

MINUTES
STANFIELD CITY COUNCIL
REGULAR MEETING AND PUBLIC HEARING
TUESDAY, APRIL 16, 2019
CITY COUNCIL CHAMBERS
150 WEST COE AVENUE

CALL TO ORDER

The regular meeting of the Stanfield City Council was called to order at 6:00 p.m. by Mayor Tom McCann at the Stanfield City Council Chambers, located at 150 West Coe Avenue, Stanfield, Oregon.

ROLL CALL

Members present were Mayor McCann and Councilors Scott Challis, Del Manley, Susan Whelan, Don Tyrrell, and Ralph Parrish and Student Representative Madison Poulson. Councilor Jason Sperr was absent. City Staff present were City Manager Blair Larsen, Police Chief Bryon Zumwalt, Public Works Director Scott Morris, Librarian Cecili Longhorn, Assistance Clerk Nikki McCann and Finance Director Jerry Carlson.

FLAG SALUTE

Mayor McCann led the audience and members of the Council in the Pledge of Allegiance.

APPROVAL OF MINUTES FROM MARCH 19, 2019

Mr. Larsen said that some typographical errors were found and corrected. Mayor McCann approved the minutes for the March 19, 2019 City Council Meeting as corrected.

COMMITTEE REPORTS

Police/Court: The police and court reports were submitted in writing. Chief Zumwalt submitted the 2018 annual report as well. He requested a police committee meeting. Councilor Whelan asked about the number of resolved code issues. Chief Zumwalt said that all code calls are different, and it is hard to say how many are resolved, because some go to court or public works. He said there is a lot of follow up on each one. He said that they are not closed until abatement is done. Councilor Whelan said she is not complaining, but wants to understand how it is done. Mr. Larsen said that Staff is working on a way to better track code enforcement issues, and that should show better how many per month are resolved. The staff and Council discussed code enforcement problems.

Public Works/Building: The Public Works monthly report was submitted in writing. Mr. Morris asked if there were details that the Council would like to see on the monthly report. Councilor Whelan suggested including goals for the next month. Mr. Morris said that paving for Panoramic Ridge Phase IV should be starting next week. Mr. Carlson asked about the City's supply of sandbags. Mr. Morris said the City has about 5,000, and Pendleton requested some, but they ended up not being needed.

Finance/Administrative: Mr. Carlson said that Councilor Whelan had asked previously about the miscellaneous revenues line in the financial report. He said that the report simplifies the line items in the budget, and several different revenues are combined and labeled "miscellaneous," including licenses and permits, development permits, lien search fees, and truly miscellaneous items. He said that the actual miscellaneous revenue that the City has received this year is about \$6,000. This included an unexpected grant received from Umatilla County to pay for the surveying of the property that was recently brought into the City's Urban Growth Area. He said that Staff is not trying to hide anything, and if anyone had additional questions or wanted to look into it in more detail, they could meet with him to go over it.

Councilors Whelan and Parrish moved and seconded to approve the payment of the bills for the month of March in the amount of \$226,298.20, as funds become available. Ayes: Challis, Manley, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

Councilors Whelan and Parrish moved and seconded to approve the Financial Report for the month of March, 2019. Ayes: Challis, Manley, Whelan, Parrish, and Tyrrell. Nays: None. Motion carried.

Safety: None.

Library: Submitted in writing. Ms. Longhorn said that the Library will be conducting the free summer lunch program this year after all. She said that she will be attending two conferences this year, one for leadership, and one for small and rural libraries. She said that she received a scholarship for one, and they are hoping donations will pay for two employees to attend. She said that the annual Trucks and tractors event is coming up on April 24th, and this year's will include an Arbor Day celebration. She said that the summer lunch program will include evening events this year. She said the Library's goal for next year is to repaint the interior and replace the flooring at Library. She said they are seeking grant funding for that.

COMMENTS FROM THE AUDIENCE

None.

OTHER BUSINESS

Mr. Larsen said that there was a free community dinner and Easter egg hunt on Thursday, which would include an informational night for the School District's bond measure.

Mr. Larsen said that the County is sponsoring a Census Complete Count Committee, and has allocating funding for promoting participation in the Census, and they are inviting Cities to contribute funding as well.

Mr. Larsen said that the Greater Umatilla Enterprise Zone, which the City is a part of, will be expiring soon, and the City of Umatilla is declining to renew it as is, preferring to go on their own. He said that the City is now looking at options for the City to continue to offer the incentives that are available with an enterprise zone. He said the City will need to either form its own, or join with Echo to create one. The Council and Staff discussed how enterprise zones work. The consensus of the Council was that the City should either join with other cities in an enterprise zone, or create its own. Mr. Larsen said that he will explore the City's options.

Mr. Larsen said that he distributed his salary and wage study, and asked the Council's view of how to proceed. He said that he would like to see it adopted with the new budget, but he would like the Council to review the data he collected and his recommendations. Councilor Challis asked Mr. Larsen to walk him through the report. Mr. Larsen explained the report, how it is organized, and where the data came from. Mayor McCann suggested that the Finance and Administrative committee review it. The Council and Staff discussed the way the report was created and organized. The consensus of the Council was to have the Finance and Administrative committee meet and review the study.

Mayor McCann asked about complaints against 3D Idapro. Mr. Larsen said the City has received far fewer complaints than this time last year, and not enough to generate any citations. He said that the consistent wind and heat has not happened yet, so it is still unclear how much the facility is improved. He said he has met with the new general manager, and he seems to be doing a good job. The Council and Staff discussed the plant, their processes and the pending lawsuit.

Councilor Whelan asked about the condition of 110 N. Main Street. The Council and Staff discussed code enforcement efforts at 110 N. Main Street.

COMMENTS FROM THE STUDENT REPRESENTATIVE

Ms. Poulson said that she wanted to let the Council know about projects that the students have been working on include going to the senior center at their lunches to teach about technology, a coin drive for domestic violence victims, can and coat drives, book drives, and the food pantry box for Bard Park. Councilor Whelan asked for feedback on the student representative position. Ms. Poulson said that she liked the position. She said it was great to be at council meetings, have a portion of the agenda dedicated to the position, and to have a nameplate. She said didn't have any suggestions to change anything at this time. She said she's going to Seattle University in the fall, and wants to be a linguistic anthropologist.

COMMENTS FROM THE COUNCIL

Councilor Whelan asked about any potential Public Works agreement with the City of Echo. Mr. Larsen said that the City of Echo is looking into it and will put together a proposal of what they need. He said that He and Mr. Morris would review any proposal from them, but the Council would have the final say on the matter. Councilor Whelan asked the status of the library district agreement. Mr. Larsen said that nothing has happened yet, but the Library District Board would be meeting a week from Thursday to discuss the issue, and he would be at that meeting.

ADJOURNMENT

With no other business to consider, Mayor McCann adjourned the regular meeting of April 16, 2019 at 7:17 p.m. The next meeting was scheduled for May 7, 2019.

Respectfully Submitted,

W. Blair Larsen, City Manager/Recorder

Attest: _____

Date of Approval: _____

Mayor