14,000	14,000
			Rate Study	20,000	20,000	20,000
139,688	149,138	212,850	TOTAL MATERIALS & SERVICES	235,290	235,290	235,290
			Capital Outlay:			
4,301	4,301	4,340	Vehicle Lease	8,320	8,320	8,320
6,949	-		Major Equipment Purchase	-	-	-
	742	50,000	Public Works Storage Building	-	-	-
	7,731	18,000	Hoosier Road Lift Station System Upgrade	20,000	20,000	20,000
11,250	12,775	72,340	TOTAL CAPITAL OUTLAY	28,320	28,320	28,320
			Debt Service:			
	30,334	12,000	Public Works Storage Building Loan	11,340	11,340	11,340
102,606	102,266	105,000	DEQ Loan	105,000	105,000	105,000
-	-	58,000	Sewer Loan Reserve	58,000	58,000	58,000
26,265	26,265	33,000	Panoramic Line & Lift Station	-	-	-
128,871	158,865	208,000	TOTAL DEBT SERVICE	174,340	174,340	174,340
			Transfers, Reserves & Contingency:			
12,000	12,000	12,000	Transfer to Utility Reserve Fund	12,000	12,000	12,000
		9,860	Reserve for Future Improvements	39,890	39,890	39,890
-	-	55,000	Operating Contingency	64,590	64,590	64,590
12,000	12,000	76,860	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	116,480	116,480	116,480
376,675	491,288	743,900	Total Expenditures	762,350	762,350	762,350
407,007	402,963	-	Unapprop Ending Fund Bal			
783,683	894,250	743,900	Total Sewer Fund	762,350	762,350	762,350

Form LB-20			RESOURCES		City of Stanfield	
			LIBRARY FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
33,194	39,964	39,000	Available cash on hand	49,000	49,000	49,000
53	27	50	Interest on Temp Investments	30	30	30
			Other Resources:			
70,654	73,243	70,000	Library District Appropriation	74,000	74,000	74,000
1,089	516	1,200	Fines	1,000	1,000	1,000
406	591	250	Book Sales	300	300	300
1,000	1,050	1,000	Childrens State (Ready to Read) Grant	1,000	1,000	1,000
1,716	9,139	15,000	Grants	35,000	35,000	35,000
979	1,100	1,000	Miscellaneous Revenue	1,000	1,000	1,000
12,000	22,000	12,000	Transfer from General Fund	12,000	12,000	12,000
1,793	3,933	3,500	Library Donations	12,200	12,200	12,200
-	836	700	Community Service Fee Distribution	3,800	3,800	3,800
122,884	152,401	143,700	Total Resources Except Tax	189,330	189,330	189,330
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
122,884	152,401	143,700	Total Resources	189,330	189,330	189,330

Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			LIBRARY FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
33,329	38,049	45,100	Salaries and Wages	53,540	53,540	53,540
2,049	2,659	3,460	Payroll Taxes	4,100	4,100	4,100
23,942	21,574	24,300	Insurance Benefits	23,900	23,900	23,900
218	314	360	Worker's Compensation	400	400	400
-	-	320	Accrued Vacation /Comp Time	320	320	320
-	-	-	Overtime	-	-	-
1,293	1,853	1,730	PERS/Retirement	3,640	3,640	3,640
152	37	1,290	Unemployment Insurance	170	170	170
60,984	64,485	76,560	TOTAL PERSONAL SERVICES	86,070	86,070	86,070
			Material & Services:			
2,117	2,236	2,400	Insurance	2,400	2,400	2,400
872	969	1,000	Telephone	700	700	700
6,425	5,456	3,600	Electricity	3,600	3,600	3,600
-	-	2,400	Natural Gas	1,500	1,500	1,500
1,766	2,348	3,250	Office Supplies	3,250	3,250	3,250
1,320	1,439	1,400	Internet	1,200	1,200	1,200
-	130	300	Printing and Publications	300	300	300
-	220	2,250	Computer Equipment	2,000	2,000	2,000
-	-	250	Computer Software	500	500	500
1,589	1,582	1,200	Conferences / Dues / Travel	5,000	5,000	5,000
300	320	320	Audit Fees	350	350	350
-	-	-	Equipment (Grant Funded)	-	-	-
-	221	400	Training	500	500	500
-	150	1,000	Equipment Maintenance	1,000	1,000	1,000
321	497	1,500	Miscellaneous Expense	1,500	1,500	1,500
1,262	962	1,700	Building Maintenance	1,700	1,700	1,700
-	17	300	Cleaning & Cleaning Supplies	300	300	300
90	50	2,000	Furniture	4,000	4,000	4,000
3,966	4,381	4,750	Books/Audio/Video	4,750	4,750	4,750
52	69	250	Magazines	250	250	250
204	249	300	Newspapers	300	300	300
-	625	2,400	Youth Services (Grant Funded)	2,000	2,000	2,000
292	1,466	1,200	Story Time Program (Grant Funded)	1,200	1,200	1,200
1,193	1,444	1,000	Ready to Read (Grant Funded)	2,000	2,000	2,000
		1,000	Adult Programs (Grant Funded)	1,000	1,000	1,000
		1,000	Contracted Programs	1,000	1,000	1,000
-	411	3,000	Movies in the Park	3,000	3,000	3,000
168	297	300	HVAC Contract	700	700	700
		10,400	Summer Meal Program (Grant Funded)	10,000	10,000	10,000
21,936	25,539	50,870	TOTAL MATERIALS & SERVICES	56,000	56,000	56,000
			Capital Outlay:			
			Bldg Imprvmnts (Grant & Donation Funded)	30,000	30,000	30,000
	13,515	-	Equipment-New Furnace	-	-	-
-	13,515	-	TOTAL CAPITAL OUTLAY	30,000	30,000	30,000
			Transfers, Reserves & Contingency:			
-	-	3,570	Reserved for future improvements	-	-	-
-	-	12,700	Operating Contingency	17,260	17,260	17,260
-	-	16,270	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	17,260	17,260	17,260
82,920	103,539	143,700	Library Expenses	189,330	189,330	189,330
39,964	48,862	-	Unappropriated End Fund Bal			
122,884	152,401	143,700	Total Library Fund	189,330	189,330	189,330

Form LB-20			RESOURCES		City of Stanfield	
			PUBLIC SAFETY FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
29,178	29,343	27,160	Available Cash on Hand	25,500	25,500	25,500
7	15	10	Interest on Temporary Investments	10	10	10
			Other Resources:			
46,483	48,449	47,000	Public Safety Fees	49,000	49,000	49,000
75,668	77,807	74,170	Total Resources Except Tax	74,510	74,510	74,510
			Taxes Necessary to Balance			
			Taxes Collected in Yr Levied			
75,668	77,807	74,170	Total Resources	74,510	74,510	74,510
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			PUBLIC SAFETY FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
26,481	29,952	31,130	Salaries and Wages	34,620	34,620	34,620
2,001	2,216	2,980	Payroll Taxes	3,320	3,320	3,320
12,404	9,657	16,430	Insurance Benefits	12,040	12,040	12,040
1,959	2,201	2,600	Worker's Compensation	2,800	2,800	2,800
1,145	743	5,740	Accrued Vacation /Comp Time	5,740	5,740	5,740
957	462	5,000	Overtime	3,900	3,900	3,900
1,232	3,337	3,080	PERS/Retirement	4,370	4,370	4,370
145	35	1,040	Unemployment Insurance	80	80	80
46,324	48,604	68,000	TOTAL PERSONAL SERVICES	66,870	66,870	66,870
			Transfers, Reserves & Contingency:			
-	-	6,170	Operating Contingency	7,640	7,640	7,640
			TOTAL TRANSFERS, RESERVES, &			
-	-	6,170	CONTINGENCY	7,640	7,640	7,640
46,324	48,604	74,170	Total Expenditures	74,510	74,510	74,510
29,343	29,203		Unappropriated Fund Bal			
75,668	77,807	74,170	Total Public Safety Fund	74,510	74,510	74,510

