



CITY OF STANFIELD
FY 2016-2017 ADOPTED BUDGET

CITY OF STANFIELD
OREGON
Adopted Budget for Fiscal Year 2016/17

BUDGET COMMITTEE

ELECTED OFFICIALS

Mayor: Thomas McCann
Council President Don Tyrrell
Councilor Lynn Weathermon
Councilor Pamela McSpadden
Councilor Jack Huxoll
Councilor Delwin Manley
Councilor Jason Sperr

TERM EXPIRES

December 2016
December 2016
December 2016
December 2016
December 2018
December 2018
December 2018

APPOINTED OFFICIALS

Patricia Whitehead
Gene Jorgenson
Steve Otzenberger
Paula Otzenberger
Karen Johnson
Jim Whelan
Susan Whelan

Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member
Citizen Member

CITY STAFF

Blair Larsen
Bryon Zumwalt
Scott Morris
Gerald Carlson
Cecili Longhorn

City Manager/Recorder
Chief of Police
Public Works Director
Finance Director
Library Director

www.cityofstanfield.com

City Manager's Budget Message

BUDGET COMMITTEE MEMBERS AND CITIZENS OF STANFIELD, OREGON:

I am pleased to submit my budget recommendation for FY 2016/2017. The budget was prepared to facilitate the Council's goals and the ongoing provision of services to City of Stanfield residents.

OVERVIEW

This budget year finds the state of the national economy to be good overall. The City's finances remain steady without the need for lay-offs or other major budget cuts.

FY 16/17 should see some improvements for the budgets of the State of Oregon and the City of Stanfield. Since the City relies to some extent on revenues from the State of Oregon, we continue budgeting those revenues with caution. We anticipate that property taxes will increase slightly compared to the current fiscal year. While revenue increases are slow, the prospects for the City are good. Stanfield is primed for growth as our water system improvements have recently been completed and additional land has been annexed into the City, making the I-84/US 395 interchange an attractive location for development, and improving the water supply for the entire City. In cooperation with the property owners in the area, the City has been conducting commercial development feasibility studies and marketing efforts to promote the opportunities there. The Panoramic Ridge housing development has experienced some delays but will probably begin its next phase in late Summer, 2016. The next two phases will likely include the extension of Mamie Street to US 395, which has long been one of the City's goals. The proposed budget continues the conservative and strategic spending policy of the last several years that has allowed the City to build healthy carryover balances in each of the City's major funds, which are essential in the City's ability to continue to pay for increasing benefit costs, payroll taxes, and necessary maintenance and improvement costs. The proposed budget continues the previous year's efforts to maintain a contingency line item totaling about 10% of normal expenditures. While this is not possible in some funds, such as the Library Fund or Garbage Fund, the total amount of contingency funds comes close to this goal. This will allow for a healthy fund balance, and sufficient funds to handle unforeseen events.

FY 2015/16 BUDGET – A RECAP

- Financial Stability. The City entered FY 15/16 with a healthy carryover in each of the City's major funds, which have helped sustain the City's finances. With aging water and sewer infrastructure, it's hard to predict and prepare for the various maintenance issues that may arise; however, conservative budgeting, healthy fund balances, and proper levels of contingency funding provide a much-needed cushion.

Changes in the fuel tax four years ago necessitated tightening the budget for parks and streets. Our Public Works staff continues to meet the resulting challenge of providing well-maintained parks with much less money. While there is still a healthy fund balance in the Fuel Tax fund, these monies must be carefully budgeted to ensure adequate funding in the

future, because they will not be replaced by additional revenue anytime soon. Until the City is able to garner more significant commercial development, the budget for parks and streets will continue to be very tight.

- **Police Services.** ODOT's Truck Inspection Program, which allowed us to ensure that the semi-trucks coming through town meet Federal and State safety standards, has been terminated. However, the Police Department will continue to maintain a relationship with ODOT so that periodic inspections can take place, resulting in safer roads, and continuing revenue from citations. The City will work to ensure that no resources will be spent on truck inspections unless the efforts bring in revenue. The Public Safety Fee that went into effect two years ago has allowed the City to keep police officer salaries competitive with other cities of a similar size. Despite recent difficulties, the Police Department is now fully staffed, however our new officer will be attending the academy as this fiscal year concludes.
- **Stage Gulch Property.** The City continues to obtain the needed easements to provide the necessary ground to control and maintain the Stage Gulch levees. Two easements remain, requiring additional time and funding in the FY16/17 budget.

KEY ECONOMIC FACTORS AND ASSUMPTIONS

During the preparation of the FY 16/17 budget, the City utilized several assumptions based on key economic indicators. The assumptions are as follows:

- **Property Tax Revenues** for FY 15/16 present a 5.4% increase over the amount budgeted in FY 15/16. This assumption is based on the actual amount of property tax revenue collected in FY 15/16.
- **Population** of the city is currently estimated at 2,125. It is assumed that during the upcoming fiscal year the City's population will not significantly increase. Population affects the estimates for state shared revenues and state gas taxes which are distributed on a per capita basis. Population estimates are developed by Portland State University by December of each year.
- **Labor Costs**
 - No new positions are being requested in FY 16/17, but salary increases are included in the proposed budget. More information on this issue is included in the next section.
 - Healthcare benefit premiums are budgeted at an overall 7.8% increase above FY 16/17 levels. As it has the last two years, the City has budgeted 90% of the premium cost for health care for all city employees in FY 15/16. Employees are responsible for the remaining 10%. The City's current health plan is quite expensive and will be eliminated by our health insurer by the end of 2017. The City is currently investigating a new, less expensive plan. While the new plan will likely be in place during FY 16/17, we have continued to budget for the more expensive plan in this proposed budget.
- **Risk Management** assumptions include the following:
 - Worker's compensation insurance rates increase by 7.2% for FY 16/17.

- Property insurance will not increase in FY 16/17.
- Liability insurance will increase by 9% for FY 16/17.
- Unemployment insurance costs are not expected to increase.

FOCUS OF THE FISCAL YEAR 2016/17 BUDGET

The City's total budget is \$3,054,564, which represents a 7.8% increase from the \$2,833,129 budget last year. The decrease is attributed to annual cost increases and increased reserves for future improvements.

The proposed budget includes funding in the Public Works Funds for replacing a City dump truck and tractor.

This proposed budget continues the efforts begun in FY14/15 to keep our salaries competitive—it includes merit raises in accordance to the salary and wage scale developed two years ago.

The City has identified potential improvements to Main Street, and is seeking funding from ODOT. However, this project has not been selected for the current round of funding, and will need to apply again in four years. However, since the improvements are so extensive, it is wise to begin saving now. Consequently, this budget does hold some funding in reserve for future Main Street improvements.

The City has also applied for funding for a trail along Stage Gulch, from Sherman to Edwards roads. This funding will not be needed for FY 16/17, however, funds should be held in reserve to pay the City's match for this project.

This budget continues the Sidewalk Improvement and Main Street Façade grant programs that were begun last year. Unlike last year, however, funding for the Sidewalk Improvement grant program will be budgeted in the General Fund, and the Streets Fund is insufficient to meet that expense.

The proposed FY 16/17 budget also includes funding for a video sign board to be erected along Main Street. The intent of the sign is to provide a highly visible place to advertise City events, development opportunities, and promote Stanfield businesses.

Now that the water system improvements are completed, we need to be diligent in looking at where our water rate needs to be. The proposed budget does not include any rate increases. While we want to keep the rate down as much as possible, it will be critical that we provide an avenue to build reserve funds for the water system. When water system improvements are needed again in another 20 or 30 years, it will be more beneficial to the community to already have that money set aside rather than having to borrow again, which necessitates large rate increases all at once, such as the recent and current increases to the water and sewer rates we are in the midst of imposing now. The City is working with the State of Oregon to conduct a water rate study, which will help us plan for future costs and set rates accordingly. Funding is also included this year for a Water System Master Plan. Our previous plan has expired, and the City needs to have a plan in place for how it will address future growth.

The City is discontinuing the use of the deferred compensation fund. Our auditors advise us that those expenditures do not require a separate fund.

The City will also be discontinuing the Bonded Debt Fund, as the current balance of the loan is low enough that we recommend that it be paid in full before the end of the current fiscal year. There are some outstanding bond coupons associated with these bonds, however, it is unlikely that they will be submitted for payment. If any of them are, the total amount outstanding is low enough that such payments can be made out of the General Fund with little impact on anything else.

Areas of Ongoing Monitoring

- Fuel Tax Fund. Due to the change in the Fuel Tax, the City will continue to strive to move more Fuel Tax Fund line items to the Street Fund, and move more salary into the other public works funds such as Streets, Water and Sewer. This change severely limits what we are able to do with our Fuel Tax Fund, which principally funds maintenance of our parks system and a significant amount of street maintenance.
- Library Fund. Due to limited revenue from the Umatilla County Special Library District, our Library fund is limited and will not be able to keep up with rising costs in the future. We expect that we will have sufficient funding to maintain service levels this year, but service reductions may be necessary in future years if revenues do not improve. This year I served on a committee that examined the Library District's revenue allocation formula. We will be reporting our findings to the District soon, but it is unclear at this time what actions they may take to change the way funding is allocated..

ACKNOWLEDGEMENTS

In closing, I express my thanks to Gerald Carlson, Finance Director, for his efforts in helping coordinate the budget process, and to the department directors and staff that have contributed to the creation of this document. Lastly, I thank the Budget Committee and City Council for your continued support and analysis of the budgetary issues facing the City. It is with your help that the City will continue to grow and improve the quality of life for all of its citizens.

Respectfully submitted,

Blair Larsen
City Manager & Budget Officer

CITY OF STANFIELD

The City of Stanfield is conveniently located on Highway 395 off of I-84 in northeastern Oregon. It is situated in Umatilla County just 10 minutes south of Hermiston, about 30 minutes from Pendleton, and about a 45-minute drive to the Tri-Cities, WA. It is also only 15 minutes from the mighty Columbia River, and the Umatilla River runs along its western edge. Stanfield is a friendly and inviting place to live, work or locate your business.

The City boasts an array of parks for all ages with baseball and soccer fields, and basketball courts as well as playgrounds and walking paths. The City has also grown into a regional player and partner in transportation and quality government, and the City is poised for effective economic growth and development.

