

MINUTES  
STANFIELD CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JULY 16, 2019  
CITY COUNCIL CHAMBERS  
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 6:00 p.m. by Mayor McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor McCann, Council President Don Tyrrell, Councilors Scott Challis, Del Manley, Susan Whelan, Jason Sperr, and Ralph Parrish. City Staff present were Finance Director Jerry Carlson, City Clerk Sandy Endicott, Police Chief Bryon Zumwalt and Public Works Director Scott Morris. Library Director Cecili Longhorn was absent.

FLAG SALUTE

Mayor McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM JULY 2, 2019

Mayor McCann asked if there were any comments or corrections to the minutes, there were none.

Mayor McCann approved the minutes for the July 2, 2019 City Council as written.

COMMITTEE REPORTS

Police/Court: Court reports were already approved at the last meeting. Police reports were handed out by Chief Zumwalt. The Chief reported that activity was up, possibly because school is out.

Councilor Whelan asked if the police department is fully staffed now. The Chief replied that Officer Walker is out on medical leave, and has been since May.

Questions or comments: None

Public Works/Building: Scott Morris reports that his team was busy preparing for the 4<sup>th</sup> of July celebration, but for the most part it was business as usual. We did open bids for the Harding Street Overlay Project, but that will be discussed later in the agenda.

Finance/Administrative: The bill list was submitted, but the finance report was unavailable.

Councilors Sperr and Manley moved and seconded to approve the bill list for June, and pay bills in the amount of \$316,758.95 as funds become available. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

Safety: Bryon reported that a first aid kit that was out of date had been replaced.

Library: Sandy Endicott reported that Librarian Cecili Longhorn has been very busy with the summer reading program, summer meals program, and submitting grants for reimbursement, so she has not had time to submit a written report.

Councilor Sperr reported that OMSI was at the library while the council meeting was taking place.

Comments from the audience: None

Councilors Manley and Sperr moved and seconded to approve all committee reports. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

#### PROPOSAL TO CHANGE COMPOST SITE GATE CODE FROM QUARTERLY TO SEMI-ANNUAL RENEWAL

Sandy Endicott reported that the city has already issued 518 compost yard permits, which means that 518 people have to come in to City Hall to get a new code every three months. This is creating a lot of extra work for the entire staff. When that renewal falls at a critical time of year such as the end of the fiscal year, which is right before the 4<sup>th</sup> of July celebration, it is especially hectic. Ms. Endicott also reported that residents now realize it is their taxpayer money that funds the compost yard, so they will call and report people using it illegally. Therefore, codes don't need to be changed as often. The council concurred.

Councilor Sperr suggested that the most logical time for renewal would be October first, and April first.

Jerry Carlson noted that the current codes will expire at the end of September, so October first would be the ideal time to start a six month renewal.

Councilors Whelan and Parrish moved and seconded to change the compost code renewal from three months to six months. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

#### AWARDING OF CONTRACT FOR E. HARDING AVE. OVERLAY PROJECT

Scott Morris reported that Pioneer Construction was the low bidder at \$89,989.00, and Mr. Morris could see no reason why we should not go with that company. The bid was for doing 1,000 feet, which is approximately one third of Harding Street. If the projected 1,000 feet should end in the middle of a block, we can amend the work order to use the remaining 10,000 in grant money to reach the end of the that block. He stated that we also have a little extra money in our budget to help with this, should it be needed.

Mayor McCann asked Mr. Morris about workers who were on Highway 395, Mr. Morris replied that they were surveyors from Anderson Perry doing work for the state.

Councilor Challis asked if the locates he saw are part of a city project. Mr. Morris replied that Cascade Natural Gas had a main line break last year, and thought they might have to dig up and replace the entire line. When a main line break occurs, gas will saturate the surrounding soil. Cascade has monitored for gas odors every month, to see if they would dissipate. As the last two months have passed with no gas odor detected, they have decided not to dig up the line.

Councilors Challis and Parrish moved and seconded to award the contract to Pioneer Construction for \$89,989.00. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

#### COMMENTS FROM THE AUDIENCE

Attorney Brandon Foy who owns the buildings at 105 S. Main and 165 W. Coe, wanted to make comments on the upcoming Highway 395 project, just in case he can't get to the public hearing. Mr. Foy said that he is in favor of the changes. He felt it would improve the appearance and walkability, of the downtown. He also felt it would improve the access to 105 S. Main, and encourage a business to lease it. Mr. Foy didn't have a set opinion on reducing the number of lanes, but agreed that getting traffic to slow down may encourage them to stop and patronize the local businesses.