Form LB-20			RESOURCES		City of Stanfield	
			UTILITY RESERVE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Resources	Proposed	Approved	Adopted
40,704	41,816	65,830	Available Cash on Hand	49,840	49,840	49,840
43	21	10	Earning from Temporary Investments	20	20	20
			Other Resources:			
12,000	12,000	12,000	Transfer from Sewer Fund	12,000	12,000	12,000
12,000	12,000	12,000	Transfer from Water Fund	12,000	12,000	12,000
64,747	65,836	89,840	Total Resources, except tax	73,860	73,860	73,860
			Taxes Necessary to Balance			
			Taxes Collected in Year Levied			
64,747	65,836	89,840	Total Resources	73,860	73,860	73,860
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			UTILITY RESERVE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Capital Outlay			
-	-	-	Equipment/Vehicle Lease	-	-	-
		40,000	Vehicles--Purchased	-	-	-
22,932	-		Major Equipment-Purchased	-	-	-
22,932	-	40,000	TOTAL CAPITAL OUTLAY	-	-	-
			Transfers, Reserves & Contingency:			
		49,840	Reserve for Utility Vehicles	-		
-	-	-	Contingency	73,860	73,860	73,860
			TOTAL TRANSFERS, RESERVES, & CONTINGENCY	73,860	73,860	73,860
-	-	49,840				
22,932	-	89,840	Total Expenses	73,860	73,860	73,860
41,816	65,836		Unappropriated Ending Bal			
64,747	65,836	89,840	Total Utility Reserve Fund	73,860	73,860	73,860

Form LB-20			RESOURCES		City of Stanfield	
			CITY HALL RESERVE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
6,432	7,070	7,190	Available Cash on Hand	-	-	-
44	3	10	Earnings from Temp Inv.	-	-	-
			Other Resources:			
594	535	500	City Hall Fees	-	-	-
7,070	7,608	7,700	Total Resources, except taxes	-	-	-
			Taxes Nec to Bal Budget			
			Taxes Collected in Yr Levied			
7,070	7,608	7,700	Total Resources	-	-	-
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			CITY HALL RESERVE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Materials & Services			
	-	-	Office Equipment	-	-	-
-	-	-	TOTAL MATERIALS & SERVICES	-	-	-
			Capital Outlay			
-	-	-	Equipment	-	-	-
-	-	-	City Hall Improvements	-	-	-
-	-	-	TOTAL CAPITAL OUTLAY	-	-	-
			Transfers, Reserves & Contingency:			
		7,700	Transfer to General Fund	-	-	-
		-	Reserved for Future Expend	-	-	-
			TOTAL TRANSFERS, RESERVES, & CONTINGENCY			
-	-	7,700		-	-	-
-	-	7,700	City Hall Reserve Fund Expenses	-	-	-
7,070	7,608	-	Unappropriated Ending Fund Bal			
7,070	7,608	7,700	Total City Hall Reserve Fund	-	-	-

Form LB-20			RESOURCES		City of Stanfield	
			SYSTEM DEVELOPMENT CHARGE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
57,980	68,813	98,540	Available Cash on Hand	98,570	98,570	98,570
34	41	30	Interest on Temporary Investments	30	30	30
			Other Resources:			
5,399	-	32,400	Systems Development Charges			
648	3,564		Water System Development Charge	1,300	1,300	1,300
1,782	6,344		Sewer System Development Charge	3,570	3,570	3,570
2,430	13,365		Transportation System Development Charge	4,860	4,860	4,860
540	2,970		Parks System Development Charge	1,080	1,080	1,080
68,813	95,098	130,970	Total Resources, except taxes	109,410	109,410	109,410
			Taxes Nec to Bal Budget			
			Taxes Collected in Yr Levied			
68,813	95,098	130,970	Total Resources	109,410	109,410	109,410
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			SYSTEM DEVELOPMENT CHARGE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Transfers, Reserves & Contingency:			
-	-	130,970	Reserved for future improvements	109,410	109,410	109,410
-	-	130,970	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	109,410	109,410	109,410
-	-	130,970	Total Expenditures	109,410	109,410	109,410
68,813	95,098		Unappropriated Funds			
68,813	95,098	130,970	Total SDC Fund	109,410	109,410	109,410