CITY GOVERNMENT**City Government**

Stanfield was first incorporated in 1910. Stanfield has been organized under a council-manager form of government since 2006. Administrative authority is vested in the City Manager while the City Council exercises legislative authority. Stanfield is served by a seven-member City Council including the Mayor and 6 Councilors, elected to staggered terms of four years. The City Council usually meets twice a month to conduct city business. The City Council guides the city by setting goals, passing ordinances, adopting resolutions, authorizing contracts, and adopting budgets.

City services are delivered by five departments:

- Administration
- Public Works
- Police
- Municipal Court
- Library

5-YEAR COUNCIL GOALS

In April 2010, the City Council held a goal-setting workshop where they adopted a vision and identified 5-Year goals to guide budget decisions and projects the City would like to pursue. The workshop included feedback and participation from the public.

VISION

“Stanfield is a community known for its responsive government, hometown atmosphere, cultural opportunities, quality housing, and vibrant business community.”

5-YEAR GOALS

- 1 – Complete water system improvements
- 2 – Develop the Highway 395 Corridor
 - Maintain and improve the Highway 395 median

- Complete Mamie Street access to Highway 395
- 3 – Downtown development and rehabilitation
- Clean-up the appearance of the downtown
 - Enforce City ordinances
 - Involve the community in rehabilitation efforts
 - Improve the buildings on Highway 395 in the downtown
- 4 – Beautify the City’s parks and open space
- Improve lighting at Bard Park
 - Replace playground equipment
- 5 – Develop a traffic light at Highway 395 and Harding Avenue.
- 6 – Extend the bike path on Highway 395 from Feedville Road to the Pilot Travel Center
- 7 – Expand City Hall and improve the City Hall parking lot
- 8 – Develop assisted living housing in the City
- 9 – Pursue a relationship with the Railroad

THE BUDGET PROCESS

All Oregon cities are required to prepare an annual or bi-annual budget as a governing document for the City’s actions in the coming fiscal period. The process followed in the preparation of this budget complies with local budget law established by the State of Oregon. Oregon’s Local Budget Law does two important things: 1) establishes standard procedures for preparing, presenting, and administering the budget and 2) requires citizen involvement in the preparation of the budget with public disclosure of the budget before its formal adoption.

The City of Stanfield operates its fiscal year from July 1 to June 30 each year. The City Manager serves as the Budget Officer and has the responsibility to prepare the budget document, present the budget message to the Budget Committee and to maintain budgetary control at the approved appropriation level. In accordance with Oregon Budget Law, the Budget Committee consists of the seven members of the Stanfield City Council and an equal number of citizens. The Committee is tasked with reviewing the proposed budget and amending it where desired. Budget Committee meetings are public meetings and an opportunity for citizen comment is provided at each meeting. City staff attend the meetings to provide technical analysis and support to the Committee. At the conclusion of the meetings, the Budget Committee approves a balanced budget that is forwarded to the City Council for adoption.

Prior to the adoption of the final balanced budget, the City Council is required to hold a public hearing on the budget. The Council may make additional changes to the budget before adoption via a budget resolution. The budget must be adopted prior to July 1.

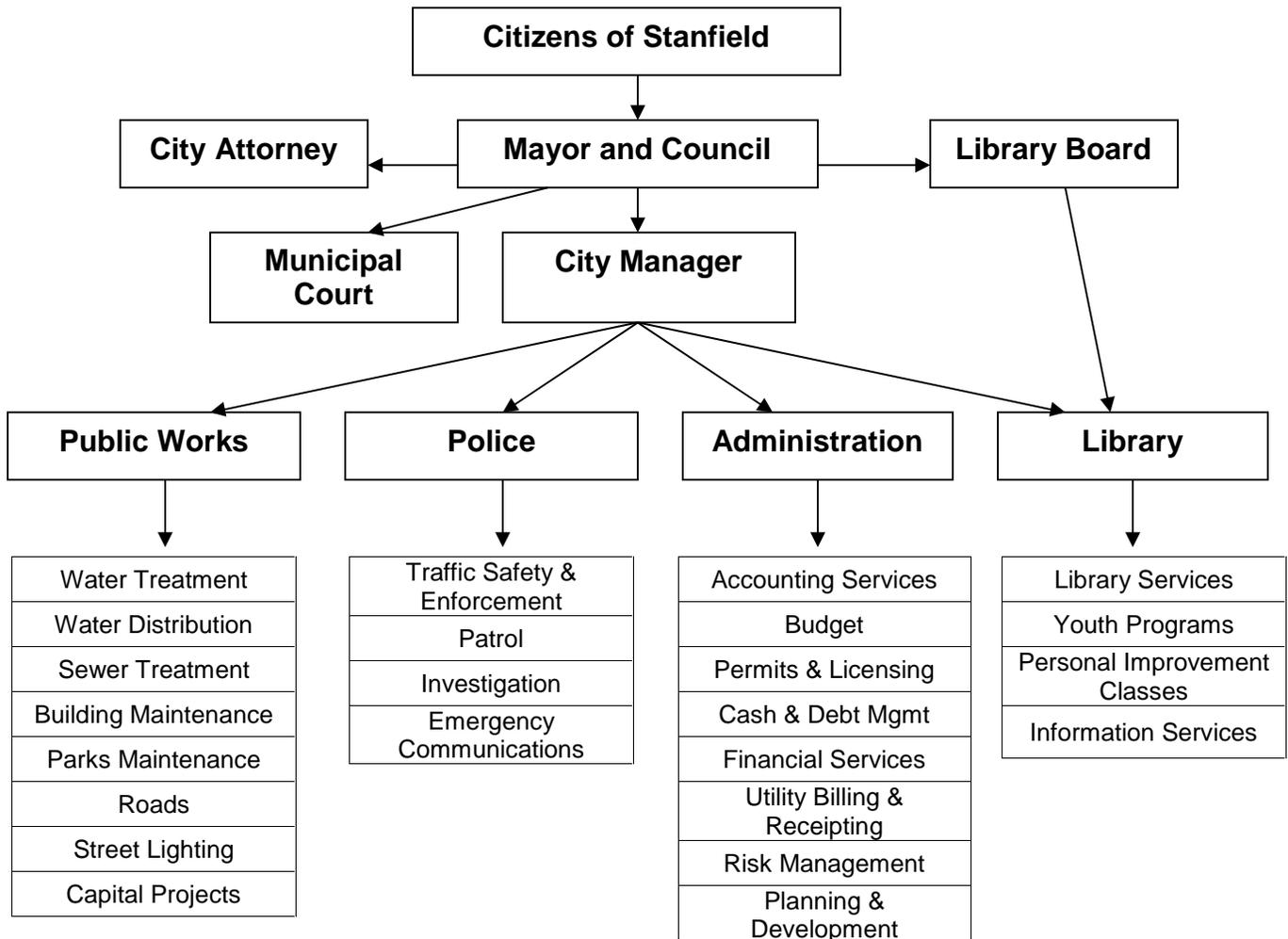
BUDGET STRUCTURE

Detailed fund revenue and expenditures information is compiled utilizing an accounting structure required under Oregon Budget Law. The structure conforms to the following hierarchy:

- A **Fund** is defined as a fiscal entity which records assets and liabilities, and revenues and expenditures for specific operating or capital programs.

- A **Department** is a separate unit within the fund which serves a specific function in relation to the fund programs.
- A **Category** is a classification of expenses within a department including Personal Services, Materials and Services, Capital Outlay, Transfers, Debt Service and Contingency.
- A **Line Item** is a specific expenditure within the category. Vehicle Maintenance is an example of a line item within the materials and services category.

CITY-WIDE ORGANIZATIONAL CHART



CITY OF STANFIELD STATISTICS	
2015 Population Estimate	2,125
Median Resident Age (2013)	37.5 Years
Median Single Family Home Price (2013)	\$105,771
Average Household Size (2013)	3
2015 Assessed Property Value; Tax Rate	\$73,942,157; \$2.5894 per \$1000 AV
Major Employers	Stanfield School District, Pilot Travel Centers, Main Street Market, Main Stylin' Nook

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Stanfield City Council will be held on June 7, 2016 at 7:00 pm at Stanfield Council Chambers, 150 W. Coe Avenue, Stanfield, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2016 as approved by the Stanfield Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 160 South Main, Stanfield, OR, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Blair Larsen, City Manager

Telephone: 541-449-3831

Email: citymanager@cityofstanfield.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2014-15	Adopted Budget This Year 2015-16	Approved Budget Next Year 2016-17
Beginning Fund Balance/Net Working Capital	990,951	844,850	1,021,550
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	1,276,034	1,239,500	1,252,530
Federal, State and All Other Grants, Gifts, Allocations and Donations	308,088	247,900	252,300
Revenue from Bonds and Other Debt	199,142	0	0
Interfund Transfers / Internal Service Reimbursements	42,150	65,000	66,000
All Other Resources Except Property Taxes	284,731	260,325	263,820
Property Taxes Estimated to be Received	180,522	175,554	180,300
Total Resources	3,281,618	2,833,129	3,036,500

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	814,807	940,580	979,270
Materials and Services	795,973	982,795	1,146,620
Capital Outlay	375,962	109,900	114,400
Debt Service	188,476	300,514	295,450
Interfund Transfers	41,500	65,000	78,560
Contingencies	0	206,120	215,680
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	1,064,900	228,220	206,520
Total Requirements	3,281,618	2,833,129	3,036,500

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
General Administration	186,677	129,989	246,270
FTE	2.25	2.25	2.25
Police Department	399,250	499,915	483,940
FTE	4.50	4.50	4.50
Public Works	1,501,817	1,803,795	1,927,870
FTE	3.75	3.75	3.75
Municipal Court	44,466	61,560	56,050
FTE	0.80	0.80	0.80
Library	84,508	109,650	115,850
FTE	1.25	1.25	1.25
Total Requirements	2,216,718	2,604,909	2,829,980
Total FTE	12.55	12.55	12.55

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
There are no changes in activities or financing anticipated for fiscal year 2016-17.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 2.5894 per \$1,000)	2.5894	2.5894	2.5894
Local Option Levy	0	0	0
Levy For General Obligation Bonds	4143	3194	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$2,546,911	\$0
Total	\$2,546,911	\$0

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR UMATILLA COUNTY

}
} AFFIDAVIT OF PUBLICATION

STATE OF OREGON
County of Umatilla } ss

I, Angela Nein being duly sworn, depose and say that I am the principal clerk of the publisher of the East Oregonian, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed and published at 211 SE Byers Avenue, Pendleton, OR 97801, in the aforesaid county and state; that the

EO-8276 In the Circuit Court

a printed copy of which is hereto annexed; was published in the entire issue of said newspaper for 1 successive and consecutive issues in the following issues:

May 21, 2016

Subscribed and sworn to before me on this 25th day of, May 2016.




