

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING
TUESDAY, OCTOBER 16, 2018
STANFIELD CITY COUNCIL CHAMBERS
150 W. COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 7:00 p.m. by Council President Don Tyrrell at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Council President Don Tyrrell, and Councilors Jack Huxoll, Jason Sperr, Del Manley and Student Representative Madison Poulson. Councilor Susan Whelan participated by phone. Mayor Tom McCann and Councilor Ralph Parrish were absent. City Staff present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, Public Works Director Scott Morris, and Finance Director Jerry Carlson.

FLAG SALUTE

Council President Tyrrell led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM OCTOBER 2, 2018

Council President Tyrrell approved the minutes for the October 2, 2018 council meeting as written.

PROPOSAL TO DECLARE CERTAIN CITY VEHICLES OR EQUIPMENT AS SURPLUS

Mr. Morris said that the Public Works Department has a 1996 Ford pickup truck that needs to be declared surplus, as it is no longer needed, and he would like to sell it. Chief Zumwalt said that the Police Department has a 2009 Dodge Charger and a 2010 Dodge Charger, both with mechanical problems, and a bulletproof vest that are also no longer needed and need to be declared surplus in order to sell them.

Councilors Sperr and Huxoll moved and seconded to declare those items surplus. Ayes: Huxoll, Sperr, Manley, Whelan, and Tyrrell. Nays: None. Motion carried.

COMMITTEE REPORTS

Police/Court: Chief Zumwalt said his report was submitted in writing. Councilor Sperr asked about the cleanup at 110 N. Main Street, if it was spurred by code enforcement. Chief Zumwalt said he was unsure, but that it has been an ongoing issue and the property is in the abatement process. He said that he will be interviewing 8 applicants next Tuesday.

Public Works/Building: Mr. Morris said he submitted his report in writing. He said that the new public works building is coming along—the poles are up, and they poured the floor today. He said the trail is moving forward. Mr. Larsen said that they had received bids for the work needed to level the floor of 170 S. Main. He said the low bid is \$8,650 and he sees no reason not to go with the low bidder. He said he is collecting bids for the new doors and windows that would replace the roll up door. Mr. Morris said that he would like to sell the 3 roll up doors at the old PW storage shed and 1 roll up door at 170 S. Main, so they need to be declared surplus. Councilors Sperr and Huxoll moved and seconded to surplus those doors. Ayes: Huxoll, Sperr, Manley, Whelan, and Tyrrell. Nays: None. Motion carried.

Finance/Administrative: Councilor Whelan asked why the September finance report was not ready yet. Mr. Larsen said that Mr. Carlson was on vacation for most of September and needed to catch up. Councilor Sperr said that he asked about some unusual bills in September, and learned that they were due to the cleanup of 230 S. Lucy. Mr. Sperr asked Mr. Carlson how the City was doing. Mr. Carlson said that so far the City is doing well financially this year, and some areas are more spent than others due to some large expenses early on in fiscal year, but this will

smooth out over time. He said there were some big expenses early on that exceeded 25% of budget, despite occurring before 25% of the fiscal year had gone by, such as paying off a sewer loan, and some personnel costs for seasonal workers during the summer.

Councilors Huxoll and Manley moved and seconded to approve the payment of the bills for the month of September in the amount of \$171,477.47, as funds become available. Ayes: Huxoll, Sperr, Manley, Whelan, and Tyrrell. Nays: None. Motion carried.

Councilors Sperr and Manley moved and seconded to approve the finance report for the month of August as presented. Ayes: Huxoll, Sperr, Manley, Whelan, and Tyrrell. Nays: None. Motion carried.

Safety: None.

Library: Submitted in writing. Councilor Sperr said that the fall festival and haunted library is coming up on Saturday.

Councilors Sperr and Tyrrell moved and seconded to approve all the committee reports as presented. Ayes: Huxoll, Sperr, Manley, Whelan, and Tyrrell. Nays: None. Motion carried.

COMMENTS FROM THE AUDIENCE

Mr. Carlson asked about the financing of the Public Works storage building. Mr. Larsen said that the Council by motion selected Old West Credit Union.

OTHER BUSINESS

Mr. Larsen reported that he had looked into the free pantry idea that was proposed by a high school student. He said that the City of Milton-Freewater has two, one in a public right-of-way and one on private property, and they report no problems. He said that his only concern is that the student put together a plan for future maintenance. Councilor Sperr suggested that the student representative to the City Council handle working things out with the student. Ms. Poulson said she would take care of it, and recommended that the student approach the local National Honor Society chapter at the school take responsibility for it.

Mr. Larsen said that he would be putting out the resident opinion survey soon. Councilor Sperr said that he likes it better now that it is one page.

Mr. Larsen said that he is going to a League of Cities meeting the next day that will include some training on Local Improvement Districts, and he thinks those will be very useful for the City to promote residential development.

COMMENTS FROM THE COUNCIL

Councilor Sperr said that he would like Mr. Larsen to share what he learns at the Local Improvement District training at the first workshop that the Council holds.

ADJOURNMENT

With no other business to consider, Council President Don Tyrrell adjourned the regular meeting of October 16, 2018 at 7:28 p.m. The next meeting was scheduled for November 6, 2018.

Respectfully Submitted,

W. Blair Larsen, City Manager/Recorder

Attest: _____

Date of Approval: _____

Mayor