Form LB-20			RESOURCES		City of Stanfield	
			GARBAGE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
25,153	38,441	30,340	Available Cash on Hand	26,000	26,000	26,000
7	7	10	Interest	10	10	10
			Other Resources:			
194,796	213,385	210,000	Garbage Fees	210,000	210,000	210,000
1,780	1,380	1,600	Customer Deposits	1,600	1,600	1,600
-	-	10	Miscellaneous Revenue	10	10	10
20,000	-		Transfer from General Fund			
241,736	253,212	241,960	Total Res Except Taxes to Bal	237,620	237,620	237,620
			Taxes Necess. To Balance			
			Taxes Collected in Yr Levied			
241,736	253,212	241,960	Total Resources	237,620	237,620	237,620
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			GARBAGE FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
16,491	17,174	17,860	Salaries and Wages	14,340	14,340	14,340
1,166	1,257	1,370	Payroll Taxes	1,100	1,100	1,100
7,151	5,975	7,310	Insurance Benefits	5,030	5,030	5,030
91	89	120	Worker's Compensation	150	150	150
-	-	500	Accrued Vacation /Comp Time	200	200	200
-	-	-	Overtime	-	-	-
744	1,045	1,160	PERS/Retirement	870	870	870
88	22	480	Unemployment Insurance	30	30	30
25,730	25,562	28,800	TOTAL PERSONAL SERVICES	21,720	21,720	21,720
			Materials & Services:			
176,377	192,070	190,000	Garbage Service	190,000	190,000	190,000
343	1,496	1,000	Office Equipment and Supplies	1,000	1,000	1,000
161	20	200	Miscellaneous Expense	600	600	600
684	1,743	2,300	Customer Deposit Refunds	2,300	2,300	2,300
177,565	195,329	193,500	TOTAL MATERIALS & SERVICES	193,900	193,900	193,900
			Transfers, Reserves & Contingency:			
-	-	19,660	Operating Contingency	22,000	22,000	22,000
-	-	19,660	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	22,000	22,000	22,000
203,296	220,890	241,960	Total Expenditures	237,620	237,620	237,620
38,441	32,322	-	Unappropriated End Fund Bal			
241,736	253,212	241,960	Total Garbage Fund	237,620	237,620	237,620

Form LB-20			RESOURCES		City of Stanfield	
			FUEL TAX FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Resource Description	Proposed	Approved	Adopted
106,929	73,202	153,480	Available Cash on Hand	107,000	107,000	107,000
67	65	50	Interest on Temporary Investments	60	60	60
			Other Resources:			
110,000	130,000	120,000	Fuel Tax Revenues	120,000	120,000	120,000
-	31,273	122,400	Park Grants	-	-	-
1,189	1,096	100	Miscellaneous	100	100	100
1,088	-		Sale of Surplus Property			
3,312	-		Parks and Recreation Donations			
	44,900	-	Transfer from General Fund for Trail Project	-	-	-
	15,000	25,000	Public Works Storage Building Loan	-	-	-
222,585	295,536	421,030	Total Resources Except Tax	227,160	227,160	227,160
			Taxes Necessary to Balance			
			Taxes Collected in Yr Levied			
222,585	295,536	421,030	Total Resources	227,160	227,160	227,160
Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			FUEL TAX FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
24,896	15,057	27,130	Salaries and Wages	31,980	31,980	31,980
1,761	1,126	2,080	Payroll Taxes	2,450	2,450	2,450
8,872	2,965	3,360	Insurance Benefits	3,390	3,390	3,390
3,096	3,536	4,200	Worker's Compensation	4,400	4,400	4,400
-	-	2,000	Accrued Vacation /Comp Time	2,000	2,000	2,000
-	-	-	Overtime	1,600	1,600	1,600
1,881	1,161	1,240	PERS/Retirement	1,350	1,350	1,350
132	23	760	Unemployment Insurance	90	90	90
40,638	23,867	40,770	TOTAL PERSONAL SERVICES	47,260	47,260	47,260
			Materials & Services:			
3,713	3,964	4,270	Insurance	4,200	4,200	4,200
83	98	150	Telephone	150	150	150
5,317	6,656	9,600	Electricity	8,000	8,000	8,000
236	383	630	Natural Gas	500	500	500
-	35	-	Computer Equipment	-	-	-
-	880	440	Audit Fees	480	480	480
3,337	590	4,900	Equipment	4,900	4,900	4,900
2,147	86	2,000	Equipment Lease	2,000	2,000	2,000
91	62	100	Uniforms	200	200	200
1,016	2,720	3,000	Vehicle Maintenance	3,000	3,000	3,000
5,158	4,921	9,260	Equipment Maintenance	6,000	6,000	6,000
1,296	396	-	Equipment Repair	1,000	1,000	1,000
248	516	1,000	Miscellaneous Expense	1,000	1,000	1,000
900	75	5,000	Professional Services	5,000	5,000	5,000
4,027	4,472	4,500	Fuel	5,000	5,000	5,000
253	1,088	700	Small Tools	700	700	700
1,019	1,443	1,000	Laundry	1,500	1,500	1,500
540	-	-	Highway 395 Median	-	-	-
1,913	1,483	2,000	Shop Maintenance & Supplies	2,000	2,000	2,000
1,151	2,054	1,000	Irrigation Systems	1,500	1,500	1,500
2,000	1,400	2,000	Trees	2,000	2,000	2,000
5,362	4,706	5,400	Portable Restrooms-Park	5,400	5,400	5,400
29,701	14,310	30,000	Park Maintenance	30,000	30,000	30,000