Notary Public of Oregon



NOTICE OF BUDGET HEARING

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Contact: Blair Larsen, City Manager

Telephone: 541-449-3831

Email: citymanager@cityofstanfield.com

TOTAL OF ALL FUNDS

	Actual Amount	Adopted Budget	
	2014-15	This Year 2015-16	Approved Budget Next Year 2016-17
Beginning Fund Balance/Net Working Capital	990,951	844,850	1,021,550
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Revenue from Bonds and Other Debt	199,142	00	00
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All Other Resources Except Property Taxes	284,731	260,325	263,820
Property Taxes Estimated to be Received	180,300	180,522	175,554

FINANCIAL SUMMARY - RESOURCES

CLASSIFICATION

	Actual Amount	Adopted Budget
Personnel Services	814,807	940,580
Materials and Services	795,973	982,795
Capital Outlay	375,962	1,146,620
Debt Service	188,476	109,900
Interfund Transfers	41,500	114,400
Contingencies	0	300,514
Special Payment	0	295,450
Unappropriated Ending Balance and Reserved for Future Expenditure	1,064,900	65,000
Total Requirements	3,281,618	2,833,129

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT

PROGRAM

	Actual Amount	Adopted Budget
General Administration	186,677	129,989
FTE	2.25	246,270
Police Department	399,250	2,252.25
FTE	4.50	499,915
Public Works	1,501,817	483,940
FTE	3.75	4,504.50
Municipal Court	44,466	1,803,795
FTE	0.80	927,870
Library	84,508	3,753.75
FTE	1.25	61,560
Total Requirements	2,216,718	605,050
Total FTE	12.55	1,251.25

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
There are no changes in activities or financing anticipated for fiscal year 2016-17.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or
Amount Approved			
Permanent Rate Levy (rate limit 2.5894 per \$1,000)	2.5894	2.5894	2.5894
Local Option Levy	0	0	0
Levy For General Obligation Bonds	4143	3194	0

STATEMENT OF INDEBTEDNESS

	Amount	Amount
LONG TERM DEBT		
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$2,546,911	\$0
Total	\$2,546,911	\$0



Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

**FORM LB-50
2016-2017**

To assessor of Umatilla County

Check here if this is an amended form.

• Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The City of Stanfield has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Umatilla County. The property tax, fee, charge or assessment is categorized as stated by this form.

P.O. Box 369 Stanfield Oregon 97875 6/7/2016
Mailing Address of District City State ZIP code Date

Blair Larsen City Manager 541-449-3831 citymanager@cityofstanfield.com
Contact Person Title Daytime Telephone Contact Person E-Mail

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- X The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
 The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	2.5894	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
2.	Local option operating tax	2		
3.	Local option capital project tax	3		
4.	City of Portland Levy for pension and disability obligations	4		
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.		
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.		
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	0	

PART II: RATE LIMIT CERTIFICATION

6.	Permanent rate limit in dollars and cents per \$1,000	6	2.5894
7.	Election date when your new district received voter approval for your permanent rate limit	7	
8.	Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

RESOLUTION NO. 7-2016

**A RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stanfield, hereby elects to receive state revenues for fiscal year 2016-2017.

ADOPTED, this 7th day of June 2016 by the Common Council of the City of Stanfield.

Approved by the Mayor this 7th day of June 2016.

Mayor: Thomas J. McCann

Attest: W. Blair Larser

I certify that a public hearing before the Budget Committee was held on May 3rd, 2016, and a public hearing before the City Council was held on June 7th, 2016, giving citizens an opportunity to comment on use of State Revenue Sharing.

City Recorder: W. Blair Larser

RESOLUTION NO. 8-2016

**A RESOLUTION ADOPTING THE 2016-2017 BUDGET
AND MAKING APPROPRIATIONS**

WHEREAS, the City Council of the City of Stanfield held a public hearing June 7th, 2016 on the 2016-2017 budget as approved by the Budget Committee on May 2nd, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the budget for the 2016-2017 fiscal year, as approved by the Budget Committee and amended by the City Council, in the sum of \$3,036,500, is hereby adopted and is now on file at Stanfield City Hall at 160 S. Main Street, Stanfield Oregon;

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown are hereby appropriated as follows:

GENERAL FUND

GENERAL ADMINISTRATION:

Personal Services	\$31,630
Materials & Services	\$97,660
Capital Outlay	\$45,000
Debt Service	\$48,150
Total Requirements	\$222,440

POLICE DEPARTMENT:

Personal Services	\$315,210
Materials & Services	\$98,720
Total Requirements	\$413,930

MUNICIPAL COURT:

Personal Services	\$43,270
Materials & Services	\$20,490
Total Requirements	\$63,760

TRANSFERS:

Transfer to Library Fund	\$12,000
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RESERVES:

Reserve for Main Street Improvements	\$4,850
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<u>OPERATING CONTINGENCY</u>	\$68,200
<u>TOTAL GENERAL FUND</u>	\$785,180

STATE TAX STREET FUND

Personal Services	\$75,230
Materials & Services	\$87,660
Capital Outlay	\$4,340
Operating Contingency	\$14,470
Total State Tax Street Fund	\$181,700

WATER FUND

Personal Services	\$201,230
Materials & Services	\$288,130
Capital Outlay	\$1,900
Reserve for Future Improvements	\$30,740
Operating Contingency	\$43,250
Debt Service	\$58,000
Transfer to Utility Reserve Fund	\$12,000
Total Water Fund	\$635,250

SEWER FUND

Personal Services	\$85,530
Materials & Services	\$288,250
Capital Outlay	\$4,340
Debt Service	\$189,300
Transfer to Utility Reserve	\$12,000
Operating Contingency	\$56,220
Reserve for Future Improvements	\$56,670
Total Sewer Fund	\$692,310

LIBRARY FUND

Personal Services	\$81,030
Materials & Services	\$28,860
Operating Contingency	\$5,960
Total Library Fund	\$115,850

SYSTEMS DEVELOPMENT CHARGE FUND

Reserve for Future Improvements	\$65,825
Total Systems Development Charge Fund	\$65,825

GARBAGE FUND

Personal Services	\$26,500
Materials & Services	\$151,200
Operating Contingency	\$5,710
Special Payments (Deposit Refunds)	\$2,000
Total Garbage Fund	\$185,410

UTILITY RESERVE FUND

Capital Outlay	\$42,000
Reserve for Utility Vehicles	\$22,710
Total Utility Reserve Fund	\$64,710

CITY HALL RESERVE FUND

Materials & Services	\$1,500
Capital Outlay	\$4,980
Reserved for Future Expenditures	\$575
Total City Hall Reserve Fund	\$7,055

FUEL TAX FUND

Personal Services	\$65,010
Materials & Services	\$82,150
Capital Outlay	\$11,840
Operating Contingency	\$14,200
Reserve for Future Parks/Streets Improvements	\$30,000
Transfer to Street Fund	\$30,000
Total Fuel Tax Fund	\$233,200

PUBLIC SAFETY FUND

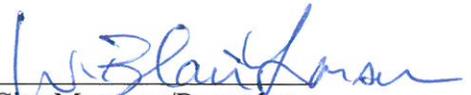
Personal Services	\$62,340
Operating Contingency	\$7,670
Total Fuel Tax Fund	\$70,010

Total Appropriations, All Funds	\$2,829,980
Total Unappropriated and Reserve Amounts, All Funds	<u>\$206,520</u>
Total Adopted Budget	\$3,036,500

ALSO BE IT RESOLVED, that the Mayor or City Recorder shall file with the County Clerk (or other assessing offices) of Umatilla County, Oregon and the Department of Revenue in Salem, Oregon, a copy of the budget as finally adopted.

ADOPTED by the Common Council of the City of Stanfield on this 7th day of June 2016.

Approved: 
Mayor

Attest: 
City Manager/Recorder

RESOLUTION NO. 9-2016

A RESOLUTION LEVYING PROPERTY TAXES

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stanfield, hereby levies the taxes provided for in the final budget adopted for the 2016-2017 fiscal year based on the permanent rate of \$2.5894 per \$1,000 of assessed real property values for General Fund. These taxes are hereby imposed, for tax year 2016-2017, upon the assessed value of all taxable property within the district.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the taxes imposed are categorized for purposes of Article XI section 11b as:

	<u>GENERAL</u>	<u>BONDS</u>
	Subject to the Limitation	Excluded from the Limitation
GENERAL FUND	\$2.5894/\$1000	

BE IT FURTHER RESOLVED that the Mayor or City Recorder certify to the County Clerk (or other assessing officer) of Umatilla County, and the Department of Revenue in Salem, Oregon the tax levy made by this Resolution.

ADOPTED, this 7th day of June, 2016, by the Common Council of the City of Stanfield.