Mrs. Naugher asked if any decisions have been made. They had not. She stated that she is concerned traffic will become "bottle necked". She stated that when she turns in to her driveway off Highway 395, she is afraid of getting rear-ended. Mrs. Naugher was encouraged to attend the public hearing.

Mayor McCann thanked the audience for their comments.

## OTHER BUSINESS

Mr. Carlson reported that three people reported odors coming from the Idapro plant. Mr. Carlson tried to contact the manager by phone, but was unable to.

Mr. Carlson also reported that our police contract with Echo has expired. Chief Zumwalt is currently working with their new City Manager on a new contract.

Mayor McCann stated he would like to take the small green space adjacent to City Hall and create a veteran's memorial. He proposed placing seven lighted flagpoles, displaying the American flag as well as one flag for each branch of the military. One flagpole would be 25 feet high, and the others would be 18 feet high. He would also like to place a memorial plaque, benches, and perhaps a picnic table. The Mayor would like to hold the dedication ceremony on Veteran's Day. The cost estimate he presented was just under \$2,000.00, not including the foundation work. Mayor McCann said that if we do not have the money in the budget, he could do some fund raising.

Scott Morris stated that the public works employees could do the foundation work, and we should have enough money in the parks maintenance budget for this project.

Councilor Challis stated that many small cities have a veteran's memorial honoring our servicemen. Dayton Washington has a very nice lighted display.

Mayor McCann read a draft for the memorial plaque that he had written. "This park is dedicated to all veterans of Stanfield past and present, who have served in the military during peacetime, as well as in wars and conflict throughout the world. It is the desire of the community that none of you will ever be forgotten through the ages. Dedicated this Veteran's Day, the eleventh of November 2019."

Councilors Sperr and Tyrrell moved and seconded to approve the construction of the memorial as long as it fits within the public works budget. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

## COMMENTS FROM THE COUNCIL

Councilor Challis was asked by Scott Morris to represent the City of Stanfield at a meeting regarding a trail project, which would extend from Echo to Umatilla when completed. The meeting was cancelled, but Tammy Williams would be in touch with more information.

Councilor Challis stated that the proposed trail would follow the river, ditch banks, and weave in and out of towns to bring people in. The project could include a place for people to put in to the river with their kayaks. The trail would be open to bicycles as well as pedestrians. Councilor Challis volunteered to continue representing the city at these meetings, the council was in agreement.

## EXECUTIVE SESSION UNDER ORS §192.660 (2)(i): City Manager Recruitment

Mayor McCann adjourned the regular meeting at 6:35 pm, and opened executive session to discuss City Manager recruitment, and discuss matters relating to the 3D –Idapro lawsuit.

## RECONVENE REGULAR MEETING

Mayor McCann re-opened the regular meeting.

Councilors Sperr and Parrish motioned and seconded to offer the City Manager position to Michael Patterson pending a background check. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

Mayor McCann recommended that we have Councilors Challis and Sperr meet with city attorney David Blanc to discuss 3D-Idapro.

Councilors Whelan and Tyrrell motioned and seconded to have Councilors Challis and Sperr meet with David Blanc to discuss 3D-Idapro on the city's behalf. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

After discussion, City Council decided to offer Mr. Patterson an annual salary of \$72,000.00, which leaves room for negotiation.

Councilors Sperr and Manley motioned and seconded to authorize Jerry Carlson and Sandy Endicott to negotiate with Michael Patterson for up to \$80,000.00 annual salary, on behalf of the City Council. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

Council agreed that we should offer a \$1,000.00 moving reimbursement for Michael Patterson.

Councilors Whelan and Sperr motioned and seconded to offer Michael Patterson a \$1,000.00 moving reimbursement. Ayes: Challis, Manley, Sperr, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

ADJOURNMENT

With no other business to consider, Mayor McCann adjourned the regular meeting of July 16, 2019 at 7:30 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Sandy Endicott, Interim City Manager/Recorder

Attest: \_\_\_\_\_  
Mayor

Date of Approval: \_\_\_\_\_