Form LB-31			DETAILED EXPENDITURES		City of Stanfield	
			FUEL TAX FUND		Budget for 2019-2020	
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2016-2017	2017-2018	2018-2019	Expenditure Description	Proposed	Approved	Adopted
			Materials & Services (Cont'd):			
-	590	1,000	Stage Gulch Levee/Channel Maint	1,000	1,000	1,000
1,200	927		Parks and Recreation Program Expenses	-	-	-
-	-	1,500	Arboretum	1,500	1,500	1,500
70,707	53,853	89,450	TOTAL MATERIALS & SERVICES	87,030	87,030	87,030
			Capital Outlay:			
-	-		Vehicle Purchase	-	-	-
4,598	4,301	4,340	Vehicle Lease	8,320	8,320	8,320
	31,009		Major Equipment-Purchased	-	-	-
3,440	-		Stage Gulch Easement Purchases	-	-	-
-	20,640	153,000	Park Improvements: City Trails	10,000	10,000	10,000
			Park Improvements: Panoramic Ridge	30,000	30,000	30,000
-	372	25,000	Public Works Storage Building	-	-	-
8,038	56,321	182,340	TOTAL CAPITAL OUTLAY	48,320	48,320	48,320
			Debt Service			
-	15,167	6,000	Public Works Storage Building Loan	5,670	5,670	5,670
-	15,167	6,000	TOTAL DEBT SERVICE	5,670	5,670	5,670
			Transfers, Reserves & Contingency:			
30,000	30,000	-	Transfer to Street Fund	-	-	-
-	-	70,470	Rsrv for Fut. Streets/Parks Improvmnts	20,050	20,050	20,050
		32,000	Operating Contingency	18,830	18,830	18,830
30,000	30,000	102,470	TOTAL TRANSFERS, RESERVES, & CONTINGENCY	38,880	38,880	38,880
149,383	179,209	421,030	Total Expenditures	227,160	227,160	227,160
73,202	116,327	-	Unappropriated Fund Bal			
222,585	295,536	421,030	Total Fuel Tax Fund	227,160	227,160	227,160
			CITY OF STANFIELD--ALL FUNDS			
3,416,699	3,795,391	3,735,410	Total Stanfield Revenues	3,760,080	3,760,080	3,641,080
2,099,668	2,365,088	3,735,410	Total Stanfield Expenditures	3,760,080	3,760,080	3,641,080
1,317,031	1,430,303	-	Over/Under	-	-	-
86,000	120,900	43,700	Interfund Transfers Out	36,000	36,000	36,000
-	-	257,920	Contingency	392,640	392,640	392,640
1,324,101	1,437,911	295,750	Unappropriated & Reserved	174,810	174,810	174,810