Approved: Thomas J. M. Cann
Mayor

Attest: W. Blair Larsen
City Manager

Form LB-20			City of Stanfield			
			General Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	DESCRIPTION	Proposed	Approved	Adopted
302,110	381,773	200,000	Available Cash on Hand	250,000	250,000	250,000
			Net Working Capital			
8799	7,111	6,500	Previously Levied Taxes Est to be Rec.	5,300	5,300	5,300
65	46	50	Interest on Temporary Investments	60	60	60
			OTHER RESOURCES			
18,341	19,399	19,000	State Revenue Sharing	19,500	19,500	19,500
31,419	27,597	29,000	State Liquor Tax	30,000	30,000	30,000
2,835	2,819	2,400	State Cigarette Tax	2,500	2,500	2,500
1,000	0	1,000	Planning Grant	0	0	0
1,253	1,913	1,500	Muni Court Portion County Assessment	1,500	1,500	1,500
1,740	2,240	2,500	Muni Court Education Assessment	2,500	2,500	2,500
101,027	94,710	100,000	Fines & Forfeitures	90,000	90,000	90,000
5,624	7,862	6,000	Echo Fines & Forfeitures	5,000	5,000	5,000
6,633	6,115	6,000	Vehicle Impound Fees	6,000	6,000	6,000
1,991	5,519	0	Police Truck Inspection Program	0	0	0
110	0	0	DRE Program	0	0	0
0	0	0	Police Grants	0	0	0
5,709	7,036	6,500	Training Assessment	6,500	6,500	6,500
357	610	500	Echo Training Assessment	0	0	0
3	3	0	Training Assessment Interest	0	0	0
49,469	54,117	56,710	Echo Police Contract	58,970	58,970	58,970
0	0	2,500	Donations to Police Dept.	2,300	2,300	2,300
10,000	0	0	Police Training Contributions	0	0	0
0	0	4,000	Police Department Confiscated Funds	0	0	0
751	816	1,000	Licenses & Permits	850	850	850
112,515	107,021	103,000	Franchise Fees	110,000	110,000	110,000
877	19,554	1,000	Planning & Development Fees	1,000	1,000	1,000
460	320	450	Lien Search Fees	400	400	400
0	0	0	Donation Centennial/4TH July	0	0	0
9,000	10,446	16,800	Cellular Lease Program	16,800	16,800	16,800
1,975	4,001	2,000	Miscellaneous Revenue	1,000	1,000	1,000
0	0	0	Sale of Surplus Property	0	0	0
2,000	2,000	0	Transfer From Garbage Fund	0	0	0
676,064	763,030	568,410	TOTAL RESOURC. EXCEPT TAXES	610,180	610,180	610,180
		166,000	Taxes Necessary Balance Budget	175,000	175,000	175,000
159,914	169,737		Taxes Collected in Year Levied			
835,977	932,768	734,410	TOTAL RESOURCES	785,180	785,180	785,180

Form LB-31			EXPENDITURES	City of Stanfield		
			GENERAL ADMINISTRATION	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	DESCRIPTION	Proposed	Approved	Adopted
			Personnel Services:			
9,156			Manager/Recorder			
4,750			Finance Director			
9,982			Payroll Tax & Insurance			
	14,975	17,030	Salaries and Wages	17,640	17,640	17,640
	1,182	1,310	Payroll Taxes	1,350	1,350	1,350
	9,898	9,340	Insurance Benefits	9,150	9,150	9,150
	409	70	Worker's Compensation	800	800	800
0	598	1,500	Accrued Vacation /Comp Time	1,500	1,500	1,500
	0	0	Overtime	0	0	0
	577	680	PERS/Retirement	710	710	710
	384	460	Unemployment Insurance	480	480	480
23,889	28,024	30,390	TOTAL PERSONAL SERVICES	31,630	31,630	31,630
			Materials & Services			
2,992	19,232	4,000	Planning	6,000	6,000	6,000
3,733	4,804	4,500	Insurance	5,900	5,900	5,900
4,548	1,597	3,500	Telephone	3,500	3,500	3,500
5,542	5,020	5,800	Electricity	5,800	5,800	5,800
5,008	6,142	5,000	Office Supplies	5,000	5,000	5,000
	899	1,000	Internet	1,000	1,000	1,000
819	1,144	2,500	Printing & Publications	2,500	2,500	2,500
	1,026	1,000	Computer Equipment	1,000	1,000	1,000
1,287	6,669	5,000	Computer Software	5,000	5,000	5,000
2,540	3,818	4,000	Conferences/Dues/Travel	4,300	4,300	4,300
4,000	4,250	4,000	Audit Fees	4,000	4,000	4,000
1,784	4,131	6,000	Attorney Fees	6,000	6,000	6,000
0	2,168	2,400	City Hall Equipment Lease	2,400	2,400	2,400
215	1,644	2,500	Miscellaneous Expense	3,000	3,000	3,000
0	5,741	0	Professional Services	0	0	0
689	1,714	8,000	Building Maintenance	8,000	8,000	8,000
3,415	1,984	2,300	Fourth of July Expense	2,300	2,300	2,300
16	1,647	2,000	Other Holiday Expenses	2,500	2,500	2,500
285	525	2,000	Dog Pound	2,000	2,000	2,000
4,020	4,020	3,960	Mayor and Council Expense	3,960	3,960	3,960
0	0	1,000	Ordinance/Charter Update	1,000	1,000	1,000
0	0	0	Donations	2,500	2,500	2,500
0	0	20,000	Main Street Façade Grant Program	20,000	20,000	20,000
40,893	78,175	90,460	TOTAL MATERIALS & SERVICES	97,660	97,660	97,660

Form LB-31			EXPENDITURES	City of Stanfield		
			GENERAL ADMINISTRATION	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	DESCRIPTION	Proposed	Approved	Adopted
			Capital Outlay:			
0	0	0	Sidewalk Grant Program	20,000	20,000	20,000
0	0	0	Main Street Sign	25,000	25,000	25,000
5,514	0	0	Equipment/Computer Programs	0	0	0
5,514	0	0	TOTAL CAPITAL OUTLAY	45,000	45,000	45,000
			Debt Service:			
8,057	8,057	48,150	Building Loan	48,150	48,150	48,150
78,353	114,257	169,000	TOTAL EXPENDITURES	222,440	222,440	222,440
			Unappropriated End Fund Bal.:			
78,353	114,257	169,000	TOTAL GENERAL GOVERNMENT	222,440	222,440	222,440

Form LB-31			City of Stanfield			
			Police Department - General Fund			
			Budget for 2016-2017			
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	DESCRIPTION	Proposed	Approved	Adopted
			Personal Services:			
51,570			Chief			
37,908			Lieutenant			
32,989			Officer #1			
17,228			Officer #2			
2,156			Officer #3			
			Officer #4			
6,958			Officer #5 Part Time			
84,735			Payroll Tax & Insurance			
	154,324	166,450	Salaries and Wages	166,450	166,450	166,450
	14,736	12,730	Payroll Taxes	12,730	12,730	12,730
	54,345	87,570	Insurance Benefits	87,570	87,570	87,570
	7,458	12,190	Worker's Compensation	13,400	13,400	13,400
0	30,700	4,500	Accrued Vacation	4,500	4,500	4,500
527	2,693	10,000	Overtime	10,000	10,000	10,000
	9,731	16,050	PERS/Retirement	16,050	16,050	16,050
	4,087	4,510	Unemployment Insurance	4,510	4,510	4,510
234,070	278,073	314,000	TOTAL PERSONAL SERVICES	315,210	315,210	315,210
			Materials & Services:			
3,986	5,202	4,500	Insurance	5,710	5,710	5,710
4,244	2,410	4,000	Telephone	3,000	3,000	3,000
3,204	2,976	4,000	Electricity	4,000	4,000	4,000
	950	2,200	Internet	2,200	2,200	2,200
0	271	0	Printing and Publications	0	0	0
590	81	1,000	Computer Software	1,000	1,000	1,000
	126	1,000	Computer Equipment	1,000	1,000	1,000
0	315	0	Conferences/Dues/Travel	0	0	0
	2,045	3,000	Equipment	3,000	3,000	3,000
8,003	11,268	15,000	Training	15,000	15,000	15,000
1,540	3,352	8,500	Uniforms	8,500	8,500	8,500
25,252	18,352	11,000	Vehicle Maintenance	11,000	11,000	11,000
	815	1,000	Equipment Maintenance and Repair	1,000	1,000	1,000
3,292	543	900	Miscellaneous Expense	900	900	900
6,820	1,423	4,400	Building Maintenance	4,400	4,400	4,400
	264	0	Furniture	0	0	0
		15,000	Fuel	15,000	15,000	15,000

LB-31			DETAILED EXPENDITURES	City of Stanfield		
			Police Department - General Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted
			Materials & Services (Continued):			
1,344	1,870	3,500	Office & Field Supplies	3,500	3,500	3,500
0	868	500	Supplies for Reserves	1,500	1,500	1,500
333	0	500	Investigation Supplies	500	500	500
4,984	5,110	5,400	911 Expense/Dispatching Service	15,000	15,000	15,000
24,199	0	2,505	RMS/CAD Service	2,510	2,510	2,510
693	56	9,000	Truck Inspection Program	0	0	0
88,484	58,296	96,905	TOTAL MATERIALS & SERVICES	98,720	98,720	98,720
			Capital Outlay:			
0	27,982	25,000	Vehicles--Purchased	0	0	0
0	27,982	25,000	Total Capital Outlay	0	0	0
322,554	364,351	435,905	Total Expenditures	413,930	413,930	413,930
			Unappropriated End Fund Bal.:			
322,554	364,351	435,905	Total Police Department	413,930	413,930	413,930

Form LB-31			Detailed Expenditures	City of Stanfield		
			Municipal Court - General Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Description	Proposed	Approved	Adopted
			Personal Service:			
11,820			Municipal Judge			
7,059			Court Clerk			
550			Court Interpreter			
1,950			Bailiff			
5,080			Part Time Clerk			
10,129			Payroll Taxes & Insurance			
	26,283	29,530	Salaries and Wages	24,750	24,750	31,730
	2,109	2,260	Payroll Taxes	1,900	1,900	2,430
	3,827	4,740	Insurance Benefits	4,640	4,640	4,640
	55	130	Worker's Compensation	120	120	140
0	583	1,000	Accrued Vacation/Comp Time	1,000	1,000	1,000
	0	0	Overtime	0	0	
	1,743	2,620	PERS/Retirement	2,350	2,350	2,350
	702	930	Unemployment Insurance	800	800	980
36,588	35,302	41,210	Total Personal Services	35,560	35,560	43,270
			Material and Services:			
405	447	500	Insurance	640	640	640
246	252	250	Telephone	250	250	250
126	436	450	Electricity	450	450	450
337	30	1,000	Office Supplies	1,000	1,000	1,000
0	14	500	Publications	500	500	500
2,129	2,195	2,200	Computer Software	2,200	2,200	2,200
		250	Computer Equipment	250	250	250
1,653	1,001	3,000	Conferences/Dues/Travel	3,000	3,000	3,000
	0	1,000	Training	1,000	1,000	1,000
350	36	1,500	Miscellaneous	1,500	1,500	1,500
	0	1,500	Court-Appointed Attorneys	1,500	1,500	1,500
0	958	1,500	Prosecution Legal Fees	1,500	1,500	1,500
665	625	2,000	Fine Reimbursements	2,000	2,000	2,000
65	0	700	Echo Fine Reimbursements	700	700	700
2,238	3,170	4,000	Fines to City of Echo	4,000	4,000	4,000
745	0		Credit Card Fees			
8,959	9,164	20,350	Total Materials & Services	20,490	20,490	20,490

Form LB-31			Detailed Expenditures	City of Stanfield		
			Municipal Court - General Fund	Budget for 2016-2017		
Actual 2013-2014	Actual 2014-2015	Adopted 2015-2016	Description	Budget as Proposed	Budget Comm. Approved	Council Adopted
			Capital Outlay:			
250	0	0	Equipment/Computer Program	0	0	0
250	0	0	Total Capital Outlay	0	0	0
45,798	44,466	61,560	Total Expenditure	56,050	56,050	63,760
			Unappropriated Ending Fund Bal.			
45,798	44,466	61,560	Total Municipal Court Expense	56,050	56,050	63,760
Form LB-31			Expenditures	City of Stanfield		
			General Fund	Budget for 2016-2017		
Actual 2013-2014	Actual 2014-2015	Adopted 2015-2016	Expenditure Description	Budget as Proposed	Budget Comm. Approved	Council Adopted
7,500	12,000	12,000	Transfer to Library Fund	12,000	12,000	12,000
0	0	0	Reserve for Main Street Improvements	12,560	12,560	4,850
0	0	55,945	General Operating Contingency	68,200	68,200	68,200
7,500	12,000	67,945	Total Transfers, Reserves & Contingency	92,760	92,760	85,050
454,204	535,073	734,410	Total General Fund Expenditures	785,180	785,180	785,180
381,773	397,694		Unappropriated Ending Fund Balance			
835,977	932,768	734,410	Total General Fund	785,180	785,180	785,180

Form LB-20			Resources	City of Stanfield		
			State Tax - Street Fund	Budget for 2016-2017		
Actual	Actual	Adopted	Resource Description	Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted
			Beginning Fund Balance			
34,870	43,648	40,000	*Available Cash on Hand (Cash Basis), or	28,500	28,500	28,500
			*Net Working Capital (Accrual Basis)			
			Previously Levied Taxes			
22	81	25	Interest on Temporary Investments	50	50	50
			Other Resources:			
119,763	119,708	120,000	State Gas Tax Apportionment	123,000	123,000	123,000
	0	30,000	Transfer from Fuel Tax Fund	30,000	30,000	30,000
0	150	150	Miscellaneous Revenue	150	150	150
154,656	163,586	190,175	Total Resources Except Tax Levied	181,700	181,700	181,700
			Taxes Necessary to Balance Budget			
			Taxes Collect in Year Levied			
154,656	163,586	190,175	Total Resources	181,700	181,700	181,700

Form LB-31			Detailed Expenditures	City of Stanfield		
			State Tax - Street Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as.	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Expenditure Description	Proposed	Approved	Adopted
			Personal Services			
6,769			City Recorder / Manager			
0			City Clerk			
2,850			Finance Director			
6,346			Public Works Director			
5,869			Utility Worker II			
0			Maintenance Supervisor			
4,161			Maintenance Personnel			
5,530			Utility /Shop Mechanic			
22,541			Payroll Tax & Insurance			
	35,629	40,690	Salaries and Wages	41,990	41,990	41,990
	2,897	3,120	Payroll Taxes	3,220	3,220	3,220
	15,048	18,080	Insurance Benefits	17,700	17,700	17,700
	2,396	170	Worker's Compensation	4,910	4,910	4,910
0	1,581	3,000	Accrued Vacation /Comp Time	3,000	3,000	3,000
	0	0	Overtime	0	0	0
	2,629	3,170	PERS/Retirement	3,270	3,270	3,270
	913	1,110	Unemployment Insurance	1,140	1,140	1,140
54,065	61,093	69,340	Total Personal Services	75,230	75,230	75,230
			Material & Services:			
7,094	9,046	8,000	Insurance	10,160	10,160	10,160
	125	150	Telephone	150	150	150
	475	400	Natural Gas	400	400	400
	1,843	250	Equipment	700	700	700
		0	Equipment Lease	250	250	250
	55		Uniforms			
6,171	4,737	1,600	Vehicle Maintenance	3,200	3,200	3,200
1,530	762	2,000	Equipment Maintenance	4,500	4,500	4,500
	163	250	Equipment Repair	250	250	250
99	102	1,500	Miscellaneous	1,000	1,000	1,000
	860	0	Professional Services	0	0	0
	785	0	Building Maintenance	0	0	0
		3,900	Fuel	3,900	3,900	3,900
511	531	2,000	Small Tools	2,000	2,000	2,000

Form LB-31			Detailed Expenditures Con't	City of Stanfield		
			State Tax - Street Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget Comm.	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Expenditure Description	Proposed	Approved	Adopted
6,570	15,642	7,500	Street Maintenance	7,500	7,500	7,500
820	1,463	3,000	Street Signs/Traffic Control	4,850	4,850	4,850
	3,610		Street Improvements			
32,185	33,240	37,000	Street Lighting	37,000	37,000	37,000
	125	5,000	Sidewalk Maintenance	5,000	5,000	5,000
		5,000	Tree and Landscaping Maintenance	5,000	5,000	5,000
18	888	1,000	Shop Maintenance & Supplies	1,800	1,800	1,800
54,998	74,452	78,550	Total Materials & Services	87,660	87,660	87,660
			Capital Outlay			
		6,500	Vehicle Purchase			
1,945	2,082	2,700	Vehicle Lease	4,340	4,340	4,340
		20,000	Sidewalk Grant Program	0	0	0
1,945	2,082	29,200	Total Capital Outlay	4,340	4,340	4,340
			Debt Service			
0	0	13,085	Operating Contingency	14,470	14,470	14,470
111,008	137,628	190,175	Total Expenditures	181,700	181,700	181,700
43,648	25,958		Unappropriated Ending Fund Bal.			
154,656	163,586	190,175	Total Street Fund	181,700	181,700	181,700

Form LB-20			Resources	City of Stanfield		
			Water Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
			Beginning Fund Balance:			
110,080	151,269	131,000	*Available Cash on Hand	180,000	180,000	180,000
			*Net Working Capital (Accrual Basis)			
			Prev Levied Tax Est to be Received			
54	18	40	Interest on Temporary Investments	50	50	50
			Other Resources:			
	6,195	0	Late Fees	0	0	0
425,579	409,076	420,000	Water Sales	410,000	410,000	410,000
1,853	3,646	1,000	Service Connections	1,000	1,000	1,000
1,110	1,395	1,200	New User Fees	1,200	1,200	1,200
			Grants	40,000	40,000	40,000
1,567,945	5,275	0	Water System Improvements CDBG Grant	0	0	0
502,055	199,142	0	Water System Improvements SDWRLF Loan	0	0	0
0	650	0	On/Off Fees	0	0	0
2,260	4,025	2,000	Miscellaneous Revenues	3,000	3,000	3,000
5,000	5,000	0	Transfer from SDC Fund	0	0	0
2,615,936	785,692	555,240	Total Resources Expt Tax Levied	635,250	635,250	635,250
			Taxes Necessary to Balance Budget			
			Taxes Collected in Year Levied			
2,615,936	785,692	555,240	Total Resources	635,250	635,250	635,250

Form LB-31			Detailed Expenditures			
			Water Fund			
Actual	Actual	Adopted	Expenditure Description	Budget as	Budget as	Council
2013-2014	2014-2015	2015-2016		Proposed	Proposed	Adopted
			Personal Services:			
21,610			Recorder/ City Manager			
9,883			Utility/Court Clerk			
8,550			Finance Director			
80			Part Time Clerk			
25,383			Public Works Director			
950			Utility Worker II			
0			Maintenance Supervisor			
16,057			Maintenance Personnel			
9,520			Utility / Shop Mechanic			
68,618			Payroll Tax and Insurance			
	99,855	108,530	Salaries and Wages	112,040	112,040	112,040
	8,169	8,310	Payroll Taxes	8,580	8,580	8,580
	50,440	60,820	Insurance Benefits	59,550	59,550	59,550
	2,601	450	Worker's Compensation	5,300	5,300	5,300
0	6,782	4,000	Accrued Vacation /Comp Time	4,000	4,000	4,000
	0	0	Overtime	0	0	0
	7,381	8,470	PERS/Retirement	8,740	8,740	8,740
	2,533	2,930	Unemployment Insurance	3,020	3,020	3,020
160,651	177,762	193,510	Total Personal Services	201,230	201,230	201,230
			Materials and Services:			
6,216	7,770	7,000	Insurance	8,880	8,880	8,880
2,134	2,025	2,100	Telephone	2,100	2,100	2,100
65,459	53,904	72,000	Electricity	60,000	60,000	60,000
1,137	600	1,500	Natural Gas	1,500	1,500	1,500
3,149	2,352	4,000	Office Supplies	4,000	4,000	4,000
	282	300	Internet	300	300	300
	532	2,000	Computer Equipment	2,000	2,000	2,000
406	5,607	3,000	Computer Software	3,000	3,000	3,000
1,323	1,657	3,500	Conferences/Dues/Travel	3,500	3,500	3,500
0	6,400	0	Audit Fees	3,000	3,000	3,000
0	0	500	Lease/Loan Interest	500	500	500
2,917	315	4,000	Equipment	4,000	4,000	4,000
141	264	250	Uniforms	250	250	250
10,908	7,906	8,500	Vehicle Maintenance	8,500	8,500	8,500
1,693	2,833	2,000	Equipment Maintenance	2,000	2,000	2,000
538	303	1,000	Equipment Repair	1,000	1,000	1,000
2,505	316	2,500	Miscellaneous Expense	2,500	2,500	2,500
12,347	14,566	21,050	Professional Services	55,000	55,000	55,000
		3,500	Fuel	3,500	3,500	3,500
1,101	2,028	1,000	Small Tools	1,000	1,000	1,000
1,165	1,151	1,100	Rug & Towel Rental	1,100	1,100	1,100
0	0	1,000	Equipment Lease	1,000	1,000	1,000

Form LB-31			Water Fund			
			Expenditure Description Con't.	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted
27,773	13,926	10,000	Hydrants/Meters/Meter Boxes	10,000	10,000	10,000
32,588	11,147	19,000	Building & Pump Maintenance	19,000	19,000	19,000
3,616	6,850	5,000	Line Maintenance	5,000	5,000	5,000
6,373	3,567	5,500	Chemicals	5,500	5,500	5,500
	1,065	0	Service Connections	0	0	0
	190	0	Water Services	0	0	0
9,364	3,385	0	Water Management and Conservation Plan	0	0	0
			Water Master Plan	80,000	80,000	80,000
1,848	0	0	Computer Programs	0	0	0
1,465	0	0	Credit Card Fees	0	0	0
196,165	150,940	181,300	Total Materials & Services	288,130	288,130	288,130
			Capital Outlay:			
			System Development/Improvements			
0	0	0	Improvements Funded by SDC	0	0	0
0	0	6,500	Vehicle Purchase	0	0	0
2,020	1,800	2,100	Vehicle Lease	1,900	1,900	1,900
2,090,206	204,416	0	Water System Improvements Construction	0	0	0
3,624	1,596	0	Water System Improvements Other	0	0	0
2,095,851	207,812	8,600	Total Capital Outlay	1,900	1,900	1,900
0	0	57,680	Reserve for Future Improvements	30,740	30,740	30,740
0	0	44,150	Operating Contingency	43,250	43,250	43,250
			Debt Service			
0	50,836	58,000	SDWRLF Loan Repayment	58,000	58,000	58,000
0	50,836	58,000	Total Debt Service	58,000	58,000	58,000
12,000	12,000	12,000	Transfer to Utility Reserve Fund	12,000	12,000	12,000
2,464,667	599,350	555,240	Total Expenditure	635,250	635,250	635,250
151,269	186,342		Unappropriated End Fund Bal			
2,615,936	785,692	555,240	Total Water Fund	635,250	635,250	635,250

Form LB-20			Resources	City of Stanfield		
			Water Deposit Trust	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
			Beginning Fund Balance			
15,872	15,023	7,000	*Available Cash on Hand	0	0	0
			Previously Lev Tax Estd Rec			
8	7	0	Interest on Temp Invest	0	0	0
			Other Resources:			
255	0	0	Customer Deposits/New User Fees	0	0	0
16,134	15,030	7,000	Total Resources Except tax	0	0	0
			Taxes Necess. to Bal Budget			
			Taxes Collctd in Yr Levied			
16,134	15,030	7,000	Total Resources	0	0	0
Form LB-31			Detailed Expenditures			
			Expenditure Description			
			Material and Services:			
501	480	500	Deposit Refunds	0	0	0
610	65	1,000	Water Services	0	0	0
	105		Miscellaneous Expense			
1,112	650	1,500	Total Materials & Services	0	0	0
0	0	0	Transfer to Utility Reserve Fund	0	0	0
0	0	0	Transfer to Water Fund	0	0	0
0	0	5,500	Operating Contingency	0	0	0
0	0	5,500	Total Transfers & Contingency	0	0	0
1,112	650	7,000	Total Expenditure	0	0	0
15,023	14,380	0	Unappropriated Ending Fund Balance			
16,134	15,030	7,000	Total Water Deposit Trust	0	0	0

Form LB-20			Resources	City of Stanfield		
			Sewer Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
38,094	72,512	245,000	*Available Cash on Hand	290,000	290,000	290,000
			*Net working Capital (Accrual Basis)			
			Prev Levied Tax Est to be Received			
192	135	110	Interest on Temporary Investments	110	110	110
			Other Resources:			
369,786	395,092	370,000	Sewer Use Fees	390,000	390,000	390,000
0	1,619	1,000	Sewer Service Connections	500	500	500
7,000	7,250	6,500	Farm Lease	6,500	6,500	6,500
4,474	7,118	2,500	Miscellaneous Revenue	4,000	4,000	4,000
8,500	8,500	0	Transfer from SDC Fund	0	0	0
1,110	1,395	1,200	New User Fees	1,200	1,200	1,200
429,156	493,621	626,310	Total Resources	692,310	692,310	692,310
			Taxes Necessary to Bal Budget			
			Taxes Collected in Year Levied			
429,156	493,621	626,310	Total Sewer Resources	692,310	692,310	692,310

Form LB-31			Detailed Expenditures			
			Sewer Fund			
Actual	Actual	Adopted		Budget as	Budget as	Council
2013-2014	2014-2015	2015-2016	Expenditure Description	Proposed	Proposed	Adopted
			Personal Services:			
6,712			Recorder/City Manager			
2,850			Finance Director			
5,647			Utility Billing Clerk			
10,576			Public Works Director			
950			Utility Worker II			
0			Maintenance Supervisor			
10,242			Maintenance Personnel			
2,212			Utility / Shop Mechanic			
29,019			Payroll Tax & Insurance			
	43,868	46,510	Salaries and Wages	47,990	47,990	47,990
	3,596	3,560	Payroll Taxes	3,680	3,680	3,680
	21,932	25,760	Insurance Benefits	25,220	25,220	25,220
	1,070	200	Worker's Compensation	2,180	2,180	2,180
0	2,863	1,500	Accrued Vacation /Comp Time	1,500	1,500	1,500
	0	0	Overtime	0	0	0
	3,151	3,550	PERS/Retirement	3,660	3,660	3,660
	1,091	1,260	Unemployment Insurance	1,300	1,300	1,300
68,209	77,569	82,340	Total Personal Services	85,530	85,530	85,530
			Material & Services:			
8,884	11,216	10,000	Insurance	12,700	12,700	12,700
2,650	2,442	2,500	Telephone	2,500	2,500	2,500
34,944	36,550	36,000	Electricity	36,000	36,000	36,000
1,095	1,233	1,500	Natural Gas	1,500	1,500	1,500
2,929	1,991	4,000	Office Supplies	4,000	4,000	4,000
	334	300	Internet	300	300	300
491	701	1,500	Computer Equipment	1,500	1,500	1,500
1,848	5,526	3,000	Computer Software	3,000	3,000	3,000
3,708	3,433	4,000	Conferences/Dues/Travel	4,000	4,000	4,000
	3,000	0	Audit Fees	3,000	3,000	3,000
		100	Lease/Loan Interest	0	0	0
2,278	1,037	11,000	Equipment	11,000	11,000	11,000
141	264	250	Uniforms	250	250	250
11,017	7,906	8,500	Vehicle Maintenance	8,500	8,500	8,500
1,753	4,452	2,000	Equipment Maintenance	5,300	5,300	5,300
407	522	500	Equipment Repair	2,500	2,500	2,500
1,553	514	2,000	Miscellaneous Expense	2,000	2,000	2,000
37,036	16,326	29,500	Professional Services	29,500	29,500	29,500
		3,500	Fuel	3,500	3,500	3,500
1,232	1,316	1,200	Small Tools	1,200	1,200	1,200
1,165	1,147	1,000	Rug and Towel Rental	1,000	1,000	1,000

Form LB-31			Detailed Expenditures			
			Sewer Fund			
Actual	Actual	Adopted		Budget as	Budget as	Council
2013-2014	2014-2015	2015-2016	Expenditure Description	Proposed	Proposed	Adopted
			Material & Services Con't			
	399	500	Equipment Lease	500	500	500
11,821	7,386	23,500	Building & Pump Maintenance	23,500	23,500	23,500
1,715	2,069	100,000	Line Maintenance	100,000	100,000	100,000
18,255	13,785	20,000	Chemicals	20,000	20,000	20,000
	146	0	Service Connections	0	0	0
	50	0	Sewer Services	0	0	0
11,404	11,045	7,000	Sludge Disposal	11,000	11,000	11,000
1,465	0	0	Credit Card Fees	0	0	0
157,789	134,789	273,350	Total Materials & Services	288,250	288,250	288,250
			Capital Outlay:			
2,020	1,800	2,100	Vehicle Lease	4,340	4,340	4,340
		6,500	Vehicle Purchase			
2,020	1,800	8,600	Total Capital Outlay	4,340	4,340	4,340
			Transfers & Contingency			
2,000	2,000	11,000	Transfer to Utility Reserve Fund	12,000	12,000	12,000
0	0	55,360	Operating Contingency	56,220	56,220	56,220
2,000	2,000	66,360	Total Transfers & Contingency	68,220	68,220	68,220
		6,360	Reserve for Future Improvements	56,670	56,670	56,670
			Debt Service			
100,360	100,203	105,000	DEQ Loan	105,000	105,000	105,000
0	0	58,000	Sewer Loan Reserve	58,000	58,000	58,000
26,265	26,265	26,300	Panoramic Line & Lift Station	26,300	26,300	26,300
126,625	126,468	189,300	Total Debt Service	189,300	189,300	189,300
356,643	342,626	626,310	Total Expenditure	692,310	692,310	692,310
72,512	150,995	0	Unapprop Ending Fund Bal			
429,156	493,621	626,310	Total Sewer Fund	692,310	692,310	692,310

Form LB-20			Resources	City of Stanfield		
			Library Fund	Budget for 2016-2017		
Actual	Actual	Adopted	Resource Description	Budget as	Budget as	Council
2013-2014	2014-2015	2015-2016		Proposed	Proposed	Adopted
			Beginning Fund Balance:			
31,000	32,096	7,400	Available cash on hand	30,000	30,000	30,000
57	76	50	Interest on Temp Investments	50	50	50
			Other Resources:			
62,861	64,917	62,000	Library District Appropriation	64,000	64,000	64,000
973	1,165	850	Fines	1,000	1,000	1,000
201	816	250	Book Sales	200	200	200
1,000	1,000	1,000	Childrens State (Ready to Read) Grant	1,000	1,000	1,000
3,095	1,991	5,000	Grants	5,000	5,000	5,000
0	7,006	16,800	Jobs Plus Salary Reimbursement	0	0	0
2,365	2,706	1,500	Miscellaneous Revenue	1,000	1,000	1,000
7,500	12,000	12,000	Transfer from General Fund	12,000	12,000	12,000
6,381	1,230	2,000	Library Donations	1,000	1,000	1,000
1,469	1,070	800	Windmill Fees	600	600	600
116,902	126,071	109,650	Total Resources Except Tax	115,850	115,850	115,850
			Taxes Necessary to Bal.			
116,902	126,071	109,650	Total Resources	115,850	115,850	115,850

Form LB-31				Detailed Expenditures	City of Stanfield		
				Library Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council	
2013-2014	2014-2015	2015-2016	Expenditures Description	Proposed	Approved	Adopted	
			Personal Services:				
			Librarian				
21,312			Assistant Librarian				
5,450			Assistant Librarian II				
4,720			Library Worker				
0			Payroll Tax & Insurance				
26,870			Salaries and Wages	49,810	49,810	49,810	
	34,936	48,850	Payroll Taxes	2,510	2,510	2,510	
	2,668	2,440	Insurance Benefits	25,690	25,690	25,690	
	20,004	26,230	Worker's Compensation	280	280	280	
	167	140	Accrued Vacation /Comp Time	250	250	250	
0	0	250	Overtime	0	0	0	
	0	0	PERS/Retirement	1,520	1,520	1,520	
	1,348	1,470	Unemployment Insurance	970	970	970	
	830	940					
58,352	59,953	80,320	Total Personal Services:	81,030	81,030	81,030	
			Material & Services:				
			Insurance	2,030	2,030	2,030	
1,419	1,723	1,600	Telephone	900	900	900	
2,337	794	900	Electricity	6,000	6,000	6,000	
6,073	5,151	7,000	Office Supplies	2,000	2,000	2,000	
2,389	3,052	2,000	Internet	1,260	1,260	1,260	
	1,200	1,260	Printing and Publications				
	26		Computer Equipment	2,250	2,250	2,250	
	450	750	Computer Software	250	250	250	
1,633	150	250	Conferences / Dues / Travel	650	650	650	
84	1,122	650	Audit Fees	300	300	300	
300	300	300	Equipment (Grant Funded)	0	0	0	
3,507	1,873	0	Training	200	200	200	
0	0	200	Equipment Maintenance	1,000	1,000	1,000	
196	65	1,750	Miscellaneous Expense	500	500	500	
583	403	500	Building Maintenance	1,700	1,700	1,700	
919	897	1,700	Cleaning & Cleaning Supplies	300	300	300	
44	18	300					

Form LB-31			Detailed Expenditures Continued	City of Stanfield		
			Library Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted
			Material & Services (Continued):			
0	125	2,000	Furniture	2,000	2,000	2,000
4,359	3,295	4,750	Books/Audio/Video	4,750	4,750	4,750
247	0	250	Magazines	250	250	250
211	211	220	Newspapers	220	220	220
381	177	500	Youth Services (Grant Funded)	500	500	500
1,773	1,944	500	Reading Program (Grant Funded)	500	500	500
0	386	1,000	Ready to Read Grant Expense	1,000	1,000	1,000
	897		Movies in the Park			
0	297	300	HVAC Contract	300	300	300
26,454	24,555	28,680	Total Materials & Services	28,860	28,860	28,860
			Capital Outlay:			
0	0	0	Total Capital Outlay	0	0	0
0	0	650	Operating Contingency	5,960	5,960	5,960
84,806	84,508	109,650	Total Expenditures	115,850	115,850	115,850
32,096	41,563	0	Unappropriated End Fund Bal			
116,902	126,071	109,650	Total Library Fund	115,850	115,850	115,850

Form LB-35			Bonded Debt -- Resources & Requirements	City of Stanfield Budget for 2016-2017		
Actual 2013-2014	Actual 2014-2015	Adopted 2015-2016	Description of Resources	Budget as Proposed	Budget Comm. Approved	Council Adopted
			Beginning Fund Balance:			
2,351	3,228	2,000	Cash on Hand (Cash Basis)	-	-	-
155	140	150	Prev Levied Taxes Est Recvd	-	-	-
0	0	10	Earnings from Temp Invest	-	-	-
			Transferred from Other Funds			
2,506	3,368	2,160	Total Resources	-	-	0
		2,904	Taxes Necessary to Bal	-	-	-
3,836	3,534		Taxes Collect Year Levied			
6,343	6,901	5,064	Total Resources	-	-	0
			Requirements:			
			Bond Principal Payments:			
			Issue Date: Budgeted Pmt. Date:			
-	-	-	7-1978 / 01-01-08			
2,445	2,718	2,852	1978 / 6-15-11	-	-	-
-	-	-	1975 / 11-01-03			
2,445	2,718	2,852	Total Principal	-	-	0
			Bond Interest Payments			
			Issue Date: Budgeted Pmt. Date:			
-	-	1,171	7-78 / 07/07-01/08	-	-	-
670	397	263	1-78 / 12/10-6/11	-	-	-
-	-	778	1975 / 11/03 - 5/04	-	-	-
670	397	2,212	Total Interest	-	-	0

Form LB-35			Bonded Debt Resources & Requirements		City of Stanfield Budget for 2016-2017	
Actual 2013-2014	Actual 2014-2015	Adopted 2015-2016	Bonded Debt Fund	Budget as Proposed	Budget Comm. Approved	Council Adopted
			Unappropriated Balance for Following Year by:			
			Issue Date: Payment Date:			
-	-	-	7-78 / 07-07	-	-	-
-	-	-	11-75 / 11-01	-	-	-
3,115	3,115	5,064	Total Expenditures	-	-	-
3,228	3,786		Total Unapprop Ending Fund Bal			
6,343	6,901	5,064	Total Bonded Debt Fund	-	-	-

Form LB-20 and LB-31			Public Safety Fund	City of Stanfield		
				Budget for 2016-2017		
Actual 2013-2014	Actual 2014-2015	Adopted 2015-2016	Resource Description	Budget as Proposed	Budget Comm Approved	Council Adopted
			Beginning Fund Balance			
	7,121	19,000	*Available Cash on Hand	25,000	25,000	25,000
		10	Interest on Temporary Investments	10	10	10
			Other Resources:			
7,121	45,515	45,000	Public Safety Fees	45,000	45,000	45,000
7,121	52,636	64,010	Total Resources Except Tax	70,010	70,010	70,010
			Taxes Necessary to Balance			
			Taxes Collected in Yr Levied			
7,121	52,636	64,010	Total Resources	70,010	70,010	70,010
			Expenditure Description			
			Personal Services:			
	22,347	31,550	Salaries and Wages	38,740	38,740	38,740
	1,738	2,420	Payroll Taxes	2,970	2,970	2,970
	6,308	5,000	Insurance Benefits	5,000	5,000	5,000
	16	500	Worker's Compensation	1,830	1,830	1,830
	2,775	2,150	Accrued Vacation /Comp Time	2,150	2,150	2,150
	285	10,000	Overtime	10,000	10,000	10,000
	1,062	70	PERS/Retirement	640	640	640
	369	820	Unemployment Insurance	1,010	1,010	1,010
0	34,899	52,510	Total Personal Services	62,340	62,340	62,340
0	0	11,500	Operating Contingency	7,670	7,670	7,670
0	34,899	64,010	Total Expenditures	70,010	70,010	70,010
7,121	17,737		Unappropriated Fund Bal			
7,121	52,636	64,010	Total Public Safety Fund	70,010	70,010	70,010

Form LB-20 and LB-31			Utility Reserve Fund	City of Stanfield		
			& Requirements	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	Resources	Proposed	Approved	Adopted
			Beginning Fund Balance:			
48,496	0	17,700	Cash on Hand (cash basis), or Working Capital (accrual basis)	40,700	40,700	40,700
0	0	10	Earning from Temporary Investments	10	10	10
			Transferred from Other Funds:			
2,000	2,000	11,000	Transfer from Sewer Fund	12,000	12,000	12,000
12,000	12,000	12,000	Transfer from Water Fund	12,000	12,000	12,000
62,496	14,000	40,710	Total Resources, except tax	64,710	64,710	64,710
			Taxes Necessary to Balance			
			Taxes Collected in Year Levied			
62,496	14,000	40,710	Total Resources	64,710	64,710	64,710
			Requirements:			
			Material & Services:			
61,000	0	0	Court Judgment	0	0	0
61,000	0	0	Total Materials & Services	0	0	0
			Capital Outlay			
1,496	1,800	2,000	Equipment/Vehicle Lease	2,000	2,000	2,000
			Vehicles--Purchased	40,000	40,000	40,000
0	0	0	Water System Improvements	0	0	0
0	0	0	Sewer System Improvements	0	0	0
1,496	1,800	2,000	Total Capital Outlay	42,000	42,000	42,000
		38,710	Reserve for Utility Vehicles	22,710	22,710	22,710
0	0	0	Contingency	0	0	0
62,496	1,800	40,710	Total Expenses	64,710	64,710	64,710
0	12,200		Unappropriated Ending Bal			
62,496	14,000	40,710	Total Utility Reserve Fund	64,710	64,710	64,710

Form LB-20 and LB-31			Resources	City of Stanfield		
			Deferred Compensation Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
			Beginning Fund Balance:			
2,471	2,171	-	*Available Cash on Hand	-	-	
			* Net Working Capital (Accrual Basis)			
			Prev Levied Tax Est to be Received			
			Interest			
			Other Resources:			
-	-	-	Investment Return	-	-	
2,800	32,355	5,000	Employee Contributions	-	-	
-	-	1,000	Annuity Recv'd for Disbursement	-	-	
5,271	34,527	6,000	Total Resource, excpt tax	-	-	-
			Taxes Nec to Bal Budget			
			Taxes Collect.in Yr Levied			
5,271	34,527	6,000	Total Resouces	-	-	-
			Detailed Expenditures			
			Materials & Services:			
3,100	32,355	5,000	Placed with Investment Agency	-	-	
-	-	1,000	Annuity Disbursed	-	-	
3,100	32,355	6,000	Total Materials & Services	-	-	-
-	-		Unrealized Loss on Investmnt			
			Contingency			
3,100	32,355	6,000	Total Expenditures	-	-	-
2,171	2,171	-	Unappropriated Ending Bal			
5,271	34,527	6,000	Total Expenditures	-	-	-

Form LB-20			Resources	City of Stanfield		
			City Hall Reserve Fund	Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
			Beginning Fund Balance:			
5,171	6,216	7,450	Available Cash on Hand	6,450	6,450	6,450
29	-	25	Earnings from Temp Inv.	25	25	25
			Other Resources:			
627	490	600	City Hall Fees	580	580	580
5,827	6,706	8,075	Total Resources, except taxes	7,055	7,055	7,055
			Taxes Nec to Bal Budget			
			Taxes Collected in Yr Levied			
5,827	6,706	8,075	Total Resources	7,055	7,055	7,055

Form LB-31			Detailed Expenditures		City of Stanfield	
			City Hall Reserve Fund		Budget for 2016-2017	
Actual	Actual	Adopted	Expenditure Description	Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted
			Materials & Services			
	-	1,500	Office Equipment	1,500	1,500	1,500
-	-	1,500	Total Materials & Services	1,500	1,500	1,500
			Capital Outlay			
-	-		Equipment			
-	-	6,000	City Hall Improvements	4,980	4,980	4,980
-	-	6,000	Total Capital Expense	4,980	4,980	4,980
		575	Reserved for Future Expend	575	575	575
6,216	6,706	-	Unappropriated Ending Fund Bal			
6,216	6,706	8,075	Total City Hall Reserve Fund	7,055	7,055	7,055

Form LB-20			Resources		City of Stanfield	
			System Development Charge		Budget for 2016-2017	
Actual 2013-2014	Actual 2014-2015	Adopted 2015-2016	Resource Description	Budget as Proposed	Budget Comm. Approved	Council Adopted
			Beginning Fund Balance			
39,144	44,603	49,000	Available Cash on Hand(cash basis)	55,000	55,000	55,000
30	29	15	Interest on Temporary Investments	25	25	25
			Other Resources:			
5,399	0	0	Panaromic Ridge SDC	0	0	0
13,530	635	5,400	Systems Development Charges	10,800	10,800	10,800
	6,219		Water System Development Charge			
	3,467		Sewer System Development Charge			
58,103	45,268	54,415	Total Resources, except taxes to be levied	65,825	65,825	65,825
			Unapprop Ending Fund Bal			
58,103	45,268	54,415	Total Resources	65,825	65,825	65,825

Form LB-31			Detailed Expenditures			City of Stanfield		
			System Development Charges			Budget for 2016-2017		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council		
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted		
			Expenditure Description					
5,000	5,000	0	Transfer to Water Fund	0	0	0		
8,500	8,500	0	Transfer to Sewer Fund	0	0	0		
			Water System Improvements					
	9,000		Sewer System Improvements					
			Updated SDC Study					
0	0	54,415	Reserved for future improvements	65,825	65,825	65,825		
13,500	22,500	54,415	Total Expenditures	65,825	65,825	65,825		
44,603	22,768	0	Unappropriated Funds					
58,103	45,268	54,415	Total SDC Fund	65,825	65,825	65,825		

Form LB-20			Resources		City of Stanfield	
			Garbage Fund		Budget 2016-17	
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
			Beginning Fund Balance:			
33,534	32,052	15,300	*Available Cash on Hand	13,900	13,900	13,900
			Prev Levied Tax Est to be Received			
0	61	0	Interest	0	0	0
			Other Resources:			
172,984	170,312	167,000	Garbage Fees	170,000	170,000	170,000
1,320	1,650	1,800	Customer Deposits	1,500	1,500	1,500
0	0	10	Miscellaneous Revenue	10	10	10
207,838	204,074	184,110	Total Res Except Taxes to Bal	185,410	185,410	185,410
			Taxes Necess. To Balance			
			Taxes Collected in Yr Levied			
207,838	204,074	184,110	Total Resources	185,410	185,410	185,410

Form LB-31			Detailed Expenditures	City of Stanfield		
			Garbage Fund	Budget 2016-17		
Actual	Actual	Adopted		Budget as	Budget Comm.	Council
2013-2014	2014-2015	2015-2016	Expenditure Description	Proposed	Approved	Adopted
			Personal Services:			
7,752			City Manager			
5,647			Utility/Court Clerk			
0			Finance Director			
0			Part Time Clerk			
9,701			Payroll Tax & Insurance			
	13,096	15,160	Salaries and Wages	15,710	15,710	15,710
	1,024	1,160	Payroll Taxes	1,210	1,210	1,210
	6,077	7,690	Insurance Benefits	7,530	7,530	7,530
	51	70	Worker's Compensation	100	100	100
0	467	500	Accrued Vacation /Comp Time	500	500	500
	0	0	Overtime	0	0	0
	791	990	PERS/Retirement	1,020	1,020	1,020
	356	410	Unemployment Insurance	430	430	430
23,100	21,862	25,980	Total Personal Services	26,500	26,500	26,500
			Materials & Services:			
148,710	140,827	150,000	Garbage Service	150,000	150,000	150,000
903	922	1,000	Office Equipment and Supplies	1,000	1,000	1,000
4	1,067	200	Miscellaneous Expense	200	200	200
149,617	142,816	151,200	Total Materials & Services	151,200	151,200	151,200
2,000	2,000	0	Transfer to General Fund	0	0	0
0	0	4,930	Operating Contingency	5,710	5,710	5,710
2,000	2,000	4,930	Total Op Contngncy & Trnsfrs	5,710	5,710	5,710
1,069	1,231	2,000	Customer Deposit Refunds	2,000	2,000	2,000
175,786	167,908	184,110	Total Expenditures	185,410	185,410	185,410
32,052	36,166	0	Unappropriated End Fund Bal			
207,838	204,074	184,110	Total Garbage Fund	185,410	185,410	185,410

Form LB-20			Resources	City of Stanfield		
			Fuel Tax Fund	Budget 2016-17		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	Resource Description	Proposed	Approved	Adopted
			Beginning Fund Balance			
168,805	199,239	104,000	*Available Cash on Hand	102,000	102,000	102,000
127	112	100	Interest on Temporary Investments	100	100	100
			Other Resources:			
1,317	5,454	23,760	Jobs Plus Salary Reimbursement	11,000	11,000	11,000
120,000	130,000	120,000	Fuel Tax Revenues	120,000	120,000	120,000
0	60,000	0	Park Grants	0	0	0
0	5,934	100	Miscellaneous	100	100	100
290,249	400,739	247,960	Total Resources Except Tax	233,200	233,200	233,200
			Taxes Necessary to Balance			
			Taxes Collected in Yr Levied			
290,249	400,739	247,960	Total Resources	233,200	233,200	233,200

Form LB-31			Detailed Expenditures	City of Stanfield		
			Fuel Tax Fund	Budget 2016-17		
Actual	Actual	Adopted		Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016	Expenditure Description	Proposed	Approved	Adopted
Personal Services:						
10,576			Public Works Director			
3,596			Utility Worker II			
0			Park/Streets Maint. Supervisor			
3,440			Public Works Maintenance			
3,318			Shop Mechanic			
2,613			PW/Parks Laborer			
13,418			Payroll Tax and Insurance			
	24,228	32,740	Salaries and Wages	42,720	42,720	42,720
	1,956	2,510	Payroll Taxes	4,580	4,580	4,580
	7,944	9,660	Insurance Benefits	9,460	9,460	9,460
	1,397	770	Worker's Compensation	2,860	2,860	2,860
0	2,037	2,000	Accrued Vacation /Comp Time	2,000	2,000	2,000
	0	0	Overtime	0	0	0
	2,026	2,380	PERS/Retirement	2,450	2,450	2,450
	683	920	Unemployment Insurance	940	940	940
36,962	40,270	50,980	Total Personal Services	65,010	65,010	65,010
Materials & Services:						
2,500	3,032	2,800	Insurance	3,560	3,560	3,560
	83		Telephone	100	100	100
3,689	3,894	4,200	Electricity	9,600	9,600	9,600
	521	0	Natural Gas	630	630	630
	16	0	Computer Equipment	0	0	0
	334	0	Conferences/Dues/Travel	0	0	0
	800	0	Audit Fees	0	0	0
0	4,659	5,000	Equipment	5,000	5,000	5,000
	2,629	0	Equipment Lease	0	0	0
109	55	0	Uniforms	0	0	0
8,592	6,478	3,000	Vehicle Maintenance	3,000	3,000	3,000
	651	0	Equipment Repair	0	0	0
7,019	3,736	2,000	Equipment Maintenance	9,260	9,260	9,260
778	979	1,000	Miscellaneous Expense	1,000	1,000	1,000
786	340	3,000	Professional Services	5,000	5,000	5,000
		2,500	Fuel	3,000	3,000	3,000
77	580	0	Small Tools	0	0	0
	1033	0	Towel and Rug Rental	0	0	0
259	4,562	0	Street & Sidewalk Maintenance	0	0	0
1,864	2,704	0	Highway 395 Median	0	0	0

Form LB-31	Detailed Expenditures (Continued)			City of Stanfield		
	Fuel Tax Fund			Budget 2014-15		
Actual	Actual	Adopted	Expenditure Description	Budget as	Budget Comm	Council
2013-2014	2014-2015	2015-2016		Proposed	Approved	Adopted
			Materials & Services (Continued):			
3,305	5,547	1,000	Shop Maintenance & Supplies	1,000	1,000	1,000
	2,054	0	Irrigation Systems	0	0	0
1,000	13,693	0	Trees	0	0	0
6,358	6,231	7,000	Portable Restrooms-Park	6,000	6,000	6,000
17,235	14,942	30,000	Park Maintenance	30,000	30,000	30,000
0	0	2,000	Stage Gulch Levee/Channel Maint	3,500	3,500	3,500
0	0	1,500	Arboretum	1,500	1,500	1,500
53,571	79,550	65,000	Total Materials & Services	82,150	82,150	82,150
			Capital Outlay:			
		6,500	Vehicle Purchase			
			Vehicle Lease	4,340	4,340	4,340
477	2,468	10,000	Stage Gulch Easement Purchases	7,500	7,500	7,500
0	57,147	0	Street Improvement Projects	0	0	0
0	74,871		Park Improvements/Planning			
477	134,486	16,500	Total Capital Outlay	11,840	11,840	11,840
	0	15,000	Operating Contingency	14,200	14,200	14,200
		70,480	Rsrv for Fut. Streets/Parks Improvmnts	30,000	30,000	30,000
		30,000	Transfer to Street Fund	30,000	30,000	30,000
91,011	254,306	247,960	Total Expenditures	233,200	233,200	233,200
199,239	146,433	0	Unappropriated Fund Bal			
290,249	400,739	247,960	Total Fuel Tax Fund	233,200	233,200	233,200
4,812,011	3,281,618	2,833,129	Total Stanfield Revenues	3,036,500	3,036,500	3,036,500
3,821,449	2,216,718	2,833,129	Total Stanfield Expenditures	3,036,500	3,036,500	3,036,500
990,562	1,064,900	0	Over/Under	0	0	0
37,000	41,500	65,000	Interfund Transfers Out	78,560	78,560	70,850
0	0	206,120	Contingency	215,680	215,680	215,680
990,951	1,064,900	228,220	Unappropriated & Reserved	206,520	206,520	206,520

